

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting  
7:00 P.M.

April 2, 2013

A G E N D A

1. Call to order.
2. Invocation and pledge of allegiance to the flag.
3. Adoption of agenda.
4. Approval of the March 19, 2013 Regular Business Meeting minutes.
5. PUBLIC COMMENT: Citizens will be given a three (3)-minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Following thirty minutes of hearing from the public, the Board of Commissioners will allow the remainder of citizens who have signed up for public comment to be heard at the next Tuesday business meeting.
6. PROCLAMATION: "Clayton County Recognizes April 2013 as Child Support Services Month" (presented by Commissioner Shana M. Rooks).
7. Consider requests of Theodis Locke, Director of Central Services/Risk Management. (NOTE: The entire Purchasing Ordinance for Clayton County, Georgia can be viewed on the MuniCode website: <http://library.municode.com/index.aspx?clientId=10562>.)
  - 1) **Asbestos Abatement, Contract Amendment I, (\$24,000.00)**, as requested by the Transportation and Development Department. Funding is available through 2004 and 2009 SPLOST Funds/Account to be used: 306-4001-6000-33650-7Y050. Per Section 2-136 (4) of the Clayton County Purchasing Ordinance, the written quote method is used for all purchases from \$500.00 to \$24,999.99. Buyers are required to solicit quotations and receive written responses from vendors. All reasonable efforts will be made to obtain three written quotations for each item solicited. Awards for written quotations are given strictly on a lowest quote.
  - 2) **Clayton County Police Department Tactical Bomb Gear, Sole Source Purchase, POR #00002439 (\$90,111.00)**, as requested by the Police Department. Funding is available through GEMA EOD Funds. Before making a determination of sole source procurement, Central Services must determine if other products or service providers can satisfy the procurement requirements. Sound procurement practice requires that sole source purchases

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be used when it is the only option and not as an attempt to contract with a favored service provider for a favored product. The purchasing agent requires all sole source providers to supply a letter stating that they are the sole source for a given product or service and why they are considered to be the sole source (technology, patents, etc.). All sole source purchases will be clearly defined when presented to the Clayton County Board of Commissioners.

3) **Installation of Welded Fencing at Morrow Station Park (1500 Morrow Road), request for Information Written Quote Approval, POR #00002005 (\$8,025.28)**, as requested by the Senior Services Department. Funding is available through a Community Development Block Grant. Per Section 2-136 (4) of the Clayton County Purchasing Ordinance, the written quote method is used for all purchases from \$500.00 to \$24,999.99. Buyers are required to solicit quotations and receive written responses from vendors. All reasonable efforts will be made to obtain three written quotations for each item solicited. Awards for written quotations are given strictly on a lowest quote.

4) **RFB PKG #11-36 Clayton County Janitorial Supplies, Annual Contract, Contract Amendment Request, Price Increase and Additional Items by various vendors (.95 - \$53.59)**, as requested by the Central Services Department. Per Section 2-136 (6) of the Clayton County Purchasing Ordinance, Clayton County has developed annual contracts for frequently used items and services. These contracts are a result of a sealed bid. The contract allows the county to order goods and services directly from the awarded suppliers through the use of an annual contract document.

5) **RFB PKG #13-08 Clayton County Pest Control Services for Various Locations, Annual Contract, (monthly fee of \$1,940.00)**, as requested by the Building & Maintenance Department. Per Section 2-136 (6) of the Clayton County Purchasing Ordinance, Clayton County has developed annual contracts for frequently used items and services. These contracts are a result of a sealed bid. The contract allows the county to order goods and services directly from the awarded suppliers through the use of an annual contract document.

6) **Clayton County's Uniforms and Mats, Cooperative Purchase**, as requested by the Central Services Department. Per Section 2-114 of the Clayton County Purchasing Ordinance; Cooperative purchasing methods, the County may join with other governmental

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units in cooperative purchasing plans when the best interest of the county would be served thereby. The Clayton County Board of Commissioners makes the final award for cooperative purchases of \$35,000.00 and greater.

7) **RFB PKG #13-02 Widening and Overlay of Mt. Zion Boulevard/CR28 from Somerton Drive to Rex Road, Clayton County, Georgia, Clayton County Commission District #1, (\$2,525,809.16)**, as requested by the Transportation and Development Department. Funding is available in the 2009 SPLOST Fund. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Finance Director and purchased by the Director of Central Services without Board of Commissioners' approval.

8) **RFP #10-05 SPLOST Project Management & Consultant Services for New Forest Park Library Construction Project; Work Authorization Amendment (\$9,400.00)**. Funds are available in the 2009 SPLOST Fund (applicable for contingency fees). Per Section 2-136 (2) of the Clayton County Purchase Ordinance, Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The primary consideration in the competitive sealed proposal method is best value. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. All goods and services in excess of \$25,000.00 are required to be purchased through the sealed proposal process, or negotiated by the Director of Central Services with full Board of Commissioners approval. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater.

8. Consider the following requests of Angela Jackson, Director of Finance.

1) Budget Amendment #2-49 – Parks and Recreation/FYE 6-30-13, in the amount of \$5,000.00, to provide football equipment from a Frank Ski Foundation donation.

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- 2) Budget Amendment #2-50 – Buildings and Maintenance/FYE 6-30-13, in the amount of \$86,000.00, to provide funds for DFACS and Community Development building repairs.
- 3) Budget Amendment #2-51 – Other General Government/FYE 6-30-13, in the amount of \$18,000.00, to appropriate revenue collected from the sale of salvaged vehicles to pay invoices related to the sale.
- 4) Request for Refund – Demolition Bond, in the amount of \$500.00, from Robert Hicklin of Fayetteville, Georgia.
9. Ordinance 2013-82 – An Ordinance to amend the Code of Clayton County, Georgia, as amended, specifically Chapter 50, Health and Sanitation, Article I, in general, Section 50-3 "Division of Environmental Health – Fee Schedule" so as to change the effective date and delete Exhibit "A" thereto in its entirety and replace it with new Exhibit "A"; to repeal conflicting laws, ordinances, and resolutions; to provide severability; to provide for an effective date of this ordinance and for other purposes.
10. Resolution 2013-83 – A Resolution to approve rates proposed by the Parks and Recreation Department to be charged for the Special Facility Use Request submitted by Lake Spivey Community, Inc. to host a dinner event at the International Park; to authorize the Chairman to execute any documents necessary and otherwise to perform all other acts necessary to accomplish the intent of the resolution; to provide an effective date of this resolution; and for other purposes.
11. Resolution 2013-84 – A Resolution authorizing Clayton County to accept a donation from the Frank Ski Foundation on behalf of the Clayton County Parks and Recreation Department, to be used to assist the Parks Division, to provide financial assistance to families that meet the qualifications, and for the acquisition of training equipment; to authorize the Chairman to accept the donation on behalf of Clayton County and to execute any documents necessary, and otherwise to perform all acts necessary to accomplish the intent of this resolution; to authorize the Finance Director to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required; to provide an effective date of this resolution; and for other purposes.

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12. Resolution 2013-85 – A Resolution authorizing Clayton County to accept donations from various charitable organizations and individuals on behalf of the Clayton County Senior Services Department, to be used in connection with the Meals on Wheels program and for transportation purposes; to authorize the Chairman to accept the donations on behalf of Clayton County and to execute any documents necessary, and otherwise to perform all acts necessary to accomplish the intent of this resolution; to authorize the Finance Director to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required; to provide an effective date of this resolution; and for other purposes.
13. Resolution 2013-86 – A Resolution authorizing the acceptance of a condemned vehicle to be assigned to the Clayton County Sheriff's Office fleet in a manner as will be in the best interest of the County; to authorize the Chairman to execute all necessary documents to accomplish the intent of this resolution; to authorize the Finance Director to amend the budget where necessary to reflect an appropriate revenue source and expense; to provide an effective date of this resolution; and for other purposes.
14. DISCUSSION: Concerning the use of office space at 121 South McDonough Street, Annex Building 3.
15. Reconsideration of appointments to the Regional Mental Health, Developmental Disabilities, and Addictive Diseases (Planning) Board that the Board of Commissioners approved on December 18, 2012 (Mary Moen and Deborah Lazarus). NOTE: Mary Moen resigned from this Board on March 22, 2013.
16. Reconsideration of one (1) reappointment to the Tax Assessors Board that the Board of Commissioners approved on December 18, 2012 (Synamon Baldwin).
17. Reconsideration of two (2) reappointments to the Zoning Advisory Group (ZAG) that the Board approved on December 18, 2012 (Kevin Lewis and K.C. Watts).

**EXECUTIVE SESSION**

18. Consider any act(s) necessary based on decision(s) made in the Executive Session.