

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting  
7:00 P.M.

May 7, 2013

A G E N D A

1. Call to order.
2. Invocation and pledge of allegiance to the flag.
3. Adoption of agenda.
4. Approval of the April 16, 2013 Regular Business Meeting minutes.
5. PUBLIC COMMENT: Citizens will be given a three (3)-minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Following thirty minutes of hearing from the public, the Board of Commissioners will allow the remainder of citizens who have signed up for public comment to be heard at the next Tuesday business meeting.
6. PROCLAMATION: "Clayton County Observes May 2013 as Older Americans Month" (presented by Chairman Jeffrey E. Turner).
7. PROCLAMATION: "Clayton County Observes May 2013 as National Water Safety Month" (presented by Chairman Jeffrey E. Turner).
8. PROCLAMATION: "Clayton County Observes May 2013 as National Drug Court Month" (presented by Chairman Jeffrey E. Turner).
9. PRESENTATION: "Impact of Tourism in Clayton County and Expression of Appreciation to the Board of Commissioners" (presented by Linda Summerlin, Chairman of the Clayton County Tourism Authority and Executive Director of Arts Clayton).
10. Consider requests of Theodis Locke, Director of Central Services/Risk Management. (NOTE: The entire Purchasing Ordinance for Clayton County, Georgia can be viewed on the MuniCode website: <http://library.municode.com/index.aspx?clientId=10562>.)
  - 1) Request to Sell County Surplus Items, utilizing GovDeals.com, as requested by the Central Services Department. Items to sell are as follows:

Lot #87	7 Piece Stage with legs
Lot #88	57 Boxes of used Library books (old Forest Park Library location)
Lot #89	1 Grace Co., quilt machine with box of supplies

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- Lot #90        17 Wood Chairs
- Lot #91        4 Library Divided Tables; 1 – 8 foot table and 2 each 6 foot tables
- Lot #92        1 Lavender Sofa, 2 Executive Chairs, 7 Rolling Chairs and 2 Guest Chairs
- Lot #93        9 Base Section Counter Units with Counter Tops
- Lot #94        20 Legal Size File Cabinets; and
- Lot #95        29 Pieces of Kitchen related items (7 Microwaves, 8 Food Tracy Racks; 1 Coffee Maker; 1 Tea Maker; 2 Deep Fryers; 1 Cappuccino Machine; 1 Ice Cream Freezer; 1 Scotsman Ice Freezer; 1 Countertop Grill; 3 Small Refrigerators and 3 Refrigerators).

2)        **RFB Pkg. #12-35/Clayton County Transportation and Development Hauling Services, Annual Contract, Request to Rescind Award with C&J Carriers, LLC, located in Lovejoy, Georgia**, as requested by the Transportation and Development Department. The Board of Commissioners approved this award at the November 6, 2012 Regular Business Meeting. Following the awarding of this contract, the vendor was unable to meet the terms of the contract.

3)        **RFB Pkg. #12-35/Clayton County Transportation and Development Hauling Services, Annual Contract**, as requested by the Transportation and Development Department. Per Section 2-136 (6) of the Clayton County Purchasing Ordinance, Clayton County has developed annual contracts for frequently used items and services. These contracts are a result of a sealed bid. The contract allows the county to order goods and services directly from the awarded suppliers through the use of an annual contract document.

4)        **RFB Pkg. #13-13/Clayton County Fire Extinguisher Services for Various Locations, Annual Contract (\$2.59 – \$300.00)**, as requested by the Building and Maintenance Department. Per Section 2-136 (6) of the Clayton County Purchasing Ordinance, Clayton County has developed annual contracts for frequently used items and services. These contracts are a result of a sealed bid. The contract allows the county to order goods and services directly from the awarded suppliers through the use of an annual contract document.

5)        **RFB Pkg. #13-18/Clayton County 2012 or Newer Police Motorcycle Package (\$59,596.00)**, as requested by the Police Department. Funding is available through the 2012 Edward G. Byrne Grant. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The Clayton County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00 and greater. All approved budgetary goods and

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services and annual contract purchases can be authorized by the Chief Financial Officer and purchased by the Director of Central Services without the Board of Commissioners' approval.

6) **Maintenance and Repair of Fitness Equipment Annual Contract, Request for Final Annual Renewal, Second Amendment**, as requested by Fire & EMS, Senior Services, and Police Department. Per Section 2-136 (6) of the Clayton County Purchasing Ordinance, Clayton County has developed annual contracts for frequently used items and services. These contracts are a result of a sealed bid. The contract allows the county to order goods and services directly from the awarded suppliers through the use of an annual contract document.

7) **Purchase of Library Technology Improvement Equipment, Clayton County, Georgia (\$77,326.20)**, as requested by the Information Technology Department. Funding is available through SPLOST funds and the Library Technology Improvement project. Per Section 2-136 (6) of the Clayton County Purchasing Ordinance, the purchasing agent has the authority to purchase unlimited quantities of goods utilizing active annual contracts. O.C.G.A., § 50-5-100 states, "The Department of Administrative Services is authorized to permit local political subdivisions, on an optional basis, to purchase their supplies through the state." This allows the purchasing agent to utilize statewide contracts when this practice serves the best interest of Clayton County. The Clayton County Board of Commissioners makes the final award for the state contract purchases of \$35,000.00 and greater.

8) **Materials and Labor Installation for Colonnade Sign Rex Road Project, Request for Informal Written Quote Approval (\$4,175.00)**, as requested by the Transportation and Development Department. Funding is available through 2004 SPLOST funds. Per Section 2-136 (4) of the Clayton County Purchasing Ordinance, the written quote method is used for all purchases from \$500.00 to \$24,999.99. Buyers are required to solicit quotations and receive written responses from vendors. All reasonable efforts will be made to obtain three (3) written quotations for each item solicited. Awards for written quotations are given strictly on a lowest quote.

9) **RFP Pkg. #12-27/Water Slide Package for Clayton County International Park "The Beach" Contract, Amendment III (\$3,000.00)**, as requested by the Parks and Recreation Department. Funding is available through the 2009 SPLOST funds. Per Section 2-136 (1) of the Clayton County Purchasing Ordinance, Clayton County utilizes the competitive sealed bid method when the costs of goods and services are in excess of \$25,000.00. The County Board of Commissioners has the final award approval for all non-budgeted bids \$35,000.00

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and greater. All approved budgetary goods and services and annual contract purchases can be authorized by the Chief Financial Officer and approved by the Director of Central Services without Board of Commissioners' approval.

11. Consider the following requests of Ramona Thurman, Chief Financial Officer.

1) Budget Amendment #2-56 – Other General Government/FYE 6-30-13, in the amount of \$17,394,809.00, to appropriate funds for the refinance of Series 2003 Bonds per Resolution 2012-173 (A Resolution of the Board of Commissioners of Clayton County, Georgia to authorize and approve an amended and restated agreement of sale to be dated as of September 1, 2012, between the Urban Redevelopment Agency of Clayton County, Georgia [The "Agency"] and Clayton County, Georgia [The "County"] and to authorize and request the issuance by the Agency of its Urban Redevelopment Agency of Clayton County, Georgia Revenue Refunding Bonds [Clayton County, Georgia Project], Series 2012 [The "Series 2012 Bonds"] in an aggregate principal amount not to exceed \$16,000,000.00, for the purpose of refinancing the remaining outstanding Urban Redevelopment Agency of Clayton County, Georgia Revenue Bonds [Clayton County, Georgia Project], Series 2003; and for other purposes).

2) Budget Amendment #2-57 – Juvenile Court/FYE 6-30-13, in the amount of \$50,000.00, to appropriate funds for the System of Care Agreement dated February 22, 2013.

3) Budget Amendment #2-58 – Professional Services/FYE 6-30-13, in the amount of \$70,000.00, to appropriate funds for a Financial Consultant and Lobbyist approved in the March 19, 2013 Regular Business Meeting.

4) Budget Amendment #2-61 – Building and Maintenance/FYE 6-30-13, in the amount of \$64,570.00, to provide for 21 weeks of Mosquito Spraying.

5) Budget Amendment #4-83 – **Fund 306** – 2004 SPLOST Projects/FYE 6-30-13, in the amount of \$35,050.00, to amend the budget of Anvilblock Road for Dianna Hunt &

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Associates to complete condemnation, file preparation and additional valuation specialty services.

- 6) Budget Amendment 4-85 – **Fund 306** – 2004 SPLOST Projects/FYE 6-30-13, in the amount of \$2,550,000.00, to establish the budget for the widening and overlay of Mt. Zion Boulevard from Somerton Drive to Rex Road (per the Board’s approval of RFB Pkg. #13-02 in the April 2, 2013 Regular Business Meeting minutes).
- 7) Request for Refund – Demolition Bond, in the amount of \$500.00, for Mr. Nathaniel Sweatman/AAA Enterprise Atlanta in Atlanta, Georgia.
12. Resolution 2013-111 – A Resolution to provide for the adoption and submission to the U.S. Department of Housing and Urban Development of the Clayton County PY2013 – PY2017 Consolidated Plan and the PY2013 Annual Action Plan; to provide for amendments to the Clayton County PY2008, 2010, and 2011 Annual Action Plans; to authorize the Chairman to execute any documents required to submit and implement the Consolidated Plan, Annual Action Plan, and the amendments to the PY2008, 2010 and 2011 Annual Action Plans; to authorize the Chief Financial Officer or the Finance Director to amend the budget where necessary to reflect appropriate revenue sources and expenses, all as may be required; to provide an effective date of this Resolution; and for other purposes.
13. Resolution 2013-112 – A Resolution authorizing the Board of Commissioners, on behalf of Clayton County Juvenile Court, to enter into a Memorandum of Understanding with Big Brothers Big Sisters of Metro Atlanta to provide mentoring services to juveniles who become involved with the court and are referred to its mentoring program; to authorize the Chairman to execute the Memorandum of Understanding and otherwise to perform all other acts necessary to accomplish the intent of this Resolution; to authorize the Chief Financial Officer or the Finance Director to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required; to provide an effective date of this Resolution; and for other purposes.
14. Resolution 2013-113 – A Resolution authorizing Clayton County to extend its agreement with Mauldin & Jenkins Certified Public Accountants, LLC, providing for the terms and conditions under which professional auditing services will be rendered to Clayton County; to authorize the Chairman to execute the agreement and otherwise perform all other acts necessary to accomplish the intent of this Resolution; to authorize the Chief Financial Officer or the Finance

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- Director to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required under the terms of the agreement; to provide an effective date of this Resolution; and for other purposes.
15. Resolution 2013-114 – A Resolution authorizing Clayton County to enter into a Sponsor/Site Agreement with Bright From the Start providing for the terms and conditions under which the United States Department of Agriculture’s Summer Food Service Program will be administered through the Senior Services Department; to authorize the Chairman to execute the Agreement and otherwise perform all other acts necessary to accomplish the intent of this Resolution; to provide an effective date of this Resolution; and for other purposes.
  16. Resolution 2013-115 – A Resolution authorizing Clayton County to enter into a Partnership Agreement with Clayton County Public Schools providing for the terms and conditions under which the “Clayton County Parks and Recreation Department Summer Food Program” will be administered; to authorize the Chairman to execute the agreement and otherwise to perform all other acts necessary to accomplish the intent of the Resolution; to provide an effective date of this Resolution; and for other purposes.
  17. Resolution 2013-116 – A Resolution to allow State Representative Sandra Scott to host the 3<sup>rd</sup> Annual Senior Citizens Breakfast at the Carl Rhodenizer Recreation Center; to authorize the Chairman to perform all acts necessary to accomplish the intent of this Resolution; to provide an effective date of this Resolution; and for other purposes.
  18. Resolution 2013-117 – A Resolution authorizing Clayton County to negotiate a Cooperative Partnership with PATH Foundation, Inc., regarding planning, designing, building, and maintaining greenway trails in Clayton County; to authorize the Director of the Parks and Recreation Department to negotiate and otherwise to perform all other acts necessary to accomplish the intent of the Resolution; to provide an effective date of this Resolution; and for other purposes.
  19. Resolution 2013-118 – A Resolution authorizing Clayton County to enter into a grant agreement with the Governor’s Office of Highway Safety in the amount of \$8,000.00 with no matching County funds; to authorize the Chairman to execute the agreement and otherwise perform all acts necessary to accomplish the intent of this Resolution; to authorize the Chief Financial Officer or the Finance Director to amend the budget where necessary to reflect an appropriate revenue source and expense; to provide an effective date of this Resolution; and for other purposes.

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20. Resolution 2013-119 – A Resolution authorizing Clayton County to dispose of 32 abandoned firearms in the manner required by law and pursuant to an order from Clayton County Superior Court; to authorize the sale of such property in a manner as will be in the best interest of the County; to provide for the disbursal of sale proceeds; to provide an effective date of this Resolution; and for other purposes.
  
21. Resolution 2013-120 – A Resolution authorizing Clayton County to accept forfeited vehicles (One [1] 1989 Mercedes Benz 300CE and One [1] 2001 Ford Windstar LX Van) from Clayton County Police Department drug investigations; to authorize the sale of such property in a manner as will be in the best interest of the County; to provide for the disbursal of sale proceeds; to authorize the Chief Financial Officer or the Finance Director to amend the budget where necessary to reflect an appropriate revenue source and expense; to provide an effective date of this Resolution; and for other purposes.
  
22. Resolution 2013-121 – A Resolution authorizing the acceptance of one condemned vehicle (One [1] 2001 Honda CR-V) to be assigned to the Police Department fleet in a manner as will be in the best interest of the County; to authorize the Directors of Central Services and Fleet Maintenance to perform all acts required by this Resolution; to provide an effective date of this Resolution; and for other purposes.
  
23. Resolution 2013-122 – A Resolution approving the purchase of law enforcement police package vehicles for use by the Clayton County Sheriff's Office; to authorize the Chairman to perform any acts necessary to accomplish the intent of this Resolution; to authorize the Chief Financial Officer or the Finance Director to amend the budget where necessary to reflect an appropriate revenue source and expense, all as may be required; to provide an effective date of this Resolution; and for other purposes.
  
24. Resolution 2013-123 – A Resolution authorizing Clayton County to accept a seized vehicle (One [1] 2005 Jeep Grand Cherokee) pursuant to a Clayton County Superior Court judgment and order of forfeiture and disposition of property; to authorize assignment of such vehicle to the Sheriff's Office fleet; to authorize the Chief Financial Officer or the Finance Director to amend the budget where necessary to reflect an appropriate revenue source and expense; to provide an effective date of this Resolution; and for other purposes.
  
25. Resolution 2013-124 – A Resolution providing authority to the Chief Financial Officer to execute documents and take actions which the Finance Director had previously been authorized to sign or take; to provide an effective date of this Resolution; and for other purposes.

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26. Appointments to the Ethics Advisory Committee (made by Vice-Chairman Michael Edmondson and Commissioner Gail Hambrick).
27. Appointments to fill the unexpired terms of two (2) Clayton County Housing Authority Board members who **resigned**: 1) Rubye Harris-Ball (term expires on 5-11-16) and 2) Dorothy Morris (term expires on 5-11-17).

**EXECUTIVE SESSION**

28. Consider any action(s) necessary based on decisions made in the Executive Session.