

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting
7:00 P.M.

February 3, 2015

A G E N D A

1. Call to order.
2. Invocation and Pledge of Allegiance to the flag.
3. Adoption of the agenda.
4. Approval of the January 20, 2015 Regular Business Meeting minutes.
5. PUBLIC COMMENT: Citizens will be given a three (3)-minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Following thirty minutes of hearing from the public, the Board of Commissioners will allow the remainder of citizens who have signed up to be heard at the next Tuesday business meeting.
6. PROCLAMATION: "Clayton County Observes February 2 - 6, 2015 as Severe Weather Awareness Week". (Presented by Chairman Jeffrey E. Turner)
7. PROCLAMATION: "Clayton County Recognizes the Art Club at Hawthorne Elementary School". (Presented by Commissioner Shana M. Rooks)
8. Consider requests of Debra Brewer, Director of Central Services. (NOTE: The entire Purchasing Ordinance for Clayton County, Georgia can be viewed on the MuniCode website. Citizens can access this website via the following website address: <http://library.municode.com/index.aspx?clientId=10562>.)
 - 1) **Request to Sell County Surplus Items, utilizing GovDeals.com.** (As requested by the Central Services Department).

The list of items is as follows:

- a. 445 - 21 Printers, 9 Scanners & 20 Fax Machines
- b. 446 - Pallet of VCR's, Surveillance Equipment & Monitors
- c. 447 - 16 Pieces of Camera / Copy Machine Items
- d. 448 - 16 Pieces of Kitchen Type Items
- e. 449 - 33 Pieces of Entertainment Equipment
- f. 450 - 2 Nortel Network Units, 1 Tester & 85 Phones
- g. 451 - 107 Police Type Items (receivers, lasers, radios, etc.)
- h. 452 - 2 Pallets of Assorted Brand Telephones
- i. 453 - 134 Computer Type Misc. Items
- j. 454 - 4 Pallets of Assorted Brand Telephones

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting
7:00 P.M.

February 3, 2015

A G E N D A

- k. 455 - 3 Desks, 1 Bookcase & 1 Rolling Table
 - l. 456 - 3 Desks, 2 Tables & 1 Bookcase
 - m. 457 - 2 Desks, 1 Cabinet & 2 Printer Stands
 - n. 458 - One Glass Display Cabinet
 - o. 459 - 27 Cartons of I-Cups & 1 Carton of Intoxilizer Tubes
 - p. 460 - Fire Training System & Accessories
 - q. 461 - 3 Wing Back Chairs & 1 Loveseat
 - r. 462 - Pallet of Overhead Projectors & Equipment
 - s. 463 - 4 Podiums, Map Holder & Metal Desk
 - t. 464 - 14 Pieces of Printing Equipment
 - u. 465 - 3 Treadmills
9. Consider requests of Ramona Thurman Bivins, Chief Financial Officer.
- 1) Budget Amendment #2-17/Police/FYE 6-30-15 – To replace one Police vehicle where repair costs exceed the value of the vehicle, in the amount of \$35,000.
 - 2) Budget Amendment #2-18/Library/FYE 6-30-15 – To replace a van used by the Library damaged beyond repair in an accident, in the amount of \$24,800.
 - 3) Budget Amendment #4-91/2015 SPLOST - Bond Funds/FYE 6-30-15 – To amend the budget for funding to replace an ambulance in the current fleet that is a total loss, in the amount of \$144,000.
 - 4) Request for Refund of Business License fees paid by Ms. Tiajuana Scandrett d/b/a Sensible Decors, due to the building to operate the business did not pass inspections, in the amount of \$72.00.
 - 5) Request for Refund of permit fees for an Electrical Reconnect permit paid by Ms. Cursandra Slaton for property located at 382 River Brook Trail, Riverdale, Ga due to the property being located within the city limits of Riverdale and therefore not in Clayton County's permitting district, in the amount of \$50.00.
 - 6) Request for Refund of Alcohol License fees paid by Mr. Jorge Maciel d/b/a La

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting
7:00 P.M.

February 3, 2015

A G E N D A

Casa Mexican Restaurant due to the non-recommendation by the Clayton County Police Department for criminal history, in the amount of \$2,700.00.

10. Ordinance 2015-29 - An Ordinance adopted under the Home Rule Powers granted to Clayton County Pursuant to Article IX, Section II, Paragraph 1 of the Constitution of the State of Georgia of 1983, amending the Clayton County Code of Ordinances, specifically relevant sections of the Clayton County, Georgia Public Employee Retirement System to define the term “Leased Employee” as such term is used by the plan. **(First Read)**

Synopsis: This Ordinance will amend the Pension Plan to add a definition for the term “leased employee” as requested by the Internal Revenue Service.

11. Resolution 2015-30 - A Resolution authorizing Clayton County to enter into a License Agreement to allow Real Help! Network, Inc. to sponsor and host a Soup Tasting Competition at the South Clayton Recreation Center.

Synopsis: This Resolution will allow Real Help! Network, Inc. to sponsor and host a soup tasting competition on February 21, 2015 from 10:00 am to 3:00 pm at the South Clayton Recreation Center to raise funds to benefit the Clayton County Drug Free Community Youth Coalition.

12. Resolution 2015-31 - A Resolution authorizing Clayton County to enter into a Real Estate Purchase and Sale Agreement with EF Golf I, LLC to purchase real property in connection with the 2009 special one percent sales and use tax.

Synopsis: This will allow County, through the Parks and Recreation Department, to purchase 199 acres of real property to be used as green space and trail land.

13. Resolution 2015-32 - A Resolution authorizing Clayton County to enter into a Settlement Agreement settling all claims set forth in the matters involving Lawrence King and Jonathon King.

Synopsis: This Resolution will allow for the settlement amount of \$1,000.00 and release from all claims, suits, and causes of actions, grievance or other liability asserted against the County.

14. Resolution 2015-33 - A Resolution authorizing the Clayton County Department of Senior Services, on behalf of Clayton County, to enter into a Memorandum of Understanding with the

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting
7:00 P.M.

February 3, 2015

A G E N D A

Atlanta Regional Commission providing for the terms and conditions pertaining to the Retired and Senior Volunteer Program.

Synopsis: This Resolution will continue to allow Senior Services, through a MOU, to provide civic engagement opportunities for older adults via education, outreach and involvement around issues related to helping older adults maintain independent, healthy lifestyles and the creation of sustainable lifelong communities.

15. Resolution 2015-34 - A Resolution to amend the Clayton County PY2012 and PY2013 Annual Action Plans to allow for the recapture and reuse of funding for projects supported by the Community Development Block Grant and Emergency Solutions Grant Programs.

Synopsis: This Resolution provides for funds left over from other completed projects to be reallocated to “shovel-ready” projects serving low-and-moderate-income households and/or communities.

16. Resolution 2015-35 - A Resolution authorizing Clayton County to enter into a Memorandum of Understanding with Trane U.S., Inc. providing for the terms and conditions under which a study will be conducted under Trane’s Pact Program evaluating lighting at five athletic fields.

Synopsis: A Resolution that will allow for Trane U.S. Inc. to evaluate potential lighting upgrades and present its finding for five facilities operated by Clayton County Parks and Recreation.

17. Resolution 2015-36 - A Resolution authorizing Clayton County to enter Lease Agreements with Georgia Power Company for the provision of lighting services and equipment.

Synopsis: This Resolution will allow Clayton County to enter Lease Agreements to provide certain lighting equipment and services in the parking areas owned by Clayton County located at 3161 Anvil Block Road, Ellenwood, GA 30294 and 7840 Highway 85, Riverdale, GA 30274.

18. Appointment to the Library Board to fill the unexpired term of Jeanell Bridges (resigned). This term expires on June 30, 2016. (Full-Board Appointment)

19. Appointment to the Hospital Authority Board to fill the unexpired term of Cephus Jackson (resigned). This term expires on October 31, 2015. (Full-Board Appointment)

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting
7:00 P.M.

February 3, 2015

A G E N D A

20. Appointment to the Development Authority Board / Redevelopment Authority Board to fill the expiring term of Chandler Sharma. The term is for four years expiring on March 1, 2019. (Full-Board Appointment)
21. Appointment to the Development Authority Board / Redevelopment Authority Board to fill the expiring term of Kalanos Johnson. The term is for four years expiring on March 1, 2019. (Full-Board Appointment)
22. Appointment to the Urban Redevelopment Agency of Clayton County to fill the expiring term of Chandler Sharma. The term is for four years expiring on March 1, 2019. (Full-Board Appointment)
23. Appointment to the Urban Redevelopment Agency of Clayton County to fill the expiring term of Kalanos Johnson. The term is for four years expiring on March 1, 2019. (Full-Board Appointment)

EXECUTIVE SESSION –

24. Consider any action(s) necessary based on decision(s) made in the Executive Session.

CLAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting
7:00 P.M.

February 3, 2015

A G E N D A

FINANCE DEPARTMENT SUPPORTING DOCUMENTATION
BEGINS NEXT PAGE

**CLAYTON COUNTY
INTER - OFFICE MEMO**

2-17

DATE: January 28, 2015
TO: Board of Commissioners
FROM: Ramona Thurman Bivins, Chief Financial Officer
SUBJECT: Request for Budget Amendment - Police

I do hereby request and submit the following budget amendment to be approved for FYE 6-30-15:

INCREASE EXPENSE:

Autos and Trucks	101-3001-6020	\$	35,000
------------------	---------------	----	--------

DECREASE EXPENSES:

Autos and Trucks	101-6501-6020	\$	28,201
Autos and Trucks	101-3701-6020		6,799
		\$	<u>35,000</u>

Reason: To replace one Police vehicle where repair costs exceeds the value of the vehicle.

TO:
Ramona Thurman Bivins, Chief Financial Officer

According to the Statement of Policy, the above listed amendment has been approved.

Date

Sandra Davis, Clerk of Commission

slm

**CLAYTON COUNTY
INTER - OFFICE MEMO**

2-18

DATE: January 28, 2015
TO: Board of Commissioners
FROM: Ramona Thurman Bivins, Chief Financial Officer
SUBJECT: Request for Budget Amendment - Library

I do hereby request and submit the following budget amendment to be approved for FYE 6-30-15:

INCREASE REVENUE:

Proceeds from Casualty Loss/Insurance	101-6501-7030	\$	24,800
---------------------------------------	---------------	----	--------

INCREASE EXPENSE:

Autos and Trucks	101-5050-6020	\$	24,800
------------------	---------------	----	--------

Reason: To replace a van used by the Library damaged beyond repair in an accident.

TO:
Ramona Thurman Bivins, Chief Financial Officer

According to the Statement of Policy, the above listed amendment has been approved.

Date

Sandra Davis, Clerk of Commission

slm

CAPITAL EQUIPMENT SURPLUS FORM

CLAYTON COUNTY
FLEET MAINTENANCE DEPARTMENT

DATE: 07-11-14

DEPT. NO: 5050

DEPT. NAME: Library

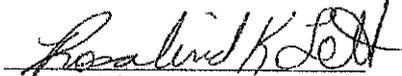
MODEL NO: E250 **SERIAL NO:** 1FTNS2EW8DDA29964

ITEM NO: 381 **ASSET NO:** 18854

DESCRIPTION: 2013 Ford E250 Van

CONDITION: Poor "Total Loss"

I certify that the above item has become unserviceable through fair wear and tear in the county services.


Director/Liaison

7/15/14
Date

ABOVE ITEM TURNED INTO SURPLUS FOR CREDIT

DATE: 07-11-14


BY: FLEET MAINTENANCE REPRESENTATIVE

CAN THIS ITEM BE REISSUED? (YES) (NO)

COMMENTS:

Vehicle has been involved in an accident, and is considered to be a "total loss".

**CLAYTON COUNTY
INTER - OFFICE MEMO**

DATE: January 27, 2015
TO: Board of Commissioners
FROM: Ramona Thurman Bivins, Chief Financial Officer
SUBJECT: Request for Budget Amendment - Fund 308 - 2015 SPLOST - Bond Funds

I do hereby request and submit the following budget amendment to be approved for FYE 6-30-15:

INCREASE EXPENSE:			
Autos & Trucks	308-6001-6020-10000-7B15B		144,000
 DECREASE EXPENSE:			
Buildings & Improvements	308-6501-6010-8C099-7B15B	\$	144,000

Reason: To amend the budget for funding to replace an ambulance in the current fleet that is a total loss.

The above mentioned item was **APPROVED/ DISAPPROVED** by the Board of Commissioners during their meeting held _____.

Date

Sandra Davis, Clerk of Commission



Clayton County Transportation & Development

DIVISIONS
Administration
County Fleet
Engineering Services
Fleet Maintenance
Landfill
Public Works
Traffic Engineering

INTEROFFICE MEMO

Jeff Metarko, Director
Keith Rohling, Assistant Director

DATE: January 5, 2014
TO: Landry Merkison, Chief
FROM: *JM* Jeff Metarko, Director, Transportation & Development
RE: Vehicle #141

We have evaluated the following vehicle and recommend removing this vehicle from service.

Reasons:

- Age
- Poor Condition
- Repair cost exceed vehicle value
- Unsafe
- "Total Loss"
- Other _____

Year: 2003

Make: Ford Truck

Model: E450

VIN: 1FDXE45F43HB88737

Mileage: 265,391

Therefore, we are recommending that you take the necessary steps to replace this vehicle. If you have any further questions, please contact John Vise at Fleet Maintenance.

JM/mg

cc: Tim Sweat, Asst. Chief
File

 BOC Approval Process System > BOC Request Form: BOC APPROVAL: Fire and Emergency Services-Vehicle Purchases



Board of Commissioners Approval Process System

New Request

After completing Request form and attaching supporting documentation, click on the SUBMIT button at the bottom to submit your request for approval. Fields with an (*) are required.

Department: Fire and Emergency Services

Phone:
(678) 614-5941
Example: (000) 000-0000

E-mail:
landry.merkison@ccfes.org
Example: John.doe@claytoncountyga.gov

Requests must be submitted a minimum of 12 days prior to Agenda Meeting Date.

FYE: Select Agenda Meeting Date:
FYE15 2015-01-28T14:00:00

Request Type:
Vehicle Purchases

Purpose:

To replace Medical Unit #141 which was totaled during a roll-over accident. This unit will be replaced with a stock unit currently on the lot at Osage which closely matches the specification currently in place through Central Services.

Rationale:

Unit 141 was a 2003 Ford E450 Ambulance which was approaching 300,000 miles. Usually a reserve unit, it was in first out status when it was involved in a roll-over accident.

Facts:

The Director of Fleet maintenance has deemed this unit to be a total loss and recommends the unit be replaced. With the loss of this unit, I am now one short on my transport units, which will have an impact on service delivery.

Impact:

Total cost of the unit is \$144,000.00.

*Documents must be submitted in PDF format.
Large PDF files may be compressed and saved to a ZIP file before attaching to Request form.*

Supporting Documentation:

Replacement Recommendation
Memo.pdf

Alternate contact should be available to answer questions regarding your request.

Alternate Contact Name: Tim Sweat
Alternate Contact Phone: (404) 391-1531
Example: (000) 000-0000

JEFFREY E. TURNER
CHAIRMAN
SHANA M. ROOKS
VICE CHAIRMAN
SONNA SINGLETON
COMMISSIONER
GAIL B. HAMBRICK
COMMISSIONER
MICHAEL L. EDMONSON
COMMISSIONER

Clayton County
Community Development



PATRICK EJIKE
DIRECTOR

Interoffice Memorandum

Date: January 16, 2015
To: Ramona Thurman, CFO
From: Patrick Ejike, Director
Subject: Request for Refund

Please issue a check in the amount of \$72.00 made payable to:

Name: Ms. Tiajuana Scandrett
DBA: Sensible Decors

Address: P.O. Box 2331

City: Stockbridge **State:** GA **Zip:** 30281

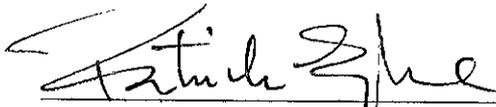
For the purpose of: Refunding the Business License fees paid by Ms. Scandrett to the Community Development Department. The building Ms. Scandrett chose to operate her business from did not pass inspections. Therefore, Ms. Scandrett decided not to open her business.

Total Fee Paid:	\$	155.00
Non-Refundable Fee Per Code:	\$	83.00
Refund Due:	\$	72.00

This check should be charged to account # 101-3401-3100

Thank you for your assistance. Should you have any questions, please feel free to contact me at extension 3574.

Sincerely,


Patrick Ejike, Director

PE/dh

Attachment

Note: This form is not to be used for bailiffs, employee advance requests or employee expense reports. This form should be used in lieu of multiple invoice documents.

JEFFREY E. TURNER
CHAIRMAN
GAIL B. HAMBRICK
VICE CHAIRMAN
SONNA SINGLETON
COMMISSIONER
SHANA M. ROOKS
COMMISSIONER
MICHAEL L. EDMONDSON
COMMISSIONER

Clayton County
Community Development



PATRICK EJIKE
DIRECTOR

Interoffice Memorandum

Date: January 9, 2015
To: Ramona Thurman, CFO
From: Patrick Ejike, Director
Subject: Request for Refund

Please issue a check in the amount of \$50.00 made payable to:

Name: Cursandra Slaton

Address: 638 East Marable St.

City: Monroe

State: GA

Zip: 30656

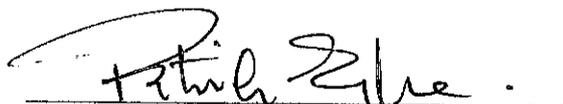
For the purpose of: Refunding permit fees paid for an Electrical Reconnect permit for the property located at 382 River Brook Trl. Riverdale, Ga. The property is located within the city limits of Riverdale, and therefore is not in Clayton County's permitting district.

Total Fee Paid:	\$ 50.00
Non-Refundable Fee Per Code:	\$ 0.00
Refund Due:	\$ 50.00

This check should be charged to account # 101-3401-3120

Thank you for your assistance. Should you have any questions, please feel free to contact me at extension 3574.

Sincerely,


Patrick Ejike, Director

PE/dh

Attachment

Note: This form is not to be used for bailiffs, employee advance requests or employee expense reports. This form should be used in lieu of multiple invoice documents.

JEFFREY E. TURNER
CHAIRMAN
GAIL B. HAMBRICK
VICE CHAIRMAN
SONNA SINGLETON
COMMISSIONER
SHANA M. ROOKS
COMMISSIONER
MICHAEL L. EDMONDSON
COMMISSIONER

Clayton County
Community Development



PATRICK EJIKE
DIRECTOR

Interoffice Memorandum

Date: January 9, 2015
To: Ramona Thurman, CFO
From: Patrick Ejike, Director
Subject: Request for Refund

Please issue a check in the amount of \$2,700.00 made payable to:

Name: Jorge Maciel
DBA: La Casa Mexican Restaurant

Address: 2745 Mt. Zion Rd. Ste. 108

City: Jonesboro

State: GA

Zip: 30236

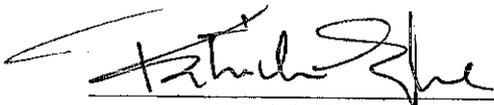
For the purpose of: Refunding the Alcohol License fees paid by Mr. Maciel to the Community Development Department. Mr. Maciel was not approved to receive an Alcohol License based on non-recommendation by the Clayton County Police Department for criminal history.

Total Fee Paid:	\$ 3,000.00
Non-Refundable Fee Per Code:	\$ 300.00
Refund Due:	\$ 2,700.00

This check should be charged to account # 101-3401-3110.

Thank you for your assistance. Should you have any questions, please feel free to contact me at extension 3574.

Sincerely,


Patrick Ejike, Director

PE/dh

Attachment

Note: This form is not to be used for bailiffs, employee advance requests or employee expense reports. This form should be used in lieu of multiple invoice documents.