

CLAYTON COUNTY WATER AUTHORITY  
Regular Board Meeting  
1600 Battle Creek Road  
Morrow, Georgia 30260  
March 5, 2015

Chairman John Chafin called the meeting to order at 1:30 p.m.

Present at the meeting were: Chairman John Chafin, Vice Chairman Rodney Givens, Secretary/Treasurer John Westervelt, Board Member Marie Barber, Board Member Elizabeth G. Armstrong, Board Member Dr. Cephus Jackson, General Manager Mike Thomas, Assistant General Manager Jim Poff, Assistant General Manager Bernard Franks, Legal Counsel Steve Fincher, Public Information Officer Suzanne Brown, other CCWA staff and visitors.

Board Member Marie Barber introduced Tim Allen, Call Center Representative, to give the invocation.

**Approval of Agenda:**

UPON MOTION by Rodney Givens and second by Elizabeth Armstrong, it was unanimously

RESOLVED to approve the March 5, 2015 agenda as presented.

**Approval of Minutes:**

Chairman John Chafin called for any omissions or additions to the minutes of the Regular Board Meeting of February 5, 2015.

UPON MOTION by Marie Barber and second by Rodney Givens, it was unanimously

RESOLVED to approve and accept the Regular Board Meeting Minutes of February 5, 2015.

**Financial and Statistical Report:** Finance Director Allison Halron reviewed the financial information distributed to the Board for the period ending January 31, 2015.

UPON MOTION by John Westervelt and second by Marie Barber, it was unanimously

RESOLVED to accept the Financial Report as presented.

**New Business**

**Water and Wastewater Chemical Bid Recommendation:** Water Production Manager Kendra Stanciel presented the bid recommendation for water and wastewater chemicals. CCWA received bids for water and wastewater treatment chemicals for FY2015. Low bid companies and their corresponding unit price bids are highlighted below.

Item No:	1	2	3	4	5	6	7	8	9	10	11	12	13
Item Description:	Liquid Aluminum Sulfate	Dense Soda Ash	Bulk Hydrated Lime	Liquid Lime 30% Calcium Hydroxide	Powdered Activated Carbon 50 lb bag	Powdered Activated Carbon 1,000 lb sack	Sodium Silica Fluoride	Fluorosilic Acid 23%	Copper Sulfate Med. Crystal	Phosphoric Acid 36% PO <sub>4</sub>	Sodium Hydroxide 25%	Sodium Hypochlorite 12.5% 55 gal drum	Sodium Hypochlorite 12.5% Bulk tanker
Price per:	/ dry ton	/ lb	/ lb	/ lb	/ lb	/ lb	/ lb	/ gal	/ lb	/ gal	/ lb	/ gal	/ gal
AFFINITY CHEMICAL	258.50												
ALLIED UNIVERSAL CORP													0.665
BASF CORP.													
BRENTAG MID-SOUTH		0.24			0.60	0.60	0.46		2.384		0.18	1.70	0.60
BURNETT LIME CO. INC.				0.055									
C & S CHEMICALS, INC.	450.00												
CARMEUSE LIME & STONE			0.101385										
CARUS CORPORATION										2.652			
CEDARCHEM, LLC													
CHEMRITE, INC.			0.100145						1.84	3.167			
CHEMTRADE CHEMICALS	184.49												
CHEMTREAT INC.													
CHENEY LIME & CEMENT CO.			0.096965										
COLONIAL CHEMICAL SOLUTIONS		0.248		0.0524					1.60	2.59	0.1459	1.646	
DPC ENTERPRISES													0.5989
E & C CHEMICALS										2.75	0.16		
EVOQUA WATER TECHNOLOGIES													
F2 INDUSTRIES					0.64	0.61				2.94			
FORT BEND SERVICES, INC.													
GEO SPECIALTY CHEMICALS	363.81												
GREER INDUSTRIES			0.1175										
GULBRANDSEN TECHNOLOGIES													
KEMIRA WATER SOLUTIONS													
KEY CHEMICAL INC.								2.06					
LHOIST NORTH AMERICA of AL			0.1106										
MOSAIC GLOBAL SALES								2.09					
PENCCO INC.								2.80					
POLYDYNE, INC.													
SHANNON CHEMICAL CORP.								3.17	2.17	2.52			
SOLENIS, LLC													
SOUTHERN STATES CHEMICAL													
STERLING WATER TECH (Coyne)										3.1008			
SUMMIT CHEMICAL SPECIALTY PRODUCTS													
THATCHER CHEMICAL OF FL					0.650	0.650	0.513		1.588				
UNIMIN LIME CORP.			0.09022										
UNIVAR USA, INC.		0.275			1.25	1.25	0.52		1.65	2.7523	0.17	2.18	0.639
WATER SOLUTIONS (Azure)													
<b>Lowest Bid Amount:</b>	<b>184.49</b>	<b>0.24</b>	<b>0.09022</b>	<b>0.0524</b>	<b>0.60</b>	<b>0.60</b>	<b>0.46</b>	<b>2.06</b>	<b>1.588</b>	<b>2.52</b>	<b>0.1459</b>	<b>1.646</b>	<b>0.5989</b>
<b>LOWEST BIDDERS:</b>	CHEMTRADE CHEMICALS	BRENTAG MID-SOUTH	UNIMIN LIME CORP.	COLONIAL CHEMICAL SOLUTIONS	BRENTAG MID-SOUTH	BRENTAG MID-SOUTH	BRENTAG MID-SOUTH	KEY CHEMICAL INC.	THATCHER CHEMICAL OF FL	SHANNON CHEMICAL CORP.	COLONIAL CHEMICAL SOLUTIONS	COLONIAL CHEMICAL SOLUTIONS	DPC ENTERPRISES

Item No:	14	14	15	16	17	18	19	20	20	21	22	23
Item Description:	Caustic Soda 20%	Caustic Soda 20%	Polymer, Ashland Praestol K144L	Polymer -SE-365	Polymer Polydyne SE-365	Sulfuric Acid 78% (gallon)	Sulfuric Acid 78% (tote)	Ferric Sulfate liquid	Ferric Sulfate liquid	Purate bulk	Purate tote	Aluminum Chlorohydrate
Price per:	/ gal	/ lb	/ lb	/ lb	/ gal	/ gal	/ lb	/ lb of iron EE	/delivered gal	/ lb	/ lb	/ lb
AFFINITY CHEMICAL												
ALLIED UNIVERSAL CORP	0.58	0.057										
BASF CORP.			Non-responsive	Non-responsive	Non-responsive							
BRENTAG MID-SOUTH	0.625	0.06127	Non-responsive				0.22					0.28
BURNETT LIME CO. INC.												
C & S CHEMICALS, INC.												
CARMEUSE LIME & STONE												
CARUS CORPORATION												
CEDARCHEM, LLC												0.273
CHEMRITE, INC.	0.63189	0.06195										
CHEMTRADE CHEMICALS								1.2069				0.211
CHEMTREAT INC.			Non-responsive	Non-responsive						0.75	0.90	
CHENEY LIME & CEMENT CO.												
COLONIAL CHEMICAL SOLUTIONS	0.7549	0.0738					0.175					
DPC ENTERPRISES												
E & C CHEMICALS	1.23	0.12										
EVOQUA WATER TECHNOLOGIES										0.538	0.934	
F2 INDUSTRIES												
FORT BEND SERVICES, INC.			Non-responsive		Non-responsive							
GEO SPECIALTY CHEMICALS												
GREER INDUSTRIES												
GULBRANDSEN TECHNOLOGIES												0.232
KEMIRA WATER SOLUTIONS								0.842				0.280
KEY CHEMICAL INC.												
LHOIST NORTH AMERICA of AL												
MOSAIC GLOBAL SALES												
PENCCO INC.								1.12				
POLYDYNE, INC.			Non-responsive	0.85	0.90							
SHANNON CHEMICAL CORP.												
SOLENIS, LLC			1.22									
SOUTHERN STATES CHEMICAL						1.51						
STERLING WATER TECH (Coyne)												
SUMMIT CHEMICAL SPECIALTY PRODUCTS												0.243
THATCHER CHEMICAL OF FL												
UNIMIN LIME CORP.												
UNIVAR USA, INC.	0.6111	0.06015				1.6075	0.28					
WATER SOLUTIONS (Azure)										0.448	0.75	
<b>Lowest Bid Amount:</b>	<b>0.58</b>	<b>0.057</b>	<b>1.22</b>	<b>0.85</b>	<b>0.90</b>	<b>1.51</b>	<b>0.175</b>	<b>0.842</b>		<b>0.448</b>	<b>0.75</b>	<b>0.211</b>
<b>LOWEST BIDDERS:</b>	ALLIED UNIVERSAL CORP	ALLIED UNIVERSAL CORP	SOLENIS, LLC	POLYDYNE, INC.	POLYDYNE, INC.	SOUTHERN STATES CHEMICAL	COLONIAL CHEMICAL SOLUTIONS	KEMIRA WATER SOLUTIONS		WATER SOLUTIONS (Azure)	WATER SOLUTIONS (Azure)	CHEMTRADE CHEMICALS

When applied to the normal quantities of chemicals purchased annually, these bids represent a 6.2% decrease in cost from the previous years. Staff recommends that the bids for individual chemicals from the lowest responsive bidder in each category be accepted for purchase in FY 2015.

Funding Source: Water Production and Water Reclamation Operating Budgets

UPON MOTION by John Westervelt and second by Dr. Cephus Jackson, it was unanimously

RESOLVED to award bids for individual chemicals from the lowest responsive bidder in each category for purchase in FY 2015. Lowest responsive bidders are required to meet CCWA insurance requirements.

**Shoal Creek Dam Cut-Off Wall Change Order Request:** Ms. Staniel presented a request for a change order in the net amount of \$73,904. The Authority owns and operates the Shoal Creek Dam and impounded reservoir as part of the raw water supply system. In 2006, a depression was observed near the downstream end of the principal spillway conduit indicating seepage was occurring. In 2008, Schnabel Engineering, LLC began investigating the cause of the seepage. In May 2014, a notice to proceed was approved for Inquip Associates, Inc. to install a wall composed of soil-cement-bentonite (SCB) mixture.

This slurry mixture was put in place to eliminate the issue of seepage. The project was completed February 2015. Water levels in the piezometers and flows from the drain are being measured to monitor the effectiveness of the SCB wall in reducing the amount of seepage and lowering of the water level within the dam.

The estimated square footage of the SCB wall was exceeded by 6,136 square feet resulting in a cost increase. The following table outlines the project change order line items:

Description	Estimated Quantity	Unit	Contract Amount	Cost of Completed Work	Increases/Decreases of Cost
Soil-Cement Bentonite Cut-Off Wall	41,000	Square Feet	\$574,000	\$659,904	+\$85,904.00
Graded Aggregate	1	Lump Sum	\$69,000	\$57,000	-\$12,000
<b>Total Net Change Order</b>					<b>+\$73,904.00</b>

The original contract value = \$1,178,000.00

Final Project Change Order =\$ 73,904.00

Total Final Contract Value = \$1,251,904.00

Randy Bass, with Schnabel Engineering, explained why the square footage for the SCB wall was increased.

Staff, along with Schnabel Engineering, recommend approval of the net change order of \$73,904.00.

UPON MOTION by Marie Barber and second by Dr. Cephus Jackson, it was unanimously

RESOLVED to approve the change order to Inquip Associates, Inc. for a net increase of \$73,904.

**Voice over IP at Remote Sites Recommendation:** Information Technology Director Dan Holverson presented a recommendation for the Voice over IP at Remote CCWA sites.

#### *Current Voice Solution @ CCWA*

The Authority currently has a mixture of communications systems. A Cisco Voice over IP (VOIP) system is utilized at the 1600 Battle Creek campus, originally acquired in 2009, and is kept up to date. Each remote location has its own phone system, which runs on Analog Telephone Lines and are very costly. All of these systems are 10+ years old and not supported by the manufacturer for maintenance. If service is needed, staff contacts a vendor that tries to find parts for them. Fortunately, staff has had minimal issues.

This collection does not allow staff to easily add collaboration options, such as chat, conferencing or automated call distribution – in addition to having one integrated switchboard.

#### *Options Examined*

As CCWA utilizes a sophisticated Cisco telephone system exclusively, it did not make sense to look for any additional outside vendor solutions. Cisco is part of the Authority's Common Operating Environment, that allows maximum productivity and lower operating costs for IT. Also, Cisco is the most widely used, highest rated and reliable equipment on the market. There are a wide variety of options from Cisco for this technology.

#### *Environment Needs/Costs/Benefits*

IT Staff determined that a centralized communication system is needed that provides unified dialing across CCWA, along with many communication options, including voice and video conferencing, call forwarding, and voicemail through email. This would also supply redundant capabilities for emergency/911 in case the systems go down. Staff strategized with vendors to gain a consensus around what configuration would provide the best performance and future capability for the price, along with the accessories necessary to connect to the appropriate devices on the network. Staff also examined what telecommunications costs will be by making this change, and determined the Authority will save approximately \$5,000/month on Voice costs, primarily telephone lines, making the payback approximately 2 ½ years.

The cost of the project is \$175,000 which includes \$135,000 in Cisco equipment, \$26,000 in installation and configuration services from Dimension Data, and \$14,000 in phone system vendor coordination charges. IT staff spoke with other vendors, and obtained a full quote from one, but were not comfortable with their approach to the project, along with the costs quoted.

#### *Recommendation*

The Cisco solution will consolidate CCWA onto one communications platform, which allows us to use company- wide features including on demand conferencing, integrate voicemail to email, auto forwarding to cell phones, and centralized system management. It also meets the current needs of our environment and provides an immediate improvement for efficiency while also providing future scalability.

After reviewing our environment needs, available technologies, and suitable options, staff recommends awarding the Voice over IP at Remote Sites solution purchase to Dimension Data through the State of Georgia contract process. This award is contingent on the Bidder providing the proper insurance.

Funding Source: 2014 Capital Budget for Information Technology

UPON MOTION by John Westervelt and second by Dr. Cephus Jackson, it was unanimously

RESOLVED to award the Voice over IP installation at remote CCWA sites purchase to Dimension Data under State of Georgia contract for hardware at \$135,000 and installation/configuration at \$26,000 and to authorize the General Manager to sign the contract.

**Stormwater Billing Corrections Update:** Customer Accounts Director Teresa Worley presented corrections to the Authority's Stormwater Billing for non-Residential customers.

In 2006, CCWA established a county-wide Stormwater Utility for Clayton County. At that time, we began billing stormwater fees to residential and non-Residential customers. Residential customers pay a flat monthly fee of \$3.75. Non-Residential customer fees are based on the amount of actual impervious surface at the customer's property. The current fees are based on impervious data received from aerial photography performed in 2006.

In late 2013, CCWA acquired new aerial photography of the county and digital parcel data from the county Tax Assessors Office. This new digital parcel data provides more accurate impervious surface information for billing non-residential customers. With the new data, some Non-Residential customers will experience an increase in their stormwater billing while others will experience a decrease. This new data does not impact Residential customers.

In order to improve the accuracy of CCWA's Stormwater billing, staff is recommending that we update our billing information with the new impervious surface data. A communications plan has been created to outline how impacted customers will be notified of the change to their billing. Customers experiencing an increase will be given 6-months notification prior to implementing their new higher fee.

UPON MOTION by Rodney Givens and second by John Westervelt, it was

RESOLVED to modify the impervious surface data for non-residential customers using new data from the 2013 aerials and digital parcel data from Clayton County; provide customers with increasing impervious surface billing a six-month notification before it becomes effective and for accounts that are decreasing, reimburse the current occupant of the account for the overbilled amount. Motion carried 5-0-1 with John Chafin, Rodney Givens, John Westervelt, Marie Barber and Dr. Cephus Jackson voting in favor of the motion and Elizabeth Armstrong abstaining.

**Hardship Assistance Program Agreement Recommendation:** Ms. Worley presented a recommendation to have Clayton County Community Services Authority, Inc. administer the Authority's Hardship Assistance Program.

Since December 2006, CCWA has allocated a portion of the cell tower lease income to assisting customers experiencing a financial hardship. CCWA's Hardship Assistance Program offers qualified customers up to \$150 in assistance in a 12 month period. For the past eight years, CCWA has partnered with Clayton County Family Care, Inc. (CCFC) to administer the program and paid CCFC a 20% Administration Fee. During the past three years, Clayton County Family Care has failed to administer all of the annual funding allocated for this program.

Staff is recommending that CCWA partner with Clayton County Community Services Authority, Inc. to administer the program going forward. Clayton County Community Services Authority, Inc. (CCCSA) is the county's community action agency. The Community Support Component of the Agency provides emergency short term financial assistance along with case management services and resource referrals to families or individuals faced with crisis situations, i.e. evictions, foreclosures, utility disconnections and emergency food assistance to help families move towards self-sufficiency.

CCCSA is a much larger agency and able to reach more of our customer base. Partnering with CCCSA will allow us to use the allocated funding and provide hardship assistance to more of our customers. The Administration Fee of 20% of the funds provided to customers each month covers determining eligibility for CCWA customers and monthly reporting to CCWA.

UPON MOTION by John Westervelt and second by Marie Barber, it was

RESOLVED to approve using Clayton County Community Services Authority, Inc. to administer the Authority's Hardship Assistance Program effective immediately and to authorize the General Manager to sign the agreement. Motion carried 5 -1 with John Chafin, Rodney Givens, John Westervelt, Marie Barber and Dr. Cephus Jackson voting in favor of the motion and Elizabeth Armstrong voting in opposition to the motion.

**2015 Strategic Master Plan Mid-Term Plan Update:** Program Management and Engineering Manager Kelly Taylor presented an information only update on the 2015 Strategic Master Plan.

In June 2014, the Board approved Task Order CH-RE-14-01 to have CH2M HILL assist the Clayton County Water Authority with completing the 5-year update to the 2010 Strategic Master Plan that will become the comprehensive guide in continuing to achieve CCWA's vision of Quality Water, Quality Service. This update will build on the 2010 Strategic Master Plan and 2012 IT Master Plan. In working towards completion of the 2015 Strategic Master Plan in April, the following work has been completed:

- Identified future needs through a review of upcoming regulations and assessment of future growth
- Assessed existing systems, current needs and validation of 2010 SMP project lists, through Departmental Workshops with Water Production, Water Reclamation, Distribution and Conveyance, Management (Utility-wide), Stormwater, and General Services
- Refined 2012 IT Master Plan project list

- Reviewed and updated CCWA priorities, weighting, and performance measures to incorporate into the updated Project Prioritization Tool
- Finalized list and assigned benefit scores to all candidate projects in a project scoring workshop
- Developed planning level cost estimates and cash flow schedules for all candidate projects.

This presentation will provide a brief update on the progress to date as well as the upcoming activities to complete the 2015 Strategic Master Plan Update. An updated project list with planning level cost estimates was provided for the board's review. The project list and cash flow schedule will be finalized over the next month and presented to the Board for approval at the April meeting.

Information only. No action taken.

**East Jesters Creek Phase 5 Stream Restoration Project Summary:** Stormwater Utility Manager Kevin Osbey provided a summary on the East Jesters Creek Phase 5 Stream Restoration Project.

CCWA Watershed Management Plan identified East Jesters Creek as degraded due to historic land clearing for agricultural practices that removed the natural vegetation that protected the stream banks. The channel did not promote suitable habitat for fish and macro invertebrates which resulted in poor water quality in the stream. Jesters Creek is one of our water supply watersheds and is listed as not meeting water quality standards by GAEPD.

This project included construction of a stable stream channel (2,050 L.F.) based on natural stream conditions. The project also included the creation and restoration of three upland Stormwater ponds as well as the replacement of an aerial sanitary sewer pipe crossing the stream.

The area along the reconstructed channel was replanted with native vegetation. The completed project will improve habitat conditions in the channel; improve water quality; stabilize the stream banks; reduce erosion; promote growth and survival of fish and macro invertebrates; and reduce trash and pollutants. The City of Morrow is a project partner and intends to build a recreational trail parallel to the restored stream.

***Construction Contract Summary:***

General Contractor – Georgia Development Partners

Bid (Contract) Amount	\$ 821,910.93
Final Change Order (Deduct)	<u>(\$ 66,479.80)</u>

Final Contract Amount	\$ 755,431.13
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***Services During Construction Summary – Task Order No. BC-SW-13-02***

Task Order Amount	\$153,726.00
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***Total Project Costs:***

Total Amount	\$909,157.13
EPD Grant (56%)	\$509,797.00
CCWA Stormwater (44%)	\$399,360.13

Information Only. No action taken.

**Medical Self Insurance Proposal:** Human Resources Director Ed Durham presented the board with a recommendation to convert to a self-funded health care plan for employees and retirees.

*Medical*

CCWA staff is recommending that we convert to a self-funded health care plan. Our current insurance provider, Blue Cross, Blue Shield was requesting a 10.5% increase in premiums which would have resulted in an increase to CCWA's operational costs of over \$343,000.

Why go self-funded?

- Demographics/turnover constant (claims should be stable);
- Cash flow needs during initial startup are low;
- CCWA retains profits during good years;
- Maximum claim liability to limit our claims exposure (aggregate and specific) – we know our worst case scenario;
- Future possibility of attaining other savings by implementing our own prescription management program (rebate program);
- Administrative Services Only (ASO) arrangement with Blue Cross allows us to maintain the same network of doctors and hospitals for our employees;
- Benefits enhancements without an increase to premiums for employees or CCWA;
- Expected Premium Collection – Employee + CCWA           \$3,767,232
- Total Expected Self-Funded Costs                               \$3,659,460

*Proposed Plan Changes*

- Eliminate deductible reimbursement program but lower deductible from \$2,000 to \$1,000 for HMO, remain at \$1,500 for POS;
- Reduce facility copay for HMO from \$1,000 to \$500; remain at \$100 for POS;

- Total out of pocket maximum for HMO - \$4,400 individual, \$13,200 family;
- Total out of pocket maximum for POS - \$2,000 individual, \$6,000 family;
- POS add co-insurance levels to member of 10% (accumulates towards out of pocket maximum);
- Emergency Room utilization – HMO add 30% co-insurance; POS – increase co-pay to \$150 plus 30% co-insurance;
- This year all out of pocket costs for participants, including prescription costs, accumulate towards the out of pocket maximums;
- Continue Wellness program with \$25 monthly surcharge for failure to participate;
- Continue \$50 monthly surcharge for tobacco use;
- Continue \$50 spousal surcharge if they have access to insurance at another job.

Life/Disability/FMLA Admin

- Current Carrier Unum – move to BCBS
- Overall cost savings to CCWA is \$34,000

Dental and Vision

- No Changes to current program, rates or funding arrangement.

UPON MOTION by Marie Barber and second by Dr. Cephus Jackson, it was unanimously

RESOLVED to convert to a self-funded health care plan and approve the Plan Changes listed above.

**Shamrock CUB Emergency Repair Proposal:** General Manager Mike Thomas presented an emergency repair to the building after a contractor determined the walls of the building are out of plumb. Construction costs will not exceed \$100,000.

CCWA was investigating the possibility of adding more covered deck area to the Shamrock CUB when a contractor noticed that the walls of the building were out of plumb. Upon further investigation, it was determined that the roof truss system was either designed or constructed improperly. This flaw in the roof was causing the roof to put greater pressure on the side walls and the walls have moved out of plumb.

Staff does not know how long this condition has existed, but believes that it should be corrected as soon as possible with as little impact to existing building rentals as possible. CCWA has engaged Jacobs Engineering to prepare corrective action plans and identify qualified bidders for this repair.

CCWA staff is requesting approval to move ahead with the proposed repair based on the recommendation of the best qualified contractor by Jacobs Engineering.

Anticipated following costs -

Jacobs – Design and construction management -	\$31,350
Construction Contractor -	less than \$100,000

UPON MOTION by Marie Barber and second by Dr. Cephus Jackson it was unanimously

RESOLVED to move forward with an emergency RFQ for the Shamrock Community Use Building repair, selection of a contractor by CCWA staff and authorization for the General Manager to sign the contract. Construction costs will not exceed \$100,000.

Chairman Chafin introduced new board member Dr. Cephus Jackson. Dr. Jackson said he is a retired educator and is looking forward to serving on the Water Authority Board of Directors.

UPON MOTION by Dr. Cephus Jackson and second by Rodney Givens, it was unanimously

RESOLVED to go into Executive Session to discuss land and personnel matters.

**The Board returned from Executive Session to Open Session.**

**Approval of Executive Session Minutes:**

UPON MOTION by Rodney Givens and second by Dr. Cephus Jackson, it was unanimously

RESOLVED to approve Executive Session Minutes of March 5, 2015.

**Updates from the Board Members and General Manager**

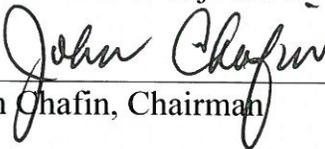
Mr. Thomas introduced Ms. Gerrian Hawes of Oliver Imprints, who talked to the Board regarding CCWA's rebranding efforts.

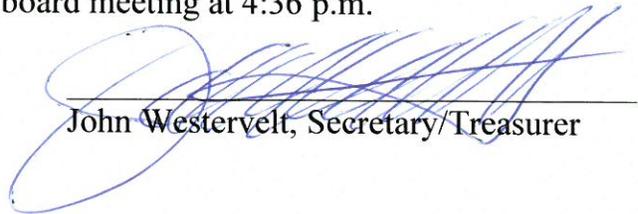
Mr. Thomas discussed the need to change how commercial account deposits are calculated. Staff will bring a recommendation back to the board in a few months.

There being no further business to come before the open meeting, the meeting was adjourned.

UPON MOTION by Dr. Cephus Jackson and second by Rodney Givens, it was unanimously

RESOLVED to adjourn the regular session board meeting at 4:36 p.m.

  
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John Chafin, Chairman

  
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John Westervelt, Secretary/Treasurer

