

LAYTON COUNTY BOARD OF COMMISSIONERS

Regular Business Meeting
7:00 P.M.

February 2, 2016

A G E N D A

1. Call to order.
2. Invocation and Pledge of Allegiance to the flag.
3. Adoption of the agenda.
4. Approval of the January 19, 2016 Regular Business Meeting minutes.
5. PUBLIC COMMENT: Citizens will be given a three (3)-minute maximum time limit to speak before the Board of Commissioners about various topics, issues, and concerns. Following thirty minutes of hearing from the public, the Board of Commissioners will allow the remainder of citizens who have signed up to be heard at the next Tuesday business meeting.
6. PROCLAMATION: "Clayton County Observes Severe Weather Awareness Week February 1 - 5, 2016". (Presented by Chairman Turner)
7. PROCLAMATION: "Clayton County Recognizes 911 Dispatcher Daeontae R. Smith, who played an instrumental role in assisting an assault victim". (Presented by Commissioner Hambrick)
8. PRESENTATION: "The Status of the Blueprint Plan". (Presented by Pedro Cherry- Chairman of the Atlanta Aerotropolis Alliance and Jon Tuley with the Atlanta Regional Commission)
9. Consider requests of Debra Brewer, Director of Central Services. (NOTE: The entire Purchasing Ordinance for Clayton County, Georgia can be viewed on the MuniCode website. Citizens can access this website via the following website address: <http://library.municode.com/index.aspx?clientId=10562>.)
 - 1) **Recommendation for the Purchase of Dell Computers: SWC #2016-01 Utilizing Statewide Contract #SWC99999-SPD-T20120702.** (\$180,088.00 / Dell Computer Inc., located in Round Rock, Texas. Funding is available through the FYE 2016 Information Technology Minor Computer Equipment funds). As requested by the Department of Information Technology. Pursuant to Section 2-136 (7) of the Clayton County Code of Ordinances, General Purchasing Methods; Central Services must determine if other products or service providers can satisfy the procurement requirements before making a determination of sole source procurement. Sound procurement practice requires that sole source purchases be used when it is the only option and not as an attempt to contract with a favored service provider

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for a favored product. The Purchasing Agent requires all sole source providers to supply a letter stating that they are the sole source for a given product or service and why they are considered to be the sole source (technology, patents, etc.). All sole source purchases will be clearly defined when presented to the Clayton County Board of Commissioners.

2) **Request to Sell County Surplus Property and Equipment.** Pursuant to Section 2-20, 2-29 and 2-146 of the Clayton County Code of Ordinances, Sale of County Property. Per Section 2-20, the head of the department in charge of the property shall certify to the purchasing agent that certain itemized property in the custody of the department is no longer useful in the service of the county. Upon such certification, the purchasing agent shall, at public sale, in his discretion, sell the unserviceable property and remit the proceeds from the sale to the county fiscal authority, crediting the department from which the property was obtained with the amount of the proceeds. Per Section 2-29, no property belonging to Clayton County shall be sold, transferred or conveyed without due consideration by the board of commissioners for value received by Clayton County from said sale, transfer or conveyance. Per Section 2-146, when it is deemed advisable to dispose of any personal property owned by the county and used by the various departments thereof, or to dispose of personal property under the supervision of the board of commissioners, the sale of the property shall be made by the purchasing agent. The purchasing agent shall confer with the head of the department desiring to sell the property, with the object of getting the best possible price in making the sale.

3) **Recommendation for Award: 2016-02 PC – Online Auction Service for Disposal of Surplus for Clayton County, Georgia.** (GovDeals, located in Montgomery, Alabama. This is a revenue generating contract with the cost for auction services being deducted from the sale proceeds in amount not to exceed 5% of the gross receipts). Pursuant to Section 2-114 of the Clayton County Code of Ordinances, Cooperative Purchasing Methods; the County may join with other governmental units in cooperative purchasing plans when the best interest of the county would be served thereby. The Clayton County Board of Commissioners makes the final award for cooperative purchases of \$35,000.00 and greater.

4) **Recommendation for Award: RFP #15-20 Banking and Merchant Services for Clayton County, Georgia – Annual Contract.** (Wells Fargo Bank, N.A., located in Atlanta,

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Georgia. Funding is available through the Bank/Credit Card Services Charges Account). As requested by the Department of Finance. Pursuant to Section 2-136 (2) of the Clayton County Code of Ordinances, General Purchasing Methods; Clayton County utilizes the competitive sealed proposal method when the competitive sealed bid method is neither practical nor advantageous and when cost is not the primary consideration. The competitive sealed proposal method will be used when the costs of goods and services exceed \$25,000.00. All goods and services in the excess of \$25,000.00 are required to be purchased through the sealed proposal process, or negotiated by the Director of Central Services with full Board of Commissioners' approval. The Clayton County Board of Commissioners makes the final award for all non-budgeted proposals of \$35,000.00 and greater.

- 5) **Recommendation for Renewal of the County's Crime Policy.** (\$9,960.00 / Edgewood Partners Insurance Center (EPIC) Insurance Brokers and Consultants, utilizing Berkley Reginal Insurance Company. Renewal Period of March 1, 2016 through March 1, 2017. Funding is available through the County's General Fund).

- 6) **Recommendation for Renewal of the Public Officials Position Schedule Bond Policy.** (\$11,787.00 / Edgewood Partners Insurance Center (EPIC) Insurance Brokers and Consultants, utilizing Western Surety Company. Renewal Period of March 1, 2016 through March 1, 2017. Funding is available through the County's General Fund).

10. Consider requests of Ramona Bivins, Chief Financial Officer.
 - 1) Budget Amendment #2-25/Other General Government/FYE 6-30-16 - To provide funds resulting from the intergovernmental agreement with the Development Authority, in the amount of \$700,000.
 - 2) Budget Amendment #2-26/Sheriff/FYE 6-30-16 - To amend in a revenue received from the Department of Justice for the State Criminal Alien Program, in the amount of \$80,758.

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- 3) Budget Amendment #4-58/2009 SPLOST/FYE 6-30-16 - To appropriate funds from fund balance to provide funding for fencing and lighting replacement at Bonanza Mini Park tennis courts, in the amount of \$20,500.
 - 4) Budget Amendment #4-59/2009 SPLOST/FYE 6-30-16 - To appropriate funds from fund balance to provide funding for Cisco IPICS Implementation and additional equipment needed for the PSDN Project, in the amount of \$47,249.
 - 5) Budget Amendment #4-60/2009 SPLOST/FYE 6-30-16 - To appropriate funds from fund balance to provide funding for renovations to the building at Rivers Edge Greenway, in the amount of \$20,000.
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11. Resolution 2016-17 - A Resolution to establish the process for the petition for and placement of parking related signage within unincorporated Clayton County.

Synopsis: The County wishes to establish a process for the petition for and placement of parking related signage within the unincorporated areas of Clayton County in an effort to deter prohibited parking on the right-of-ways of roads, streets, thoroughfares, and other avenues of travel.
 12. Resolution 2016-18 - A Resolution authorizing Clayton County to grant a facility use request and enter into a license agreement with Rainbow House, Inc. to sponsor and host a 5K Fundraiser race, at Clayton County International Park.

Synopsis: Rainbow House will sponsor and host a 5K fundraiser race on April 16, 2016 from 1:00 p.m. to 8:00 p.m. at Clayton County International Park.
 13. Resolution 2016-19 - A Resolution authorizing Clayton County to grant the facility use request and enter into a license agreement with the Humane Society and SPCA of Clayton County Inc. providing for the terms and conditions under which a car and motorcycle show will be hosted at the Clayton County International Park.

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***Synopsis:** The Humane Society and SPCA of Clayton County Inc. wishes to utilize the parking lot at Clayton County International Park on April 23, 2016 from 10:00 a.m. until 6:00 p.m. to host its “Wags and Wheels” Car and Motorcycle Show, which will serve as a fundraiser and include food vendors and musical entertainment.*

14. Resolution 2016-20 - A Resolution authorizing Clayton County to enter into an agreement with the Georgia Department of Revenue for the use of certain motor vehicle records.

***Synopsis:** This agreement between Clayton County and Georgia Department of Revenue permits American Traffic Solutions access to tag registration files for the red light camera enforcement project.*

15. Resolution 2016-21 - A Resolution authorizing Clayton County to enter into a license agreement to allow the Hailey Bankhead Foundation, Inc. to sponsor and host a 5K Walk/Run for childhood cancer awareness at Clayton County International Park.

***Synopsis:** The Hailey Bankhead Foundation, Inc. desires to sponsor and host its 5K Walk/Run for childhood cancer awareness on May 14, 2016 from 6:00 a.m. to 1:30 p.m. at the Clayton County International Park.*

16. Resolution 2016-22 - A Resolution authorizing Clayton County to enter into a professional services contract with Expert Discovery, LLC to perform a forensic audit to detect, document and arrange for collection of unpaid 911 and/or E911 fees that should have been remitted by telecommunication providers to the County.

***Synopsis:** The Board deems the County will best be served by contracting with Expert Discovery, LLC and engaging the Barnes Law Group, LLC and Harris Penn Lowry, LLP for the purpose of locating and recovering underpaid, uncollected, and/or unremitted 911 or E911 fees due to the County.*

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17. Resolution 2016-23 - A Resolution authorizing Clayton County to enter into a performance partnership agreement with the Georgia Emergency Management Agency-Homeland Security in accordance with the fiscal year 2015 Emergency Management Performance Grant Program.

Synopsis: The County has been awarded a Fiscal Year 2015 Emergency Management Performance Grant from Georgia Emergency Management Agency-Homeland Security (GEMA-HS) in the amount of \$77,827.00 with a 50% match from the County of \$77,827.00, for a total of \$155,654.00, for the purpose of ensuring the County is fully prepared to help citizens in time of emergency.

18. Order for Remission: State of Georgia vs. Deanthony Bernard Gaither and Free At last Bail Bonds.

Synopsis: An Order to pay Surety 50% of the bond amount under O.C.G.A § 17-6-72(e) (2), which will be \$1,750.00.

19. Appointment of Shonterria Martin Stokes to the Board of Ethics to fill a seat as appointed by the Clayton County Bar Association. The initial term is four years expiring on February 2, 2020. *(The Board confirms the nomination.)*

20. Appointment of Samuel C. Dixon to the Board of Ethics to fill a seat as appointed by Clayton State University, Office of the President. The initial term is two years expiring on February 2, 2018. *(The Board confirms the nomination.)*

21. Appointment to the Board of Ethics to fill a seat as appointed by the Chairman of the Board of Commissioners. The initial term is four years expiring on February 2, 2020. *(Chairman Turner's appointment)*

22. Appointment to the Board of Ethics to fill a seat as appointed by the Board of Commissioners. The term is one year expiring on February 2, 2017. *(District One appointment- Vice Chairman Sonna Gregory)*

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23. Appointment to the Animal Control Board to fill the unexpired term of Paige Turner and a full term (*resigned*). The term is four years expiring on March 12, 2020. (Full Board Appointment)
24. Appointment to the Animal Control Board to fill the expiring term of Gloria McCain. The term is four years expiring on March 12, 2020. (Full Board Appointment)
25. Appointment to the Animal Control Board to fill the expiring term of Jim Carter. The term is four years expiring on March 12, 2020. (Full Board Appointment)
26. Appointment to the Animal Control Board to fill the expiring term of Tameka West. The term is two years expiring on March 12, 2018. (Full Board Appointment)
27. Appointment to the Animal Control Board to fill the expiring term of Dr. Don McMillian, Sr. The term is two years expiring on March 12, 2018. (Full Board Appointment)
28. INTERVIEWS: Zoning Administrator position.

EXECUTIVE SESSION –

29. Consider any action(s) necessary based on decision(s) made in the Executive Session.