

CIVIL SERVICE BOARD MEETING POST SUMMARY



January 2, 2013

Members Present: **Larry A. Bartlett, Chairman
Troyce Lancaster, Vice-Chair
Lori Favre, Member
Gbenga Osagie, Member
J. Mark Trimble, Member**

Others Present: **Human Resources Director Renee Bright and staff;
Civil Service Board Attorney Joe Harris; Police
Department Legal Advisor Kenneth Green; Information
Technology Director Brett Lavender; various employees
from County departments; and other individuals.**

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1. The meeting was called to order at 9:08 a.m.
 2. The Agenda was adopted with amendments.
 3. The Civil Service Board voted Larry Bartlett as Chairman and Troyce Lancaster as Vice-Chair.
 4. The Civil Service Board's December 5, 2012, minutes were approved.
 5. The Civil Service Board's Executive Session minutes held on December 5, 2012, for the demotion appeal filed by Nola J. Carter, Jr., were approved.
 6. The Civil Service Board's Decision regarding Nola J. Carter, Jr., Sheriff's Office, demotion appeal was approved.
 7. The request from Police Chief Gregory Porter to extend the probationary period of Kellie L. Perry, for six months, was approved.
 8. The request from Carol Chaste, Information Technology, for annual leave donations was approved.

9. Discussion items.

a. Selected a second meeting date for April 2013.

- i. The Board selected Tuesday, April 2, 2013, as its Special Called Meeting date and Wednesday, April 3, 2013, as its Regular Called Meeting date.

10. Other business.

a. Backlog of appeals and grievances.

- i. The Board asked Human Resources Director Renee Bright to advise Chairman Turner that it is willing to work additional days and do what is necessary to help address this issue and explained in detail.
- ii. The Board removed its policy regarding expedited hearings. It placed hearing time limits for the following hearings: terminations (90 minutes); suspension (more than 10 days/80 hours) (60 minutes); and suspensions (less than 10 days/80 hours) and grievances (30 minutes)). These changes will go into effect as of March 1, 2013.

11. The meeting was adjourned at 11:16 p.m.