

CIVIL SERVICE BOARD MEETING POST SUMMARY



December 3, 2014

Members Present:

**Larry A. Bartlett, Chairman
Gbenga Osagie, Member
J. Mark Trimble, Member
Troyce Lancaster, Vice-Chair
Dr. Cephus Jackson, Member**

Others Present:

Human Resources Director Renee Bright and staff; Human Resources Officer Pamela Ambles; Civil Service Board Attorney Joe Harris; County Attorney Michelle Youngblood; Police Department Legal Advisor Kenneth Green; Fire Chief Landry Merkison; Sheriff's Office Assistant Chief Deputy Shawn Southerland; Internal Audit Director Stacey Merritt; Senior Services Director Tori Strawter-Tanks; Sharon Edwards; Leslie Moore; Attorney Keith Martin; Sonja Sanchez; Deborah Stanley; Richard Meehan; various employees from County departments; and other individuals.

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1. The meeting was called to order at 9:08 a.m.
 2. The Agenda was adopted.
 3. The Civil Service Board's Meeting minutes held on November 5, 2014, were approved.
 4. The Civil Service Board's Executive Session minutes regarding the Godreque R. Newsom, Sheriff's Office, termination appeal hearing held on November 5, 2014, were approved.
 5. The Civil Service Board's Decision regarding the Godreque R. Newsom, Sheriff's Office, termination appeal was approved.

6. Chairman Bartlett presented the following training certificates:
- a. **Employee Professional Development**
 - i. Sharon Edwards, Clerk Superior/Magistrate Courts
 - b. **Manager's Basic Skills Certificate**
 - i. Bernard Cohowcz, Fire & Emergency Services (Fire Chief Merkison accepted)
 - ii. Stephanie Moncrief, Central Services (not in attendance)
 - c. **Manager's Professional Skills Certificate**
 - i. Bernard Cohowcz, Fire & Emergency Services (Fire Chief Merkison accepted)
 - ii. Leslie Moore, Internal Audit
7. Calendar call.
- a. **Barry O. Cauthen, Sheriff's Office** – Termination appeal filed February 14, 2011, continued at the request of Appellant's attorney, Thomas Florio, due to court conflicts.
 1. The Board advised its Secretary to contact Attorney Florio for available dates in which to specially set this appeal hearing.
 - b. **Sonja Sanchez, Sheriff's Office** – Termination appeal filed January 12, 2012.
 1. County Attorney, Michelle Youngblood, Appellant Attorney, Keith Martin and Appellant, Sonja Sanchez, were present and ready to proceed.
 2. Chairman Bartlett had an appointment and did not Chair nor sit in on hearing.
 3. The Board heard the termination appeal.
 4. The Board voted to uphold the department's decision to terminate Ms. Sanchez.
 - c. **Deborah Stanley, Senior Services/Frank Bailey Senior Center/Riverdale** – Termination appeal filed January 9, 2013.
 1. Request for continuance by Ms. Stanley dated November 24, 2014.
 - a) Ms. Stanley was in attendance and explained her need for additional time to gather her documents.
 - b) The Board allowed Ms. Stanley until December 15, 2014, to have the documents delivered to Human Resources, who will then forward them to County Attorney Michelle Youngblood for review.
8. Discussion item.
- a. Selected second and/or third meeting date(s) for January 2015.
 - i. The Board voted to meet Wednesday, January 7, 2015, as the Regular Meeting date and Thursday, January 8, 2015, as the Special Called Meeting date.

9. Other business.
 - a. Board's compensation for meeting additional dates.
 - i. The Board voted to accept the Chairman's counter-offer of \$100/day for additional meeting dates.
10. The meeting was adjourned.