

# ***CIVIL SERVICE BOARD MEETING POST SUMMARY***



***July 1, 2015***

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**Members Present:**

**Larry A. Bartlett, Chairman  
Virginia Phillips-Hall, Member  
Troyce Lancaster, Vice-Chair  
Dr. Cephus Jackson, Member  
J. Mark Trimble, Member**

**Others Present:**

**Human Resources Officer Pamela Ambles and staff; County Attorney Michelle Youngblood; Civil Service Board Attorney Joe Harris; Sheriff's Office Assistant Chief Deputy Shawn Southerland; Solicitor General Tasha Mosley; Interim Chief of Police Michael Register; Fire Chief Landry Merkison; Juvenile Court Director John Johnson; Attorney Keith Martin; Ronnie Wyatt; Attorney Thomas Florio; Enrique St. Louis; Martavis Simmons; various employees from County departments; and other individuals.**

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1. The meeting was called to order at 9:24 a.m.
  2. The Board adopted the agenda with the following amendments: hold item #4 after Calendar Call and add an item 9a (Annual Leave Donation Request).
  3. The Civil Service Board's Meeting Minutes held on June 3, 2015, was approved.
  4. Request from Fire Chief Landry Merkison to extend the probationary period of **Zedrick Carter**, for six months was approved.
  5. Request from Interim Chief of Police Michael Register to extend the probationary period of **Alex Chandler** for six months (until December 30, 2015) was approved.
  6. Request from Interim Chief of Police Michael Register to extend the probationary period of **Michelle Alston** for six months (until January 27, 2016) was approved.

7. Request from Interim Chief of Police Michael Register to extend the probationary period of **Julia M. Isaac** for six months (until January 27, 2016) was approved.
8. Request from Interim Chief of Police Michael Register to extend the probationary period of **Angel R. Lopez** for six months (until January 27, 2016) was approved.
9. Request from **Steven Snider, Solicitor General**, to receive annual leave donations was approved.
10. Request from Interim Chief of Police Michael Register to extend the provisional appointment of **Sergeant Manuel Santiago** for another 180 days or until new promotional list is certified was approved.
11. Calendar Call.
  - a. **Enrique St. Louis (Sheriff's Office)** – Termination appeal filed June 4, 2012.
    - i. County Attorney Michelle Youngblood advised the County was ready to proceed.
    - ii. Attorney Thomas Florio confirmed he was representing Enrique St. Louis and they were ready to proceed.
  - b. **Ronnie Wyatt (Sheriff's Office)** – Termination appeal filed June 8, 2012.
    - i. Attorney Youngblood advised the County was ready to proceed
    - ii. Attorney Keith Martin advised he and Appellant, Ronnie Wyatt, were ready to proceed subject to Sheriff Victor Hill appearing.
    - iii. Chairman Bartlett asked Attorney Youngblood to contact Sheriff Hill to see if he would be available.
    - iv. Chairman Bartlett dismissed all parties.
  - c. **Martavis Simmons (County Prison)** – Termination Appeal filed April 22, 2013.
    - i. Attorney Youngblood advised the County was ready to proceed.
    - ii. Appellant, Martavis Simmons, was present and ready to proceed.
    - iii. Chairman Bartlett asked Mr. Simmons to provide contact information to HR Officer Pamela Ambles.
    - iv. Chairman Bartlett confirmed that Mr. Simmons' hearing was placed on hold.
  - d. **Edward McKenzie (Juvenile Court)** – Termination Appeal filed July 1, 2013. Continuance request submitted by Edward McKenzie.
    - i. Attorney Keith Martin advised the Board he met with Mr. McKenzie over two years ago but would formalize an agreement to represent him.
    - ii. Mr. McKenzie was not present.
    - iii. Attorney Youngblood advised the County did not object to the continuance request, but does object to the Board setting new deadlines.
    - iv. Attorney Martin stated he would not ask for any.
    - v. The Board approved the continuance request.

12. Considered for approval the Civil Service Board's Decision regarding Beverly A. Proia, Solicitor General, termination appeal called on June 3, 2015.
  - a. A lengthy discussion occurred between the Board and Civil Service Board Attorney Joe Harris regarding Ms. Proia receiving notification of termination hearing.
  - b. The Board approved its Decision.
13. Appeal – Considered appeal filed by Enrique St. Louis, Sheriff's Office, on June 4, 2012, regarding: The fact of the termination.
  - a. The Board heard Mr. St. Louis' termination appeal and voted to uphold the Department's decision to terminate.
14. Discussion items.
  - a. Selected meeting date(s) for September 2015.
    - i. The Board voted to meet one day - Wednesday, September 2, 2015, as its Regular Meeting date.
15. Other Business.
  - a. Civil Service Board Training
    - i. Chairman Bartlett advised the Board would receive a possible session at the end of the calendar year.
16. The meeting was adjourned.