

SPECIAL CALLED CIVIL SERVICE BOARD MEETING

JANUARY 7, 2014

A special called meeting of the Clayton County Civil Service Board was held on Tuesday, January 7, 2014, in the Commissioners' Board Room.

Members present: Larry A. Bartlett, Chairman
 Troyce B. Lancaster, Vice-Chair
 Gbenga Osagie, Member
 J. Mark Trimble, Member

Members absent: Lori Favre, Member

Also present: Human Resources Director Renee Bright and various staff members; Civil Service Board Attorney Robert Mack; County Attorney Michelle Terry; Warden Frank T. Smith; Deputy Warden Randal Holsey; Assistant Chief Deputy Shawn Southerland; various employees from County departments; and other individuals.

Chairman Bartlett called the meeting to order at 9:05 a.m., and noted for the record that the Board would be represented by Attorney Robert Mack. Chairman Bartlett stated that there would be an election during the regular called meeting for the Chairman and Vice-Chair positions on the Board. Chairman Bartlett called for a motion to adopt the January 7th agenda. Mr. Trimble made a motion to adopt the agenda, second by Mr. Osagie. No further discussion on the motion made. Motion carried by unanimous vote (4-0). Chairman Bartlett stated for the record that Lori Favre was not present.

1. *Appeal* – Considered appeal that was filed on February 22, 2011, by Marrio Q. Sims, Corrections Department, with regards to: *Termination*.
 - a. Chairman Bartlett asked Ms. Terry if she was ready to proceed. Ms. Terry responded in the affirmative.
 - b. Chairman Bartlett asked if the Appellant or his representative were present. Mr. Sims was not present and he did not have any representation.
 - c. Chairman Bartlett asked Ms. Terry if there was a motion on behalf of the County. Ms. Terry moved that the decision to terminate Mr. Sims' be upheld.
 - d. Mr. Osagie inquired as to if everything had been done to notify the Appellant.
 - e. Director Renee Bright responded in the affirmative.
 - f. Mr. Trimble made a motion to uphold the decision of the Corrections Department to terminate Mr. Sims' employment, second by Vice-Chair Lancaster. There was no discussion. Motion carried by unanimous vote.

2. *Appeal* – Considered appeal that was filed on March 10, 2011, by Michael Simmons Sheriff's Department, with regards to: *Demotion*.
 - a. Chairman Bartlett asked Ms. Terry if she was ready to proceed. Ms. Terry answered in the affirmative.
 - b. Chairman Bartlett asked Ms. Bright if everything was done to contact Mr. Simmons.
 - c. Ms. Bright answered in the affirmative.
 - d. Chairman Bartlett asked Assistant Chief Deputy Shawn Southerland if Mr. Simmons had made any contact to the Sheriff's Office.
 - e. Assistant Chief Deputy Shawn Southerland stated that Mr. Simmons had not contacted the Sheriff's Office.
 - f. Chairman Bartlett asked Ms. Terry if there was a motion on behalf of the County. Ms. Terry moved that the decision of the Sheriff's Department to demote Mr. Simmons be upheld.
 - g. Mr. Trimble made a motion that the decision of the Sheriff's Department to demote Mr. Simmons be upheld, second by Mr. Osagie. There was no discussion. Motion carried by unanimous vote.
3. *Appeal* – Considered appeal that was filed on March 25, 2011, by Michael L. Simmons, Sheriff's Department, with regards to: *Termination*.
 - a. Chairman Bartlett asked Ms. Terry if she would also move that the decision of the Sheriff's Department to terminate Mr. Simmons' employment be upheld.
 - b. Ms. Terry answered in the affirmative.
 - c. Mr. Trimble made a motion that the decision of the Sheriff's Department to terminate Mr. Simmons' employment be upheld, second by Mr. Osagie. There was no discussion. Motion carried by unanimous vote.
4. Discussion Items
 - a. Ms. Bright stated that Chairman Larry Bartlett and Member J. Mark Trimble were elected by the classified employees for a three (3) year term.
 - b. Chairman Bartlett stated that there will be an election of the Chairman and Vice-Chair positions on the Board during the regular called meeting.
 - c. Chairman Bartlett stated that committee in place to re-write the Civil Service Rules are still in the process of re-writing the rules.

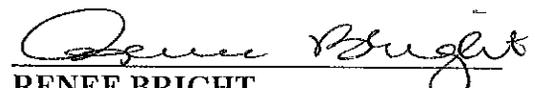
- d. Ms. Terry commented on the pattern of continuances being filed without the County having the opportunity to respond.
 - e. Chairman Bartlett stated that he was not aware of a pattern of continuances being granted when there was no conflict.
 - f. Ms. Bright stated that if a request for a continuance meets the guidelines, they are typically granted.
 - g. There was a discussion on how to resolve this issue in the future.
5. Other business.
- a. There was no other business to be presented.

Chairman Bartlett stated that all matters had been concluded and called for a motion to adjourn this meeting. Mr. Trimble made a motion to adjourn, second by Vice-Chair Lancaster. No further discussion on the motion made. Motion carried by unanimous vote.

Meeting adjourned.



LARRY A BARTLETT
CHAIRMAN



RENEE BRIGHT
HUMAN RESOURCES DIRECTOR