

REGULAR CALLED CIVIL SERVICE BOARD MEETING

JANUARY 7, 2015

A regular called meeting of the Clayton County Civil Service Board was held on Wednesday, January 7, 2015, in the Commissioners' Board Room.

Members present: Larry Bartlett, Chairman
 Troyce B. Lancaster, Vice-Chair
 Dr. Cephus Jackson, Member
 Virginia Phillips-Hall, Member
 J. Mark Trimble, Member

Also present: Human Resources Director Renee Bright and staff; Civil Service Board Attorney Joe Harris; Police Department Legal Advisor Kenneth Green; Police Chief Gregory Porter; T&D Director Jeffrey Metarko; Senior Services Director Tori Strawter-Tanks; Attorney Keith Martin; Terry Jerome Lee; Richard Meehan; various employees from County departments; and other individuals.

Chairman Bartlett called the meeting to order at 9:30 a.m., and noted for the record that all Board members were present.

Chairman Bartlett called for a motion to elect a Chairman for the Year 2015. Ms. Lancaster made the motion to nominate Larry Bartlett, second by Mr. Trimble. No further discussion on the motion made. Motion carried by 4-1 vote (Bartlett voting nay).

Chairman Bartlett called for a motion to elect a Vice-Chair for the Year 2015. Mr. Trimble made the motion to nominate Troyce Lancaster, second by Dr. Jackson. No further discussion on the motion made. Motion carried by 4-1 vote (Lancaster voting nay).

Chairman Bartlett called for a motion to adopt the agenda. Mr. Trimble made the motion, second by Vice-Chair Lancaster. Discussion on the motion made: Human Resources Director Renee Bright asked that the request from the Police Department be added. Mr. Trimble made the motion to add the request as Item 7a, second by Vice-Chair Lancaster. No further discussion on the motion made. Motion carried by unanimous vote.

1. The Board welcomed its newest member, Virginia Phillips-Hall, and gave commendation for its previous member, Gbenga Osagie, who would be missed.

2. Considered for approval the Civil Service Board's Meeting minutes held on December 3, 2014.
 - a. Chairman Bartlett called for a motion. Mr. Trimble made the motion to approve the minutes, second by Vice-Chair Lancaster. No further discussion on the motion made. Motion carried by 4-1 vote (Ms. Phillips-Hall abstained from voting).
3. Considered for approval the Civil Service Board's Executive Session minutes regarding the Sonja R. Sanchez, Sheriff's Office, termination appeal hearing held on December 3, 2014.
4. Chairman Bartlett called for a motion. Mr. Trimble made the motion to approve the minutes, second by Vice-Chair Lancaster. No further discussion on the motion made. Motion carried by 3-0 vote (Chairman Bartlett and Ms. Phillips-Hall abstained from voting).
5. Considered request from Wendy Landers, Fleet Maintenance, to use sick leave for the care of her parents.
 - a. Chairman Bartlett called for a motion. Dr. Jackson made the motion to approve the request, second by Mr. Trimble. No further discussion on the motion made. Motion carried by unanimous vote.
6. Considered request from Police Chief Gregory Porter to extend Provisional Appointments pursuant to Rule 7.202(f) of listed employees.
 - a. Police Department Legal Advisor Kenneth Green presented the request in detail.
 - b. Police Chief Gregory Porter provided additional information to the Board.
 - c. A discussion among the Board, HR Director Bright, Police Chief Porter and Mr. Green occurred.
 - d. Mr. Green noted that Sergeant Glen King's name should be removed from the list.
 - e. Dr. Jackson made the motion to approve the request, second by Mr. Trimble. Discussion on the motion made: Chairman Bartlett stated the approval was based on the assurance the extension would only be for 180 days from the date listed as their "date appointed". No further discussion on the motion made. Motion carried by unanimous vote.
7. Calendar call.
 - a. *Terry Jerome Lee, Sheriff's Office* – Termination appeal filed February 23, 2012, was settled.
 1. The Board advised the case was settled.
 2. Attorney Keith Martin advised the Board that documents have not been

executed to restore benefits or pay and explained in detail and asked the Board not to let the case “die”.

3. HR Director Bright advised she believed there were correspondence from the County and the Sheriff’s Office regarding the settlement.
4. Chairman Bartlett agreed to keep the appeal on the Civil Service log as “pending settlement”.

b. **Deborah Stanley, Senior Services/Frank Bailey Senior Center/Riverdale** –

Termination appeal filed January 9, 2013.

1. Request of Deborah Stanley to allow submission of her exhibits.
 - a) Ms. Stanley was not in attendance.
 - b) County Attorney Michelle Youngblood was not in attendance due to a court conflict.
 - c) HR Director Bright informed the Board that Ms. Stanley was hospitalized on January 6, 2015, and was advised to provide documentation of same.
 - d) Chairman Bartlett stated the hearing would be continued to due to medical issues and pending the receipt of Ms. Stanley’s medical documentation.

c. **Damon L. Massenburg, Superior Court** – Termination appeal filed March 14, 2013, was withdrawn by Appellant’s attorney, Keith Martin, on December 19, 2014.

1. Attorney Keith Martin confirmed this matter was withdrawn.

d. **James S. Long, Police Department** – Three day suspension appeal filed March 29, 2013, continued at the request of Appellant’s attorney, Keith Martin, due to the unavailability of Appellant.

1. Attorney Keith Martin confirmed this matter was continued.

8. Discussion item.

- a. Selected second and/or third meeting date(s) for February 2015.
 - i. Vice-Chair Lancaster suggested and made the motion to meet one day a month until further notice and to meet Wednesday, February 4, 2015, as the regular meeting date, second by Mr. Trimble. No further discussion on the motion made. Motion carried by unanimous vote.

9. Other business.

- a. Board’s compensation for meeting additional dates.
 - i. Human Resources Director Renee Bright informed the Board that a resolution was presented to the Board of Commissioners for this matter, but it failed.

- b. Chairman Bartlett made the motion to adjourn into Executive Session to discuss administrative matters and potential litigation, second by Mr. Trimble. No further discussion on the motion made. Motion carried by unanimous vote.
- c. Chairman Bartlett called the meeting back to order.
- d. Chairman Bartlett addressed Richard Meehan and advised his, Hernandez and Brayton's appeal hearings would be heard during the March meetings, namely, March 3, 4 and 5, and asked him to notify his attorney.
- e. There were no other business items.

Chairman Bartlett stated that all matters have been concluded and called for a motion to adjourn this meeting. Mr. Trimble made the motion to adjourn, second by Vice-Chair Lancaster. No further discussion on the motion made. Motion carried by unanimous vote.

Meeting adjourned.


LARRY A BARTLETT
CHAIRMAN


RENEE BRIGHT
HUMAN RESOURCES DIRECTOR