



**STATE OF GEORGIA**  
**Division of Family and Children Services**

**Nathan Deal**  
Governor

**Bobby D. Cagle**  
Director

**MINUTES OF THE APRIL 2016 MEETING OF THE  
CLAYTON COUNTY BOARD OF FAMILY AND CHILDREN SERVICES**

The Clayton County Board of Family and Children Services meeting was held on  
Wednesday, April 27, 2016.

Members Present

Keesha Dabney  
Deborah Lazarus  
Barbara Pulliam  
Keisha Wright-Hill  
Tia Simon

Staff Present

Deneka Manning  
Donna Cason  
Kim Wright

Ms. Dabney called the meeting to order and led the invocation.

Audience Participation

None

Minutes

Minutes of the March 23, 2016 meeting were approved.

Program Reports

Social Services

Ms. Manning informed the board that Mr. Chambers is out of the office doing interviews at the college in Savannah.

Ms. Manning went over services report and will confirm the number of foster homes in Clayton.

Ms. Manning discussed the new Solution Base Case work model for CPS ongoing and Family preservation. She stated the numbers may increase as we move to the new case work model.

Aging Services | Child Support Services | Family & Children Services

*An Equal Opportunity Employer*

877 Battlecreek Rd | Jonesboro, Georgia 30236 | Telephone: 770 473-2315 | Fax: 770 478-5948

## Eligibility

Ms. Wright discussed updates and changes in OFI.

Ms. Wright stated OFI is still on a corrective action plan and must be at 95% by the end of June.

Ms. Wright reported that last week was a bad week on SOP's. She stated a lot of the problems were due to clients not turning in their verification and waiting until the last minute to call in.

Ms. Wright stated the corrective action plan for medicaid ends Friday and as of today OFI has 2000 SOPS's.

Ms. Wright announced OFI has hired five new workers coming on board within a couple of months and has permission to hire seven more so they will be interviewing once a week.

Ms. Dabney discussed issues with wait time in the OFI lobby just to get an application. She stated the lines are out the door. She also discussed an issue with appointment selection times for customers to select AM or PM appointments to keep from have to come back into the office the next day. Ms. Wright stated accommodations should be for the customers. Ms. Dabney also mentioned the front desk clerk who went above and beyond assisting customers in the lobby.

## Personnel Report

Closed session affidavit signed.

## Other Matters

Ms. Dabney discussed he invitation to the Foster Parent Appreciation dinner to be held on May 13, 2016. She reminded board members to RSVP or let her know if you are planning to attend and she will RSVP for you.

Ms. Wright-Hill discussed a summer program being offered by a friend of hers, Terry Lydel of Atlanta Kids Planet would like to offer a free birthday party for one foster child per month. Ms. Dabney will create a form for case managers to complete and the board will discuss and choose the child for the month. Ms. Wright-Hill will also check on a discounted price for free play for our foster children.

**Date of the Next Meeting:** The date of the next meeting of this Board is Wednesday, May 25, 2016 at 9:30 a.m.

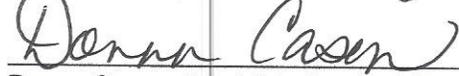
Respectfully submitted,



\_\_\_\_\_  
Keesha Dabney, Chairperson  
Clayton County DFCS Board



\_\_\_\_\_  
Deneka Manning, Deputy Director  
Clayton County DHS



\_\_\_\_\_  
Donna Cason, Administrative Assistant



**STATE OF GEORGIA**  
**Division of Family and Children Services**

**Nathan Deal**  
Governor

**Bobby D. Cagle**  
Director

**Board Meeting**  
**Agenda**  
**4/27/16**

- I. Call to Order and Invocation
- II. Audience Participation
- III. Approval Of Minutes
- IV. Program Reports
  - Social Services Reports
  - Eligibility/Employability Report
- V. Executive Session
  - Personnel Matters
- VI. Other Matters
- VII. Date of Next Meeting

The Clayton County DFCS Board meets on the fourth Wednesday of each month at 9:30 a.m. in the Board Room.

Minutes of the meetings are available upon request.

**CLAYTON COUNTY DEPARTMENT OF FAMILY AND CHILDREN SERVICES  
BOARD MEETING FOR April 2016  
SERVICES REPORT FOR March 2016**

**I. Placement**

|     |  |
|-----|--|
| 273 | Children in Foster Care in Clayton County <b>(318 in March 2015)</b> |
| 13  | Children Receiving Aftercare Supervision                             |
| 0   | Children Whose Parental Rights Were Terminated                       |
| 194 | Children in Custody/Receiving Care Over One Year                     |

**II. Adoptions**

|     |   |
|-----|---|
| 4   | Children Free for Adoption                      |
| 0   | Children Free for Adoption (without a resource) |
| 0   | Adoptions finalized for the month               |
| 149 | Number of Relative Care Subsidy Cases           |

**III. Resource Development**

|    |   |
|----|---|
| 1  | Adoption Studies completed for the month  |
| 17 | Individuals completed IMPACT ( <b>No Impact Classes were held in March 2015</b> ) |
| 49 | Number of Clayton County Foster Homes   |
| 39 | Number of ICPC Supervision Cases  |

**IV. Child Protective Services**

A. Investigations

|     |  |
|-----|--|
| 185 | CPS Reports Assigned <b>(176 in March, 2015)</b> |
| 107 | Screened Out                                     |
| 104 | Family Support Cases                             |
| 1   | Child Fatalities with DFCS Involvement           |
| 0   | Safety Resources                                 |
| 20  | Courtesy Interviews                              |

B. CPS Ongoing Services / Family Preservation

|    |                                   |
|----|-----------------------------------|
| 22 | Cases <b>(127 in March 2015 )</b> |
|----|-----------------------------------|

**V. Rainbow House**

|      |   |
|------|---|
| 0    | Children Placed for 1 to 14 days                        |
| 0    | Children Placed for 15 to 30 days                       |
| 2    | Children Placed for 31 to 44 days                       |
| 6    | Placement Denied/Unavailable                            |
|      | <b>Explanation – (5) Full, (1) Higher Level of Care</b> |
| 10   | Children Served for the Month for Clayton County        |
| 6581 | Children Serviced to Date                               |

STATE OF GEORGIA

COUNTY OF Clayton

**AFFIDAVIT SUPPORTING CLOSING OF PUBLIC MEETING**

The Georgia Open Meetings Act, O.C.G.A. § 50-14-1 et seq., requires that all meetings of an entity covered by the statute must be open to the public unless there is some specific statutory exception which permits the closing of the meeting. If such a meeting is to be closed, the law requires that the presiding person execute a sworn affidavit stating that the subject matter of the meeting or the closed portion thereof was devoted to matters within the statutory exceptions and identifying those specific exceptions relied upon. O.C.G.A. §50-14-4(b). A copy of this affidavit must be filed with the minutes of the meeting in question.

Comes now Keesha Dubney, the presiding officer identified below and, before an official duly authorized to administer oaths, makes this affidavit in satisfaction of the statutory requirements outlined above.

1. I am the presiding officer of the Clayton County OFCS
2. I am over the age of 18 and in all other aspects competent to make this sworn statement. I acknowledge that I am giving this statement under oath and penalty of perjury and that I have read the contents of this affidavit prior to signing it.
3. On April 27, 2016 this entity, which is subject to the Open Meetings Act, met. A majority of the quorum of the members present voted to close the meeting or a portion thereof for the following indicated reason(s). I hereby certify that during the closed portion of the meeting, only those subjects indicated below were discussed. I also certify that I have reviewed the exceptions provided under the Open Meetings Act that may permit the closing of a meeting and that, to the best of my knowledge, the reasons I have described in detail below meet the requirements for closing this public meeting.
4. The legal authority for closure of this meeting was :  
OCGA 43-1-2 (K)
5. The subject(s) discussed and the underlying facts supporting the closure of this meeting are:  
Personnel Matters

FURTHER THE AFFIANT SAYETH NOT.

[Signature]  
PRESIDING OFFICER

Sworn and subscribed before me

This 27 day of April 2016

[Signature]  
Notary Public

Notary Public, Henry County, Georgia  
My Commission Expires January 2017

**Clayton County Personnel Board Report**  
**Tuesday, April 26, 2016**

**Appointment**

Johnson,Audrey C. – Appointment / Social Svcs Spec 2 / / 4/1/2016

**Lateral Xfer Within Same Cmpny**

Mike,Natasha Yvette – Lateral Xfer Within Same Cmpny / Transport Environment Spec 4 / / 4/1/2016

Payton,Michele Germaine – Lateral Xfer Within Same Cmpny / Transport Environment Spec 4 / / 4/1/2016

**Position Data Update**

Chaney,Ebony K. – Position Data Update / Social Svcs Spec 1 / / 4/1/2016

Davenport,Andrea Jackson – Position Data Update / Customer Svc Rep 3 / / 3/16/2016

Edwards,Monica Lynn – Position Data Update / Economic Support Spec Spv / / 3/16/2016

Favers,Niya S. – Position Data Update / Social Svcs Spec 2 / / 4/1/2016

Flounory,Jniea N. – Position Data Update / Social Svcs Spec 2 / / 4/1/2016

Jones,Crystal – Position Data Update / Economic Support Spec 2 / / 3/16/2016

Martin-Lee,Anita A. – Position Data Update / Economic Support Spec 2 / / 3/16/2016

McDuffie,Tanya Malika – Position Data Update / Social Svcs Spec Spv / / 4/1/2016

Petty,Jessica Michelle – Position Data Update / Economic Support Spec 2 / / 4/1/2016

Petty,Jessica Michelle – Position Data Update / Economic Support Spec 2 / / 3/16/2016

Smith,Barbara A. – Position Data Update / Economic Support Spec Spv / / 3/16/2016

Smith,Tamron L. – Position Data Update / Social Svcs Spec 2 / / 4/1/2016

Spivey,Lisa Ann – Position Data Update / Mgr 2, Social Svcs / / 3/16/2016

Strum,Cynthia Porter – Position Data Update / Economic Support Spec 2 / / 4/1/2016

Thomas,Jada M – Position Data Update / Economic Support Spec 3 / / 3/16/2016

Thomas,Jada M – Position Data Update / Economic Support Spec 3 / / 4/1/2016

**Rehire**

Jones, Crystal – Rehire / Economic Support Spec 2 / / 3/16/2016

**Resignation**

Griffin, Michelle T. – Resignation / Economic Support Spec 3 / / 3/16/2016

**Salary Increase**

Mike, Natasha Yvette – Salary Increase / Transport Environment Spec 4 / / 4/1/2016

Payton, Michele Germaine – Salary Increase / Transport Environment Spec 4 / / 4/1/2016

**Xfer Out To Different Company**

Cade, Dajaneshia Nieata – Xfer Out To Different Company / Admin Assistant 2 / / 3/16/2016

Peterkin, Mary L – Xfer Out To Different Company / Economic Support Spec 2 / / 4/1/2016