

CLAYTON BOARD OF ELECTIONS AND REGISTRATION

Regular Business Meeting
4:00 P.M.

November 17, 2015

POST SUMMARY MINUTES

PRESENT: Chairman Harry Osborne, Vice-Chairperson Ruth Ash, Board Member Patricia Pullar, Board Member Dorothy Hall, Board Member George Sligh, Interim Director Lateral Francis and Clerk Allison Ruotolo.

1. Chairman Osborne called the meeting to order.
2. Moment of silence observed.
3. Motion by Vice-Chairperson Ash, second by Board Member Hall to adopt the official agenda for the November 17, 2015 Regular Business Meeting of the Board of Elections and Registration. Vote unanimous. Motion by Chairman Osborne, second by Board Member Sligh to amend the agenda by excluding documents containing privileged information/communication from the open meeting for consideration and discussion in Executive Session. Vote unanimous.
4. Motion by Board Member Sligh, second by Board Member Hall to approve the minutes of the October 20, 2015 Regular Business Meeting of the Board of Elections and Registration. Vote unanimous.
5. Old Business: None
6. New Business:
 - A. Director's Report.
 - B. Official and Complete Election Summary Report. (Riverdale)
 - C. Letter to Chief Staff Attorney. (Qualifying Fees)
 - D. Election Day Letters. (Churches)
 - E. DRE Units.
 - E. Hearing to Remove Deceased Voters from Elector's List. (If available)
 - F. Hearing to Remove Returned Mail of Deceased Voters. (If available)
 - G. Hearing to Remove Felons from Elector's List. (If available)
7. Interim Director Francis stated the City of Jonesboro has returned to the County all of the equipment used in the November 3, 2015 election. City Clerk Ricky Clark signed off.
8. Ms. Francis stated as for the Election Center, the Director of Buildings and Maintenance is the only key holder of the building going forward until the renovation with the surveillance cameras is complete.
9. Ms. Francis stated ES&S will use our GEMS server today to upload the memory cards for Forest Park's runoff.

Chairman Osborne asked why we are doing that.

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Ms. Francis responded because Forest Park has a runoff and they use our GEMS server to upload their information. ES&S uses our GEMS server to upload their information.

Chairman Osborne asked if that required an intergovernmental agreement.

Ms. Francis stated no.

Chairman Osborne questioned Ms. Francis' statement and asked why not.

Ms. Francis stated because it is not whether the two agree on it, it's been that way. Forest Park conducts their own elections. They only use the GEMS server to upload the memory cards for the runoff election information, the two candidates. We don't do anything with their elections or machines. They have their own machines.

10. Ms. Francis stated the 2016 qualifying dates, election dates and voter registration cut off dates have been posted to our website and CCTV23.

11. Qualifying is from March 7, 2016 through March 11, 2016.

12. Ms. Francis stated the Memorandum of Understanding has increased from \$1,600 to \$1,700 as of January 2016. So when poll workers come in and they fill out their information, it will no longer be \$1,600 it will be \$1,700. They can hold off on paying taxes.

13. Ms. Francis stated that Riverdale will receive a bill for the November 3, 2015 election once we receive a final bill from ES&S.

14. Ms. Francis stated, as of November 9, 2015, there are 157,623 registered voters.

15. Board Member Pullar asked to go back to the fees and the elected officials coming up. This was revised on January 12th but there was a change on District 9 for the Board of Education, so just notate the change. It says Charlton Bivins but he resigned. It should say Benjamin Straker.

16. Ms. Francis stated the qualifying fees were sent November 2nd to Chief Staff Attorney Christie Barnes to give to the Commissioners to set the fees by February 1st.

17. Ms. Francis stated no letters or information had been received by the churches regarding location change.

18. Ms. Francis stated that Logic and Accuracy testing will begin January 4, 2016 for the Presidential Preference Primary. Voting absentee by mail will begin in January.

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19. Motion by Board Member Pullar, second by Board Member Sligh to approve the list of deceased voters to be removed from the elector's list by Board hearing. Vote unanimous.
20. PUBLIC COMMENT: None.
21. Motion by Board Member Sligh, second by Board Member Hall, to go into Executive Session at approximately 4:18 p.m. Vote unanimous.
22. Chairman Osborne stated the next Executive Session will be held at 4 p.m. on December 7, 2015 in the Commissioner's Conference Room.

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There being no further business, motion by Board Member Sligh, second by Board Member Pullar to adjourn the Regular Business Meeting at approximately 5:53 p.m.
Vote unanimous.

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HARRY A. OSBORNE, CHAIRMAN

RUTH F. ASH, VICE-CHAIRPERSON

PATRICIA PULLAR, BOARD MEMBER

GEORGE SLIGH, BOARD MEMBER

DOROTHY FOSTER HALL, BOARD MEMBER

ATTEST:

ALLISON R. RUOTOLO, CLERK