

# **Clayton County Board of Ethics**

## **Meeting Minutes**

May 15, 2017

6:30 PM

Business Meeting

Meeting Facilitator: Joshua Byrd

- I. Call to order 6:32pm (5-0)
- II. Roll call - All Present: CCBE members Joshua Byrd (Chair), Samuel Dixon, Karen Sullivan, Shonterria Martin, Marla Thompson-Kendall and Walter Nix; Clayton County Human Resources Manager Ms. Nella Cooper (5-0)
- III. Approval of minutes from the April 17<sup>th</sup> Board Meeting – The Board reviewed the April 17<sup>th</sup> Meeting Minutes. Meeting Minutes for the April meeting will be voted upon for final approval during the June 19<sup>th</sup> Board Meeting. (5-0)
- IV. Open issues
  - a) Selection process and selection of independent legal representation – The board received submissions for the attorney position and reviewed each RFI submission
  - b) The Board is working to identify an official Ethics Complaint Form which will be made available to the public for the filing of Ethic Complaints. (5-0)
- V. New business
  - a) Ms. Davis provided the Board of Ethics with an Ethics Disclosure Statement of Noncompliance. The Board of Ethics discussed the Statement of Noncompliance and with a unanimous decision, decided to follow up with Ms. Davis and submit to her the Board’s recommendation about how to move forward on the Ethics Disclosure Statement of Noncompliance. Non compliant members will receive both a certified letter and a non certified letter informing them of their immediate suspension from their current Board position and require that they become compliant by filing the Ethics Disclosure Statement within 15 days of receiving the certified letter. Failure to submit the required documentation will result in a 24 month suspension from each individual’s current board position. (Attachment A) details a listing of all County appointed Board members who have not submitted the 2017 Ethics Disclosure Statement Form. (5-0)
- VI. Business Motions – None
- VII. Announcements – The next Board Meeting will take place on Monday, June 26, 2017 at 6:30pm (5-0)

VIII. Adjournment – 8:32pm (5-0)