

REGULAR CALLED CIVIL SERVICE BOARD MEETING

APRIL 2, 2014

A regular called meeting of the Clayton County Civil Service Board was held on Wednesday, April 2, 2014, in the Commissioners' Board Room.

Members present: Larry Bartlett, Chairman
 Troyce B. Lancaster, Vice-Chair
 Gbenga Osagie, Member
 J. Mark Trimble, Member
 Lori Favre, Member

Also present: Human Resources Director Renee Bright and various staff members; Civil Service Board Attorney Joe Harris; County Attorney Michelle Terry; Warden Frank Taylor Smith; IT Director Brett Lavender; Fire Chief Landry Merkison; Kevin Roberts; various employees from County departments; and other individuals.

Chairman Bartlett called the meeting to order at 9:17 a.m., and noted for the record that all Board members were present. Chairman Bartlett called for a motion to adopt the April 2nd agenda. Mr. Trimble made a motion to adopt the agenda, second by Mr. Osagie. No further discussion on the motion made. Motion carried by unanimous vote.

1. Considered for approval the Civil Service Board Meeting minutes that was held on March 4, 2014.
 - a. Chairman Bartlett called for a motion. Mr. Trimble made a motion to approve the minutes, second by Mr. Osagie. No further discussion on the motion made. Motion carried by unanimous vote.

2. Considered for approval the Civil Service Board Meeting minutes that was held on March 5, 2014.
 - a. Chairman Bartlett called for a motion. Mr. Trimble made a motion to approve the minutes, second by Mr. Osagie. Discussion on the motion made: Vice-Chair Lancaster stated she was not in attendance on this date and would not vote. No further discussion on the motion made. Motion carried by unanimous vote (4-0).

3. Considered for approval the Civil Service Board's Executive Session Minutes for the Randy Wimberly, Fire & Emergency Services, suspension appeal that was heard on March 4, 2014.
 - a. Chairman Bartlett called for a motion. Mr. Trimble made a motion to approve the minutes, second by Mr. Osagie. No further discussion on the motion made. Motion carried by unanimous vote.

4. Considered for approval the Civil Service Board's Executive Session Minutes for the Randy Wimberly, Fire & Emergency Services, demotion appeal that was heard on March 4, 2014.
 - a. Chairman Bartlett called for a motion. Mr. Trimble made a motion to approve the minutes, second by Mr. Osagie. No further discussion on the motion made. Motion carried by unanimous vote.
5. Considered for approval the Civil Service Board's Decision regarding Randy Wimberly, Fire & Emergency Services, suspension and demotion appeals that was heard on March 4, 2014.
 - a. Chairman Bartlett called for a motion. Mr. Trimble made a motion to approve the Decision, second by Mr. Osagie. Discussion on the motion: Chairman Bartlett stated that there were two different decisions within one Decision. No further discussion on the motion made. Motion carried by unanimous vote.
6. Considered the Civil Service Board's Executive Session Minutes for the Ahmed Handfield, Sheriff's Office, termination appeal that was heard on March 5, 2014.
 - a. Chairman Bartlett called for a motion. Mr. Trimble made a motion to approve the minutes, second by Ms. Favre. Discussion on the motion made: Chairman Bartlett stated for the record, that Mr. Osagie was recused and Vice-Chair Lancaster was not in attendance on this date. No further discussion on the motion made. Motion carried by unanimous vote (3-0).
7. Considered the Civil Service Board's Decision regarding Ahmed Handfield, Sheriff's Office, termination appeal that was heard on March 5, 2014.
 - a. Chairman Bartlett called for a motion. Mr. Trimble made a motion to approve the Decision, second by Ms. Favre. Discussion on the motion made: Chairman Bartlett stated for the record that Mr. Osagie was recused and Vice-Chair Lancaster was not in attendance on this date. No further discussion on the motion made. Motion carried by unanimous vote (3-0).
8. Considered request from Myra Suarez, Information Technology, to receive annual leave donations.
 - a. IT Director Brett Lavender was in attendance and stated he had no objections to the request.
 - b. Human Resources Director Renee Bright stated the request met civil service requirements.
 - c. Chairman Bartlett asked if Ms. Suarez was in attendance. Ms. Suarez was not in attendance.

- d. Chairman Bartlett called for a motion. Mr. Trimble made a motion to approve the request, second by Vice-Chair Lancaster. No further discussion on the motion made. Motion carried by unanimous vote.
9. Considered request from Warden Frank Taylor Smith to extend the working test of Corrections Officer II Kevin Roberts, Prison.
 - a. Chairman Bartlett questioned Warden Frank Taylor Smith. Warden Smith responded in detail to all questions posed by the Board.
 - b. HR Director Bright confirmed the request came in before the Civil Service Board would meet and that she had approved a one-month extension prior to the Board's meeting and explained in detail.
 - c. Warden Smith stated he was asking for a six-month extension
 - d. A discussion among the Board, Warden Smith and Officer Roberts occurred.
 - e. Chairman Bartlett called for a motion. Mr. Trimble made a motion to approve the request, second by Mr. Osagie. No further discussion on the motion made. Motion carried by unanimous vote.
10. Considered request from Fire Chief Landry Merkison to extend the probationary period of Zedrick Carter, Fire & Emergency Services, for six (6) months.
 - a. Fire Chief Landry Merkison explained the request in detail.
 - b. A discussion between the Board and Fire Chief Merkison occurred.
 - c. HR Director Bright confirmed Mr. Carter was notified of this meeting date.
 - d. Mr. Trimble made a motion to approve the request, second by Vice-Chair Lancaster. No further discussion on the motion made. Motion carried by unanimous vote.
11. Considered changes to the Civil Service Board's Policy on Continuances.
 - a. Chairman Bartlett made a motion to table this matter, second by Mr. Trimble. No further discussion on the motion made. Motion carried by unanimous vote.
12. Discussion item.
 - a. Selected a second meeting dated for May 2014.
 - i. Chairman Bartlett called for a motion to adopt Tuesday, May 6, 2014, as a Special Called meeting date and Wednesday, May 7, 2014, as the Regular Called meeting date. Vice-Chair Lancaster made a motion to approve,

second by Mr. Trimble. No further discussion on the motion made. Motion carried by unanimous vote.

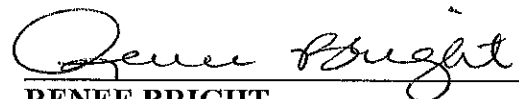
13. Other business.

- a. Chairman Bartlett explained the following appeals that were scheduled for hearing or withdrawn:
 - i. ***Kimberly Windley, Sheriff's Office*** – Termination appeal was continued at Attorney Keith Martin's request.
 - ii. ***Barry Cauthen, Sheriff's Office*** – Termination appeal was continued at Attorney Thomas Florio's request.
 - iii. ***Shada Starr, Senior Services*** – Termination appeal was withdrawn.
 - iv. ***Scott Smith, Sheriff's Office*** – Termination appeal was continued due to Attorney Kimmey's court conflict.

Chairman Bartlett stated that all matters have been concluded and called for a motion to adjourn this meeting. Mr. Trimble made a motion to adjourn, second by Vice-Chair Lancaster. No further discussion on the motion made. Motion carried by unanimous vote.

Meeting adjourned.


LARRY BARTLETT
CHAIRMAN


RENEE BRIGHT
HUMAN RESOURCES DIRECTOR