

CIVIL SERVICE BOARD MEETING POST SUMMARY



January 7, 2015

Members Present:

**Larry A. Bartlett, Chairman
Virginia Phillips-Hall, Member
J. Mark Trimble, Member
Troyce Lancaster, Vice-Chair
Dr. Cephus Jackson, Member**

Others Present:

Human Resources Director Renee Bright and staff; Civil Service Board Attorney Joe Harris; Police Department Legal Advisor Kenneth Green; Police Chief Gregory Porter; T&D Director Jeffrey Metarko; Senior Services Director Tori Strawter-Tanks; Attorney Keith Martin; Deputy Terry Jerome Lee; Richard Meehan; various employees from County departments; and other individuals.

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1. The meeting was called to order at 9:30 a.m.
 2. The Board approved the appointment of Larry Bartlett as Chairman and Troyce Lancaster as Vice-Chair.
 3. The Board adopted the agenda with an amendment: Add item 7(a) request from Police Chief Gregory Porter to extend the provisional appointments of listed employees.
 4. The Board welcomed its newest member, Virginia Phillips-Hall.
 5. The Civil Service Board's Meeting minutes held on December 3, 2014, were approved.
 6. The Civil Service Board's Executive Session minutes regarding the Sonja R. Sanchez, Sheriff's Office, termination appeal hearing held on December 3, 2014, were approved.
 7. The Civil Service Board's Decision regarding the Sonja R. Sanchez, Sheriff's Office, termination appeal was approved.

8. Request from Wendy Landers, Fleet Maintenance, to use sick leave for the care of her parents and to convert used annual leave to sick leave was approved.
9. Request from Police Chief Gregory Porter to extend the provisional appointments of listed employees was approved for only 180 days from the date of the employees' appointment. (Note: Glen King was removed from this list).
10. Calendar call.
 - a. **Terry Jerome Lee, Sheriff's Office** – Termination appeal filed February 23, 2012, was settled.
 1. Attorney Keith Martin advised the Board that documents have not been executed neither has restoration of benefits or pay been addressed.
 2. The Board agreed to place Mr. Lee's appeal as "pending settlement" until further notice.
 3. The Board also advised Attorney Martin to bring other matters regarding reinstatement issues to the Board for their review.
 - b. **Deborah Stanley, Senior Services/Frank Bailey Senior Center/Riverdale** – Termination appeal filed January 9, 2013.
 1. Request of Deborah Stanley to allow submission of her exhibits.
 - a) County Attorney Michelle Youngblood was not in attendance due to a court conflict.
 - b) Human Resources Director Bright informed the Board that Ms. Stanley had been in the emergency room on January 6, 2015, and that she would provide medical documentation to her office.
 - c) The Board approved Ms. Stanley's absence and continuance request due to medical issues, pending receipt of documentation.
 - c. **Damon L. Massenburg, Superior Court** – Termination appeal filed March 14, 2013, was withdrawn by Appellant's attorney, Keith Martin, on December 19, 2014.
 1. Attorney Keith Martin confirmed the withdrawal of Mr. Massenburg's appeal.
 - d. **James S. Long, Police Department** – Three-day suspension appeal filed March 29, 2013, continued at the request of Appellant's attorney, Keith Martin, due to the unavailability of Appellant.
 1. Attorney Keith Martin confirmed his request for continuance.
11. Discussion item.
 - a. Selected second and/or third meeting date(s) for February 2015.
 - i. The Board voted to meet one day a month until further notice. The next Regular Meeting date is Wednesday, February 4, 2015.

12. Other business.
 - a. HR Director Bright advised the Board that a resolution was presented to the Board of Commissioners for the Civil Service Board's additional compensation request, but it failed.
 - b. The Board adjourned into Executive Session to discuss a possible litigation matter.
 - c. Chairman Bartlett addressed Richard Meehan and advised the Board would meet to hear his, Benjamin Hernandez and Michael Brayton's appeals three days during the month of March, namely, March 3rd, 4th and 5th, 2015, and directed him to advise his attorney, Keith Martin.
13. The meeting was adjourned.