

CLAYTON COUNTY LIBRARY BOARD

MEETING MINUTES

OCTOBER 11, 2022, 6PM

Facilitator: In the absence of Chair Dahn, Vice Chair Perry was the facilitator for the meeting. Vice Chair Perry called the meeting to order at 6:04pm.

Rev. Felecia Butts offered the prayer.

In Attendance

Crystal Perry, Brenda Harrison, Rev Felecia Butts, LaWanda Folami, Dr.Chantara Rumph-Carter, Linda Lopez, Carolyn Boone and Dr. Yvette Dupree.

Absent

Mapillar Dahn and Andrea Wade, 1 Vacancy

Approval of the Agenda

Prior to voting on the agenda Interim Director Parham mentioned that the Committee Report line item was missing from the agenda. Motion was made by Vice Chair Perry to table the Committee Reports until the November meeting and was 2nd by Trustee Lopez. The motion was approved. Vice Chair Perry also motioned to table the Employee Handbook until the November meeting to give the board more time to read it. The motion was 2nd by Trustee Lopez. The motion was approved. There was a concern from Trustee Folami about the timing of the publication of the agenda that was posted on the day of the meeting. Secretary Harrison made the board aware that she had not received approval of the agenda draft from the Executive Committee in time to be posted earlier. Vice Chair made a motion to approve the agenda with the amendment and was 2nd by Trustee Lopez. Motion was approved.

Approval of the Minutes

Trustee Lopez made the motion to approve the minutes for the September 13, 2022 meeting and was 2nd by Trustee Folami. Motion was approved. There was motion to approve the Special Call meeting From August 30, 2022 by Trustee Folami and 2nd by Trustee Boone. The motion was approved.

Public Comment

No one signed up for public comment.

Interim Director and Assistant Director Reports

Assistant Director Ozon gave the board highlights that were in her report. National Library Month and it was awesome. Andre Smith made the video of the events. The job fair staff engaged with the children while parents engaged with the companies with jobs available and ready to hire. Ms. Ozon's report showed that the library is very much engaged in the community. The Trustees all agreed that Ms. Ozon is doing an awesome job.

Assistant Director James told the board that Youth Services is well engaged in the community. She gave praise to the staff of Youth Service for their hard work and dedication to the citizens in Clayton County. Forest Park is very engaged with the Spanish speaking citizens with interpretation services. The Morrow Branch has an excellent focus on teen engagement. There have been Freedom To Read - Band the Books events aimed at being positive. All branches had Voter Registration. The Morrow Fire Department did Storytime at the Morrow Branch. The kids and adults love having the Firefighters read to them. They really enjoyed seeing the fire equipment.

Virtual Services Librarian, Andre Smith introduced the board to the addition to our website and that is Kanopy. This is a service where patrons can watch movies for free. He also shared with us the updates on OneClayton which is a resources service created by our board member Dr. Rumph-Carter's Leadership Clayton Class 2018. This is a valuable resource for all citizens in Clayton to use. To access ONEClayton go to oneclayton.org or claytonpl.org. Submissions from sources can be made online by following the guidelines stated on the website.

Financial Report

Trustee Rumph-Carter asked the Interim Director Parham for a report on the grants that the library has received funds from and the status of them. He agreed to provide that information by the next meeting. Motion to approve the Financial Report was made by Secretary Harrison and 2nd by Trustee Lopez. Motion was approved.

Unfinished Business

Secretary Harrison asked for the names of the attendees for the Board Training that was held at the Northwest Branch. The information was provided by Vice Chair Perry. Secretary also encouraged all Trustees to complete the Virtual Board Training that is required at each appointment to a board by the county.

New Business

The 1st read on the Employee Handbook was tabled until the November, 2022 meeting.

Executive Session (Personnel)

At 7:08pm Trustee Folami made a motion to go into Executive Session and the motion was 2nd by Trustee Dupree. Motion was approved.

Return to Public Meeting

Motion was made to return to the public meeting at 7:34pm by Vice Chair Perry and 2nd by Folami. There was a motion to approve the salary increase for Interim Director Parham to the amount of \$129,860 to include all benefits. Carol Lowe from the county's Human Resources Department was in attendance and stated they will post the Library Director vacant position immediately.

Adjourned

Motion to adjourn was made by Trustee Folami and 2nd by Trustee Lopez at 7:38pm.

