

CIVIL SERVICE BOARD MEETING

JUNE 28, 2023

A regular called meeting of the Clayton County Civil Service Board was held on Wednesday, June 28, 2023, in-person and virtually via Zoom Video Communications.

Members present: K. Terrance Smith, Chairman
Dr. Cephus Jackson, Vice-Chair
Virginia Phillips-Hall, Member
Troyce Lancaster, Member
Teresa B. Watkins, Member

Members absent: None

Also present: Human Resources Director Pamela Ambles and staff; Civil Service Board Attorney Fred Zimmerman; County Attorney Michelle Youngblood; Appellant Attorney Justin Techo; Robbin Fleming; Police Chief Kevin Roberts; Police Legal Advisor Kenneth Green; Police Legal Advisor Tom Kirkbride; Brian Godboldt; Chief Staff Attorney Charles Reed, Chief Procurement Officer Carol Rogers via Zoom; Fire Chief Tim Sweat; Kerwyn Martin; employees from County departments; and other individuals.

Chairman Smith called the meeting to order at 8:42 a.m.

Chairman Smith called for a motion to adopt the agenda for June 28, 2023. Ms. Lancaster made the motion to amend the agenda to add item #2a – Discussion on Hearing Officers Procedures, second by Vice-Chair Jackson. No further discussion on the motion made. Motion carried by unanimous vote (5-0).

Chairman Smith called for a motion to adopt the amended agenda for June 28, 2023. Ms. Lancaster made the motion to approve the amended agenda, second by Vice-Chair Jackson. No further discussion on the motion made. Motion carried by unanimous vote (5-0).

1. Discussion on Hearing Officers Procedures - Senior Staff Attorney Charles Reed
 - a. Civil Service Board Attorney Fred Zimmerman presented in detail to Attorney Charles Reed the Civil Service Board's concerns regarding the necessity of the Hearing Officers.
 - b. Attorney Reed referred to legislation of the General Assembly and State of Georgia that created the Civil Service System for Clayton County to address the Board's concerns.

- c. Senior Staff Attorney Charles Reed responded to all questions in detail posed by the Board.
2. Considered for approval the Civil Service Board's Minutes for May 24, 2023.
 - a. Chairman Smith called for a motion. Vice-Chair Jackson made the motion to approve the Minutes, second by Ms. Lancaster. No further discussion on the motion made. Motion carried by unanimous vote (5-0).
 3. Considered for approval the Civil Service Board's Executive Session Minutes regarding **Personnel Matters** held on May 24, 2023.
 - a. Chairman Smith called for a motion. Vice-Chair Jackson made the motion to approve the Minutes, second by Ms. Lancaster. No further discussion on the motion made. Motion carried by unanimous vote (5-0).
 4. Considered request from Police Chief Kevin Roberts for leave without pay for **Police Officer Deesire Martinez (Police Department)**, from May 25, 2023 through August 31, 2023. (Civil Service Board was polled and approved on May 25, 2023 by Smith, Jackson, Lancaster, Phillips-Hall, and Watkins)
 - a. Chairman Smith called for a motion. Vice-Chair Jackson made the motion to confirm the vote, second by Ms. Phillips-Hall. No further discussion on the motion made. Motion carried by unanimous vote (5-0).
 5. Considered request from **Master Firefighter Rico Walker (Fire Department)** to use sick leave reserve. (Civil Service Board was polled and approved on May 25, 2023 by Smith, Jackson, Lancaster, Phillips-Hall, and Watkins)
 - a. Chairman Smith called for a motion. Vice-Chair Jackson made the motion to confirm the vote, second by Ms. Phillips-Hall. No further discussion on the motion made. Motion carried by unanimous vote (5-0).
 6. Considered request from **Fire Lieutenant Stefano Gooden (Fire Department)** to use sick leave reserve. (Civil Service Board was polled and approved on June 2, 2023 by Smith, Jackson, Lancaster, Phillips-Hall, and Watkins)
 - a. Chairman Smith called for a motion. Vice-Chair Jackson made the motion to confirm the vote, second by Ms. Lancaster. No further discussion on the motion made. Motion carried by unanimous vote (5-0).
 7. Considered request from **Fire Sergeant Alexander Madden (Fire Department)** to use sick leave reserve. (Civil Service Board was polled and approved on June 8, 2023 by Smith, Jackson, Lancaster, Phillips-Hall, and Watkins)

- a. Chairman Smith called for a motion. Vice-Chair Jackson made the motion to confirm the vote, second by Ms. Lancaster. No further discussion on the motion made. Motion carried by unanimous vote (5-0).
8. Considered request from **Chief Procurement Officer Carol Rogers (Central Services)** to use sick leave.
 - a. Chief Procurement Officer Carol Rogers presented the request in detail to the Board.
 - b. Human Resources Director Pamela Ambles confirmed to the Board the request falls within the guidelines.
 - c. Chairman Smith called for a motion. Vice-Chair Jackson made the motion to approve the request, second by Ms. Lancaster. No further discussion on the motion made. Motion carried by unanimous vote (5-0).
 9. Considered request from Fire Chief Tim Sweat to extend the probationary period of **Firefighter Recruit Antonio Bivens (Fire Department)** for an additional six (6) months until January 7, 2024.
 - a. Fire Chief Tim Sweat presented the request in detail to the Board.
 - b. Human Resources Director Pamela Ambles confirmed to the Board the request falls within the guidelines.
 - c. Chairman Smith called for a motion. Vice-Chair made the motion to approve the request, second by Ms. Phillips-Hall. No further discussion on the motion made. Motion carried by unanimous vote (5-0).
 10. Considered request from Fire Chief Tim Sweat to extend the probationary period of **Firefighter Recruit Jelani Chapman (Fire Department)** for an additional six (6) months until January 7, 2024.
 - a. Fire Chief Tim Sweat presented the request in detail to the Board.
 - b. Human Resources Director Pamela Ambles confirmed to the Board the request falls within the guidelines.
 - c. Chairman Smith called for a motion. Vice-Chair made the motion to approve the request, second by Ms. Phillips-Hall. No further discussion on the motion made. Motion carried by unanimous vote (5-0).
 11. Consider request from Fire Chief Tim Sweat to extend the probationary period of **Firefighter Recruit Marquan Ingram (Fire Department)** for an additional six (6) months until January 7, 2024.
 - a. Fire Chief Tim Sweat presented the request in detail to the Board.
 - b. Human Resources Director Pamela Ambles confirmed to the Board the request falls within the guidelines.

- c. Chairman Smith called for a motion. Vice-Chair made the motion to approve the request, second by Ms. Phillips-Hall. No further discussion on the motion made. Motion carried by unanimous vote (5-0).
12. Other business.
- a. Employee Professional Development Certificate
 - i. Civil Service Board announced *Shantrell Wright, Information Technology*, received a certificate for completing the Employee Professional Development Program.
13. Calendar Call.
- a. **Robbin Fleming (Police Department)** – Suspension appeal filed April 16, 2021 regarding: “The disciplinary action taken against Officer Fleming on March 30, 2021 resulting in a 3-day suspension. The disciplinary action notice cited an alleged violation of Clayton County Civil Service Rule 9.206(k)”.
 - i. Chairman Smith asked if all parties were present. County Attorney Michelle Youngblood and Appellant Attorney Justin Techo replied in the affirmative.
 - b. **Brian Godboldt (Police Department)** – Suspension appeal filed April 20, 2023 regarding: “Suspension”.
 - i. Chairman Smith asked if all parties were present. County Attorney Michelle Youngblood and Brian Godboldt replied in the affirmative.
 - c. **Kerwyn Martin (Sheriff's Office)** – Grievance appeal filed May 2, 2022 regarding: “I was told I had to retire or I would be fired because I was under investigation”.
 - i. Chairman Smith asked if all parties were present. County Attorney Michelle Youngblood and Kerwyn Martin replied in the affirmative.
 - d. **Kyle Sherrit (Fire Department)** – Grievance appeal filed May 17, 2023 regarding: “I received a formal written reprimand, placed in my personnel file for receiving an 80% grade on homework assignment for a volunteer class in May 4, 2012 and another written reprimand for pointing out an email that was in conflict with the CCFES employee manual in April 30, 2012”. Kyle Sherrit requested a continuance on May 25, 2023. The request was granted May 30, 2023.
 - i. Chairman Smith confirmed Kyle Sherrit’s continuance request was granted on May 30, 2023.

14. **(Appeal) Brian Godboldt (Police Department)** – Suspension appeal filed April 20, 2023 regarding: “Suspension. [9:51 a.m.]
- a. Civil Service Board Attorney Fred Zimmerman swore in all witnesses in attendance. [Kevin Roberts, Anthony Thuman, Jeffery Owensby, and Brian Godbolt]
 - b. Chairman Smith announced Troyce Lancaster would be the timekeeper and explained the hearing process and time limits in detail to Mr. Godboldt.
 - c. County Attorney Michelle Youngblood presented the County’s opening statement in detail to the Board.
 - d. Brian Godboldt presented the Appellant’s opening statement in detail to the Board.
 - e. County Attorney Michelle Youngblood called Major Anthony Thuman to the witness stand. He stated his name, position, and tenure. County Attorney Youngblood began questioning Major Thuman. Major Thuman responded in detail to all questions posed by County Attorney Youngblood. County Attorney Youngblood mentioned County’s Exhibit C7.
 - f. Brian Godboldt began cross-examination of Major Anthony Thuman. Major Thuman responded in detail to all questions posed by Mr. Godboldt.
 - g. The Board began questioning Major Anthony Thuman. He responded in detail to all questions posed by the Board. Chairman Smith asked the Board if there were any other questions for Major Thuman. There were none.
 - h. Chairman Smith dismissed Major Anthony Thuman from the witness stand. Major Thuman was held for rebuttal.
 - i. County Attorney Michelle Youngblood called Lieutenant Jeffery Owensby to the witness stand. He stated his name, position, and tenure. County Attorney Youngblood began questioning Lieutenant Owensby. Lieutenant Owensby responded in detail to all questions posed by County Attorney Youngblood. County Attorney Youngblood mentioned County’s Exhibits C7, C8, and C9.
 - j. Brian Godboldt began cross-examination of Lieutenant Jeffery Owensby. Lieutenant Owensby responded in detail to all questions posed by Mr. Godboldt.
 - k. The Board began questioning Lieutenant Jeffery Owensby. He responded in detail to all questions posed by the Board. Chairman Smith asked the Board if there were any other questions for Lieutenant Owensby. There were none.
 - l. Chairman Smith dismissed Lieutenant Jeffery Owensby from the witness stand. Lieutenant Owensby was held for rebuttal.

- m. County Attorney Michelle Youngblood called Police Chief Kevin Roberts to the witness stand. He stated his name, position, and tenure. County Attorney Youngblood began questioning Chief Roberts. Chief Roberts responded in detail to all questions posed by County Attorney Youngblood. County Attorney Youngblood mentioned County's Exhibits C4, C5, C6, C7, C8, C9, C10, C12, and C13.
- n. Brian Godboldt began cross-examination of Police Chief Kevin Roberts. Chief Roberts responded in detail to all questions posed by Mr. Godboldt. Mr. Godboldt mentioned County's Exhibit C7.
- o. The Board began questioning Police Chief Kevin Roberts. He responded in detail to all questions posed by the Board. Chairman Smith asked the Board if there were any other questions for Chief Roberts. There were none.
- p. Chairman Smith dismissed Police Chief Kevin Roberts from the witness stand. Chief Roberts was held for rebuttal.
- q. Chairman Smith called for a motion. Ms. Lancaster made the motion to take a break, second by Ms. Phillips-Hall. No further discussion on the motion made. Motion carried by unanimous vote (5-0).
- r. Chairman Smith called the meeting back to order at 11:14 a.m.
- s. County Attorney Michelle Youngblood tendered County's Exhibits C4 through C13. Brian Godboldt had no objections.
- t. County Attorney Michelle Youngblood rested and subjected for rebuttal.
- u. **[TIME CHECK]** Ms. Lancaster stated Brian Godboldt had used 11 minutes and 19 seconds.
- v. Brian Godboldt began presenting his testimony in detail to the Board.
- w. County Attorney Michelle Youngblood began cross-examination of Brian Godboldt. Mr. Godboldt responded in detail to all questions posed by County Attorney Youngblood.
- x. The Board began questioning Brian Godboldt. He responded in detail to all questions posed by the Board. Chairman Smith asked the Board if there were any other questions for Mr. Godboldt. There were none.
- y. Chairman Smith dismissed Brian Godboldt from the witness stand.
- z. **[TIME CHECKED]** Ms. Lancaster stated the County had used 25 minutes and 55 seconds, and Appellant had used 15 minutes and 6 seconds.

- aa. County Attorney Michelle Youngblood reserved the right to close last.
 - bb. Brian Godboldt presented the Appellant's closing arguments to the Board. County Attorney Michelle Youngblood objected to Mr. Godboldt stating speculations. Chairman Smith sustained the objection.
 - cc. County Attorney Michelle Youngblood presented the County's closing arguments to the Board.
 - dd. Chairman Smith called for a motion to adjourn into Executive Session at 11:53 a.m. to discuss **Brian Godboldt (Police Department)** – Suspension appeal filed April 20, 2023, regarding: "Suspension". Vice-Chair Jackson made the motion for adjournment into Executive Session, second by Ms. Lancaster. No further discussion on the motion made. Motion carried by unanimous vote (5-0).
 - ee. Chairman Smith called the meeting back to order at 12:30 p.m.
 - ff. Chairman Smith called for a motion regarding: **Brian Godboldt (Police Department)** – Suspension appeal filed April 20, 2023. Ms. Wakins made the motion to overturn the County's decision for suspension, second by Ms. Lancaster. No further discussion on the motion made. Motion carried by majority vote (3-2).
 - gg. Chairman Smith called for a motion. Vice-Chair Jackson made the motion to take a lunch break, second by Ms. Phillips-Hall. No further discussion on the motion made. Motion carried by unanimous vote (5-0).
 - hh. Chairman Smith called the meeting back to order at 1:50 p.m.
15. **(Appeal) Kerwyn Martin (Sheriff's Office)** – Grievance appeal filed May 2, 2023 regarding: "I was told I had to retire, or I would be fired because I was under investigation". [1:52 p.m.]
- a. Civil Service Board Attorney Fred Zimmerman swore in all witnesses present. [Kerwyn Martin]
 - b. Kerwyn Martin presented the Appellant's opening statement in detail to the Board.
 - c. County Attorney Michelle Youngblood presented the County's opening statement in detail to the Board.
 - d. County Attorney Michelle Youngblood began questioning Kerwyn Martin. Mr. Martin responded to all questions posed by County Attorney Youngblood. County Attorney Youngblood mentioned County's Exhibits C1 and C2.

- e. The Board began questioning Kerwyn Martin. He responded in detail to all questions posed by the Board. Chairman Smith asked the Board if there were any other questions for Mr. Martin. There were none.
 - f. Human Resources Director Pamela Ambles presented in detail the rehire process, employees break of service, and benefits plan to the Board.
 - g. The Board had questions for Human Resources Director Pamela Ambles. Director Ambles responded in detail to all questions posed by the Board.
 - h. County Attorney Michelle Youngblood tendered County's Exhibits C1 and C2. Kerwyn Martin had no objections.
 - i. County Attorney Michelle Youngblood presented the County's closing arguments to the Board.
 - j. Kerwyn Martin presented no Appellant's closing arguments to the Board.
 - k. Chairman Smith called for a motion to adjourn into Executive Session at 2:36 p.m. to discuss *Kerwyn Martin (Sheriff's Office)* – Grievance filed May 2, 2022, regarding: "I was told I had to retire, or I would be fired because I was under investigation". Vice-Chair Jackson made the motion for adjournment into Executive Session, second by Ms. Phillips-Hall. No further discussion on the motion made. Motion carried by unanimous vote (5-0).
 - l. Chairman Smith called the meeting back to order at 2:45 p.m.
 - m. Chairman Smith called for a motion regarding: *Kerwyn Martin (Sheriff's Office)* – Grievance filed May 2, 2022. Vice-Chair Jackson made the motion the Board was unable to provide relief from what Mr. Martin was seeking, second by Ms. Phillips-Hall. No further discussion on the motion made. Motion carried by unanimous vote (5-0).
 - n. Chairman Smith called for a motion. Ms. Lancaster made the motion for a break, second by Ms. Phillips-Hall. No further discussion on the motion made. Motion carried by unanimous vote (5-0)
 - o. Chairman Smith called the meeting back to order at 2:54 p.m.
16. **(Appeal) Robbin Fleming (Police Department)** – Suspension appeal filed April 16, 2021 regarding: "The disciplinary action taken against Officer Fleming on March 30, 2021 resulting in a 3-day suspension. The disciplinary action notice cited an alleged violation of Clayton County Civil Service Rule 9.209(k)". [3:05 p.m.]
- a. Civil Service Board Attorney Fred Zimmerman swore in all witnesses in attendance.

- b. Chairman Smith announced Troyce Lancaster would be the timekeeper and explained the hearing process and time limits in detail to Appellant Attorney Justin Techo.
- c. County Attorney Michelle Youngblood presented the County's opening statement in detail to the Board.
- d. Appellant Attorney Justin Techo presented the Appellant's opening statement in detail to the Board.
- e. Chairman Smith asked if there is a need for sequestration. Appellant Attorney Justin Techo replied in the affirmative.
- f. All witnesses in attendance proceeded to the waiting area.
- g. County Attorney Michelle Youngblood called Sergeant Michael Lowe to the witness stand. He stated his name, position, and tenure. County Attorney Youngblood began questioning Sergeant Lowe. Sergeant Lowe responded in detail to all questions posed by County Attorney Youngblood. County Attorney Youngblood mentioned County's Exhibit C7 (Video IA#20-126 was played for witness to observe).
- h. Appellant Attorney Justin Techo began cross-examination of Sergeant Michael Lowe. Sergeant Lowe responded in detail to all questions posed by Appellant Attorney Techo.
- i. The Board began questioning Sergeant Michael Lowe. Sergeant Lowe responded in detail to all questions posed by the Board. Chairman Smith asked the Board if there were any other questions for Sergeant Lowe. There were none.
- j. Chairman Smith dismissed Sergeant Michael Lowe from the witness stand. Sergeant Lowe was held for rebuttal.
- k. County Attorney Michelle Youngblood called Lieutenant Jeffery McCaslin to the witness stand. He stated his name, position, and tenure. County Attorney Youngblood began questioning Lieutenant McCaslin. Lieutenant McCaslin responded in detail to all questions posed by County Attorney Youngblood. County Attorney Youngblood mentioned County's Exhibit C7 (Video IA#20-126 was played for witness to observe).
- l. Appellant Attorney Justin Techo began cross-examination of Lieutenant Jeffery McCaslin. Lieutenant McCaslin responded in detail to all questions posed by Appellant Attorney Techo.
- m. The Board had no questions for Lieutenant Jeffery McCaslin.

- n. Chairman Smith dismissed Lieutenant Jeffery McCaslin from the witness stand. Lieutenant McCaslin was held for rebuttal.
- o. County Attorney Michelle Youngblood called Police Chief Kevin Roberts to the witness stand. He stated his name, position, and tenure. County Attorney Youngblood began questioning Chief Roberts. Chief Roberts responded in detail to all questions posed by County Attorney Youngblood. Appellant Attorney Justin Techo objected to irrelevant testimony. County Attorney Youngblood responded to Appellant's objection. Chairman Smith overruled the objection. County Attorney Youngblood mentioned County's Exhibits C4, C5, C6, and C8.
- p. County Attorney Michelle Youngblood continued questioning Police Chief Kevin Roberts. Chief Roberts responded in detail to all questions posed by County Attorney Youngblood. Appellant Attorney Justin Techo objected to irrelevant testimony. County Attorney Youngblood responded to Appellant's objection. Chairman Smith overruled the objection. County Attorney Youngblood mentioned County's Exhibits C9, C10, and C11.
- q. County Attorney Michelle Youngblood continued questioning Police Chief Kevin Roberts. Chief Roberts responded in detail to all questions posed by County Attorney Youngblood.
- r. Appellant Attorney Justin Techo began cross-examination of Police Chief Kevin Roberts. Chief Roberts responded in detail to all questions posed by Appellant Attorney Techo.
- s. The Board had no questions for Police Chief Kevin Roberts.
- t. Chairman Smith dismissed Police Chief Kevin Roberts from the witness stand.
- u. County Attorney Michelle Youngblood tendered County's Exhibits C4 through C11. Appellant Attorney Justin Techo objected to County's Exhibits C4 through C6. County Attorney Youngblood responded to Appellant's objection. Appellant Attorney Techo rescinded his objection. Chairman Smith confirmed County's Exhibits C4 through C11 would be tendered.
- v. County Attorney Michelle Youngblood rested and subjected for rebuttal.
- w. Appellant Attorney Justin Techo called Officer Robbin Fleming to the witness stand. He stated his name, position, and tenure. Appellant Attorney Techo began questioning Officer Fleming. Officer Fleming responded in detail to all questions posed by Appellant Attorney Techo. Appellant Attorney Techo mentioned Appellant's Exhibit A1.

- x. County Attorney Michelle Youngblood began cross-examination of Officer Robbin Fleming. Officer Fleming responded in detail to all questions posed by County Attorney Youngblood.
- y. The Board began questioning Officer Robbin Fleming. He responded in detail to all questions posed by the Board. Chairman Smith asked the Board if there were any other questions for Officer Fleming. There were none.
- z. **[TIME CHECK]** Ms. Lancaster stated the County had used 24 minutes and 49 seconds, and Appellant had used 25 minutes and 7 seconds.
- aa. County Attorney Michelle Youngblood called rebuttal witness Lieutenant Jeffery McCaslin to the witness stand. Lieutenant McCaslin responded in detail to all questions posed by County Attorney Youngblood.
- bb. Appellant Attorney Justin Techo began cross-examination of rebuttal witness Lieutenant Jeffery McCaslin. Lieutenant McCaslin responded in detail to all questions posed by Appellant Attorney Techo.
- cc. The Board had no questions for rebuttal witness Lieutenant Jeffery McCaslin. Chairman Smith dismissed Lieutenant McCaslin from the witness stand.
- dd. County Attorney Michelle Youngblood reserved the right to close last.
- ee. **[TIME CHECK]** Ms. Lancaster stated Appellant Attorney Justin Techo had used 25 minutes and 28 seconds.
- ff. Appellant Attorney Justin Techo presented the Appellant's closing arguments to the Board.
- gg. County Attorney Michelle Youngblood presented the County's closing arguments to the Board.
- hh. Chairman Smith called for a motion to adjourn into Executive Session at 4:43 p.m. to discuss ***Robbin Fleming (Police Department)*** – Suspension appeal filed April 16, 2021, regarding: “The disciplinary action taken against Officer Fleming on March 30, 2021 resulting in a 3-day suspension. The disciplinary action notice cited an alleged violation of Clayton County Civil Service Rule 9.206(k)”. Vice-Chair Jackson made the motion for adjournment into Executive Session, second by Ms. Phillips-Hall. No further discussion on the motion made. Motion carried by unanimous vote (5-0).
- ii. Chairman Smith called the meeting back to order at 4:56 p.m.
- jj. Chairman Smith called for a motion regarding: ***Robbin Fleming (Police Department)*** – Suspension appeal filed April 16, 2021 regarding: “The disciplinary

action taken against Officer Fleming on March 30, 2021 resulting in a 3-day suspension”. Vice-Chair Jackson made the motion to uphold the County’s decision for suspension, second by Ms. Lancaster. No further discussion on the motion made. Motion carried by unanimous vote (5-0).

17. Discussion items.

a. Confirmed meeting date(s) for July 2023.

- i. Human Resources Director Pamela Ambles confirmed the next Regular Called Meeting would be July 26, 2023 at 9:00 a.m.
- ii. Human Resources Director announced there will be no need for a Special Called Meeting.

b. Upcoming cases for July 26, 2023.

- i. **NOTE:** Human Resources Director Pamela Ambles stated the Hearing Officers have returned eight (8) cases to the Board to be heard.
- ii. **Grace Taylor (Sheriff’s Office)** – Demotion – All Deadlines
- iii. **Kenyota Rountree (Sheriff’s Office)** – Termination – All Deadlines
- iv. **Tavisa Thomas (Sheriff’s Office)** – Termination – All Deadlines
- v. Human Resources Director Pamela Ambles stated the deadlines for July 26, 2023 Civil Service Board meeting would be: Witness List (July 7th), Exhibits (July 12th), and Continuance Request (July 17th).
- vi. County Attorney Michelle Youngblood requested the deadlines be rescheduled due to upcoming Hearing Officer’s Hearings. Human Resources Director Pamela Ambles stated she would inform her of the new deadline dates.
- vii. Human Resources Director Pamela Ambles recommended a proposal for Sheriff’s cases to be heard.
 - Saturday Hearings – Meet at least one Saturday out of the month
 - Month of August – Meet once or twice each week in August
 - Request the Board to send Director Ambles their preferences
- viii. Human Resources Director Pamela Ambles announced the Rewrite Committee would be on hold at this time due to the matters of the Sheriff’s cases.

18. Executive Session (as needed).

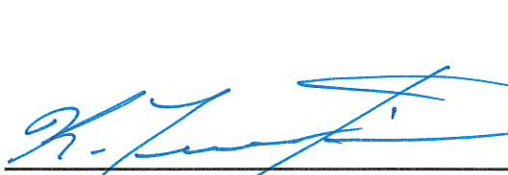
- a. None needed.

19. Other business.

- a. There were none.

Chairman Smith stated that all matters have been concluded and called for a motion to adjourn this meeting. Ms. Lancaster made the motion to adjourn, second by Ms. Phillips-Hall. No further discussion on the motion made. Motion carried by unanimous vote (5-0).

Meeting adjourned.



**K. TERRANCE SMITH
CHAIRMAN**



**PAMELA R. AMBLES
HUMAN RESOURCES DIRECTOR**