

REGULAR CALLED CIVIL SERVICE BOARD AGENDA



August 28, 2024

9:00 AM

1. Call meeting to order.
2. Adopt Agenda for this meeting.
3. Consider for approval the Civil Service Board's Meeting Minutes held on July 25, 2024.
4. Consider for approval the Civil Service Board's Executive Session Minutes regarding **Edgar Vega-Monroy (Information Technology)** grievance heard on July 25, 2024.
5. Consider for approval the Written Civil Service Board's Decision regarding **Edgar Vega-Monroy (Information Technology)** grievance heard on July 25, 2024. Motion carried by unanimous vote (5-0) to deny the Appellant's grievance.
6. Consider request from Court Administrator Colin Slay for **Juvenile Court Officer Kimberly Thomas-McPherson (Juvenile Court)** to receive annual leave donations. Civil Service Board was polled and approved August 14, 2024 by Watkins, Smith, Lancaster, and Jackson.
7. Consider request from Police Chief Kevin Roberts for **911 Communications Dispatcher I Crystal Richardson (911 Communications)** to receive annual leave donations. Civil Service Board was polled and approved August 16, 2024 by Watkins, Smith, Lancaster, and Jackson.
8. Consider request from Police Chief Kevin Roberts for leave with pay for **911 Communications Dispatcher I Crystal Richardson (911 Communications)** from July 23, 2024 through August 21, 2024 (tentative).
9. Consider request from Police Chief Kevin Roberts for leave with pay for **911 Communications Dispatcher II Amber Rowe (911 Communications)** from September 28, 2024 through September 29, 2024.
10. Consider request from Police Chief Kevin Roberts for leave with pay for **Police Officer Katrina Kanu (Police Department)** from August 9, 2024 through September 27, 2024 (tentative).

11. Consider request from Police Chief Kevin Roberts for **Police Officer Katrina Kanu (Police Department)** to receive annual leave donations.
12. Consider request from **Senior Investigator Monique Kendrix (Solicitor General)** to receive annual leave donations.
13. Calendar Call (as needed).
 - a. **Fatima Khatib (Police Department)** – 2-Day Suspension filed April 27, 2024 regarding: “Civil Service Rule 9.206(k) SOP C-13 Court Attendance”. Appellant Fatima Khatib requested a continuance on August 16, 2024. Human Resources Director Pamela Ambles granted the request on August 19, 2024. Only the continuance deadline will be reset.
 - b. **Fatima Khatib (Police Department)** – 2-Day Suspension filed May 1, 2024 regarding: “Civil Service Rule 9.206(l) in subordination or disgraceful conduct”. Appellant Fatima Khatib requested a continuance on August 16, 2024. Human Resources Director Pamela Ambles granted the request on August 19, 2024. Only the continuance deadline will be reset.
 - c. **Joyann Ross (Police Department)** – Grievance filed May 20, 2024 regarding: “Hostile Work Environment, Retaliation”. Appellant Joyann Ross requested a continuance on August 19, 2024. Human Resources Director Pamela Ambles granted the request on August 19, 2024. Appellant withdrew her grievance on August 21, 2024.
 - d. **Nicholas Deaton (Police Department)** – Termination filed May 22, 2024 regarding: “Termination”. Appellant Attorney Dustin Townsend requested a continuance on August 7, 2024. Human Resources Director Pamela Ambles granted the request on August 8, 2024. All deadlines will be reset.
14. Discussion item(s).
 - a. Confirm meeting date(s) for September 2024
 - b. Upcoming cases for September 2024
 - c. Appendix B – Fire Promotional Procedure Revisions
 - d. CSR 5.411 – Payment of Accrued and Unused Annual Leave
15. Executive Session (*as needed*).
16. Other business.
17. Adjournment.