

CLAYTON COUNTY BOARD OF ELECTIONS AND REGISTRATIONS

Regular Business Meeting  
4:30 PM

January 14, 2020

*APPROVED POST SUMMARY MINUTES*

PRESENT: Chair Carol Wesley, Vice-Chair Dorothy Foster-Hall, Secretary Diane Givens, Board Member Darlene Johnson, Board Member Patricia Pullar, Director Shauna Dozier, Supervisor Trivis Houston and Elections and Registration Official Auntavee Copeland Taylor.

**REGULAR BUSINESS BOARD MEETING**

*1. Vice-Chair called the meeting to order.*

*2. Moment of silence observed.*

*3. Adoption of Agenda.*

**Motion made by Secretary Diane Givens, seconded by Board member Darlene Johnson. Vote Unanimous. Motion carried.**

*4. Approval of December 6, 2019 Special Called Meeting minutes.*

**Motion made by Board Member Pat Pullar, seconded by Secretary Diane Givens to accept the minutes of the December 6, 2019 Special Called Meeting. Vote Unanimous. Motion carried.**

*5. Approval of December 6, 2019 Regular Business Meeting minutes.*

**Motion made by Board Member Pat Pullar, seconded by Board Member Darlene Johnson to accept the minutes of the December 6, 2019 Regular Business Meeting. Vote Unanimous. Motion carried.**

*6. PUBLIC COMMENT:* Citizens will be given a three-minute maximum time limit to speak before the Board of Elections and Registration about various topics, issues, and concerns. Public comments will be limited to thirty (30) minutes. Following thirty minutes of hearing from the public, the Board of Elections and Registration will allow the remainder of citizens who have signed up to be heard at the next regular business meeting.

**No public comment(s).**

*7. Old Business.*

Director Dozier presented to the Board a copy of the Legislative Report - Appendix A as requested by Attorney Reed. Director Dozier informed the Board that this Summary Report further explains the felony verification process in House Bill 16.

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Director Dozier informed the Board that the Duplicate Vitals on the last meeting's report was just that and they have been removed with no further Board action needed.

*8. New Business*

*A. 2020 Election of Board Members.*

Director Dozier presented to the Board a copy of the Bylaws relating to the selection of Board Member Officers.

Director Dozier informed the Board that Article Seven (7) on page five (5) states that the Board should consist of a Chairman, Co-Chairman, Secretary, Treasurer and a Parliamentary.

Board Member Pullar reminded the Board that it was discussed in previous meetings that it was not necessary to have a Treasurer or parliamentarian.

The Board agreed that the Officers elected should be Chair, Vice-Chair and Secretary.

Chair Wesley opened the floor for nominations for the Board Member Officers.

Vice-Chair Foster-Hall nominated Carol Wesley to serve as Chair for the Board of Elections and Registration 2020 term.

Board Member Pullar nominated Darlene Johnson to serve as Chair for the Board of Elections and Registration 2020 term.

**Motion made by Treasurer Givens, seconded by Board Member Pullar to close and accept Chair Carol Wesley and Board Member Darlene Johnson as nominees for Board Chair for the Board of Elections & Registration 2020 term. Darlene Johnson: voting strength of two; Secretary Johnson and Board Member Pullar in favor of Johnson. Carol Wesley: voting strength of three; Treasurer Givens, Vice-Chair Foster-Hall and Chair Wesley in favor of Wesley. Motion carried.**

Board Member Pullar discussed with the Board about contemplating some type of rotation of the Board Chair position.

Board Member Darlene Johnson asked the Board to look at the Board's bylaws and consider revisions.

The Board made the decision to review and make amendments to the bylaws at a future meeting.

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Chair Wesley opened the floor for nominations for the Vice Chair position.

Board Member Johnson nominated Patricia Pullar to serve as Vice-Chair for the Board of Elections and Registration 2020 term.

Secretary Diane Givens nominated Dorothy Foster-Hall to serve as Vice-Chair for the Board of Elections and Registration 2020 term.

**Motion made by Board Member Pullar, seconded by Board Member Foster-Hall to close and accept Vice-Chair Dorothy Foster-Hall as nominee for Vice-Chair of the Board of Elections & Registration 2020 term. Board Member Pullar declined her nomination. Vote unanimous. Motion carried.**

Chair Wesley opened the floor for nominations for the Secretary position.

Board Member Pullar nominated Diane Givens to serve as Secretary for the Board of Elections and Registration 2020 term.

Board Member Givens nominated Darlene Johnson to serve as Secretary for the Board of Elections and Registration 2020 term.

**Motion made by Board Member Pat Pullar and seconded by Vice-Chair Dorothy Foster-Hall to close and accept Board Member Darlene Johnson as nominee for Board Secretary for the Board of Elections and Registration 2020 term. Secretary Diane Givens declined the nomination. Board Member Darlene Johnson retracted her comment declining the nomination to accepting the nomination for Board Secretary. Vote Unanimous. Motion carried.**

Chair Carol Wesley consulted with Attorney Reed to address any other Board positions to consider staying in line with the Bylaws.

Attorney Reed recommended to the Board to be in guideline with the Bylaws there should be a nomination for Treasurer.

Attorney Reed further stated to the Board that the Treasurer has no duties and if the Board decides to later abolish the position, they will no longer hold the position as Treasurer.

Chair Wesley opened the floor for nominations for the Treasurer position.

Board Member Pullar nominated Diane Givens to serve as Treasurer for the Board of Elections and Registration 2020 term.

**Motion made by Board Member Pat Pullar, seconded by Vice-Chair Dorothy Foster-Hall to accept and close nomination for Secretary Diane Givens as Treasurer for Board of Elections and Registration 2020 term. Vote Unanimous. Motion carried.**

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B. Director's Report

Director Dozier informed the Board that since the last meeting the focus of the office has been on Pre-Election and Post-Election Day activities including the December 2019 Runoff, preparations for the Presidential Primary, voting machines, voting equipment as well as working with Municipalities in regards to their November General Elections.

Director Dozier informed the Board that due to the additional need for staff at the polling places, poll worker recruitment is priority.

Director Dozier informed the Board that twenty-three (23) temporary workers are now onboard to serve as absentee clerks, advance voting staff and to assist with the voting equipment.

Director Dozier informed the Board that seventeen (17) additional temporary workers are being hired.

Director Dozier informed the Board that Trivis Houston is the new Elections and Registration Supervisor as of January 14, 2020.

Director Dozier informed the Board that the 2020 GAVREO conference was held December 8 - 11, 2019 at the Savannah Marriott Riverfront. Director Dozier presented at the conference on Third Party Voter Registration. Director Dozier was also appointed to serve as the Secretary for the GAVREO Association and served in this capacity at the conference.

Director Dozier informed that Registrars Houston and Pierce along with Technician Brown volunteered to serve on the Welcome Committee for the 2020 GAVREO conference which was held December 8 - 11, 2019. This was the 1st Annual Meeting of the new combined conference since VRAG & GEOA organizations agreed to combine to one organization in March 2019.

Director Dozier informed the Board that Registrars Houston and Pierce along with Technician Brown volunteered to serve on the Welcome Committee for 2020 Georgia Association of Voter Registration and Election Officials (GAVREO) Conference.

Director Dozier informed the Board that the State Election Board proposed Five (5) election rules that were voted on.

Director Dozier informed the Board that on January 6, 2020 the Secretary of State contacted the Elections Office to relay that certified electricians will be coming out to survey polling sites to see if they comply to meet the requirements of the new voting system.

Director Dozier informed the Board that one (1) precinct, JB09 Shelnut Intergenerational Center, was not in compliance and she has spoken to Building and Maintenance in regards to bringing the building up to requirements.

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Director Dozier informed the Board that we are looking into options for a polling location which is currently located at JB09 Shelnut Intergenerational Center Precinct if necessary.

Director Dozier informed the Board that moving the precinct may be an issue unless the Secretary of State gives permission to do an emergency change of polling place in accordance to House Bill 316.

Board Member Pullar recommended contacting the Commissioner of the polling place district to make it a priority to bring the JB09 Shelnut Intergenerational Center Precinct within compliance to avoid a change of a polling place during an Election year and close to the Presidential Primary.

Director Dozier informed the Board that she would contact the Commissioner of the polling place district and inform the Board of the outcome.

Director Dozier informed the Board that the qualifying fees were set by the Board of Commissioners on January 7, 2020 at the first regularly scheduled meeting.

Director Dozier informed the Board that she will mail out the precinct cards along with a letter to voters by first class mail notifying them of the change for Lake City and Morrow 6 upon receipt of the precinct cards.

Director Dozier informed the Board that the new precinct information for Lake City and Morrow voters is now available on the Secretary of State's My Voter Page.

Director Dozier informed the Board that as of January 1, there are 191,809 (177,053 Active; 14,756 Inactive) voters in Clayton County.

Director Dozier informed the Board that the staff worked seven (7) days in an overtime capacity to complete the voter registration backlog of an estimated 13,000 applications 4 days earlier than the scheduled date as a result of the staff's dedication.

Director Dozier informed the Board that 1500 absentee applications were mailed out to voters in advance that had previously participated in an election by mail to prepare them for the 2020 Election year.

Director Dozier informed the Board of the Voter Education/Outreach Events at the Clayton County Delegation Session held at the Atlanta Technical College South. The Secretary of State conducted a demonstration of the new voting machines and the Election Office recruited poll workers to work in the office and took the opportunity look at the Atlanta Technical South space to use for poll worker training and connect with Career Services to recruit staff to work in the office.

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Director Dozier informed the Board that the Elections Office also attended The Veterans Symposium-VET Connect and took the opportunity to recruit poll workers and office staff along with demonstrating the new voting machines.

Director Dozier informed the Board that poll worker training classes are now smaller, extra staff has been hired to assist with the training and poll managers will assist with placement.

Director Dozier informed the Board that on January 29, 2020 through January 31, 2020 she will be attending the Elections Infrastructure Subsection in Washington, D.C. where she will participate in an Government Coordinating Council Meeting election tabletop exercise and discuss elections cybersecurity.

C. 2020 Election Update.

Director Dozier provided the Board with an Election Calendar detailing Election dates and information for the 2020 Election Year.

Director Dozier informed the Board that the Sunday date for advance voting for the General Primary will be held on May 10, 2020, which is Mothers' Day.

Director Dozier informed the Board that having Sunday, May 10, 2020 as a voting day may create staffing issues and asked for consideration of the Board to move the voting date to May 3, 2020 as an option.

**Motion made by Board Member Pat Pullar, seconded by Member Darlene Johnson as a recommendation to change Sunday voting day for the General Primary Sunday Voting to May 3, 2020 instead of May 10, 2020 in recognition of Mother's Day. Vote Unanimous. Motion carried.**

Director Dozier provided the Board with poll worker-training schedule.

Director Dozier informed the Board that poll worker training would be starting on January 28, 2020 at the Police Headquarters Media/Community Room.

Director Dozier provided the Board with the notice of the 2020 Election Day On-Call Judge assignments for the 2020 Election Year should polling hours need to be extended on Election Day.

D. New Voting Equipment Update.

Director Dozier informed the Board that the Elections Office has not received the voting equipment as of January 14, 2020.

Director Dozier informed the Board that the Secretary of State notified the Elections office by Webinar that each county office would receive an email from the State's contracted vendor notifying the office of when the legacy equipment would be picked up.

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Director Dozier informed the Board that when the legacy equipment is picked up the office will then receive another email with notification of when the scheduled delivery of the new voting equipment will arrive.

Director Dozier informed the Board that as of date, January 14, 2020, the legacy equipment has not been pickup and the scheduled delivery has not been made.

Director Dozier informed the Board that she received information that all the equipment is to be pick up and delivered my mid-February.

Director Dozier informed the Board that the Secretary of State has scheduled the department for Logic & Accuracy Training on January 23, 2020 with Dominion Voting Systems.

Director Dozier informed the Board that the office received notification to be readily prepared for pickup on short notice and that if the county is not prepared the vendor would move on to the next county.

Director Dozier informed the Board that the Elections Office priority is being prepared on short notice for pickup and delivery of the voting equipment.

*E. M06- Facility Usage Agreement with Clayton State University*

Director Dozier provided the Board with the Facility Usage Agreement with Clayton State University to use the Arbor Hall as a lolling location on campus.

**Motion made by Secretary Diane Givens, seconded by Vice-Chair Dorothy Foster-Hall to authorize Director Dozier to sign on behalf of the Board the completed MO6 – Facility Usage Agreement with Clayton State following any necessary changes made to be in compliance. Vote Unanimous. Motion carried.**

*F. Georgia Soil and Water Conservation District Supervisor Election to be held November 3, 2020.*

Dozier Dozier provided the Board with the agreement to conduct the Georgia Water & Soil Conservation election to be held on November 3, 2020.

Director Dozier informed the Board that the qualifying period for candidates begins on March 2, 2020 and extends through March 6, 2020.

**Motion made by Board Member Darlene Johnson, seconded by Vice-Chair Dorothy Foster-Hall to authorize Director Dozier to sign Memorandum Agreement between the Georgia Soil and Water Conservation District Commission Supervisor and the Election Superintendent of Clayton County with said correction on Cover Letter. Vote Unanimous. Motion carried.**

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*G. Hearing to remove felons from elector's list.*

**None on list for approval.**

*H. Removal of deceased from elector's list.*

**Motion made by Vice-Chair Dorothy Foster-Hall, seconded by Secretary Diane Givens to remove 69 deceased voters from the Electors' List. Vote Unanimous. Motion carried.**

9. Executive Session: To consider personnel and/or litigation, as necessary.

**Motion made by Board Member Pullar to enter into Executive Session for the purpose of discussing personnel and/or litigation. Motion seconded by Treasurer Givens. Vote Unanimous. Motion carried. Executive Session started at 6:07 PM.**

**Motion made by Board Member Pullar to end Executive Session. Motion seconded by Treasurer Givens. Vote Unanimous. Motion carried. Executive Session ended at 6:50 P.M.**

10. Adjourn.

**Motion made by Chair to adjourn the Regular Board Meeting at 6.55PM. Motion seconded by Board Member Pat Pullar. Vote Unanimous. Motion carried.**



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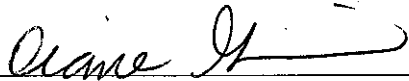
CAROL WESLEY, CHAIR



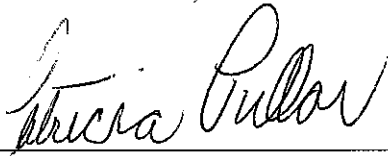
DOROTHY FOSTER HALL, VICE-CHAIR



DARLENE JOHNSON, SECRETARY

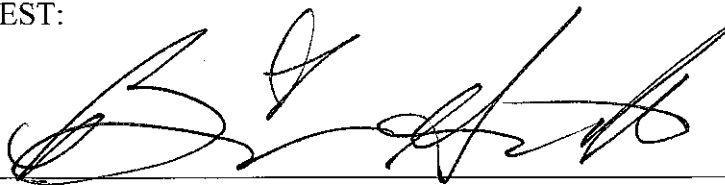


DIANE GIVENS, SECRETARY



PATRICIA PULLAR, BOARD MEMBER

ATTEST:



BRIANNA GARRETT, ELECTIONS & REGISTRATION ASSISTANT