


Zoning Request Application Submittal Requirements

 ZONING APPLICATIONS	Required Documents										
	Completed Application	*Property Owner Authorization	Special Power of Attorney Affidavit	Notarized Campaign Disclosure Form	Property Deed	Letter of Intent	Survey of Existing Property	** Sewer/ Septic Letter	Site Plans	Building Plans or Elevations if applicable	Site Photos
ZONING APPEALS											
Appeals of Administrative Decision	X					X					
Zoning Variance Submittal	X	X			X	X	X		X	X	
ADMINISTRATIVE PROCESS											
Pre-Application Meeting Request	X					X	X		X		
Minor Subdivision	X	X			X	X	X	X	X		
Tree Removal	X	X			X	X	X		X		X
Zoning Verification Letter Request	X						X				
Timber Harvesting	X	X				X	X		X		X
Urban / Market Garden	X	X				X	X	X	X		
Lot Combination/Re-Parcel	X	X			X	X	X	X	X		
Sign Permit	X	see sign permit application									
LAND DEVELOPMENT											
Site Development	X	X			X	X	X		X	X	
Preliminary Plat	X	X			X	X	X		X		
Final Plat	X	X			X	X	X		X		
REZONINGS & LAND USE											
Rezoning (Map Change)	X	X	X	X	X	X	X	X	X	X	
Planned Unit Development	X	X	X	X	X	X	X	X	X	X	
Zoning Condition Modification	X	X	X	X	X	X	X	X	X	X	
Future LandUse Plan Amendment	X	X	X	X	X	X	X	X	X		
Conditional Use Permit	X	X	X	X	X	X	X	X	X	X	
* Property Owner Letter of Authorization must be notarized											
** Sewer Letter from Clayton County Water Authority or Septic Letter from Clayton County Health Department											