



Community Development Department
121 South McDonough Street, Jonesboro, GA 30236
Office: (770) 477-3569

<https://www.claytoncountyga.gov/government/community-development>

Cash Bond Refund Request

Dear Customer:

The Community Development Department requires a Cash Bond of \$500.00 for each “Demolition Bond-Not To Rebuild” permit issued per property location.

The following information is needed when requesting a Cash Bond Refund:

Date: _____ Permit #: _____

Property Location: _____

Parcel ID#: _____ Property Owner Name: _____

I, (print name) _____ [Bond Holder], with [Company Name]

_____, am requesting a bond refund equivalent to what I/my

Company has paid in the amount of \$500.00 for the above-referenced property for a **Demolition Permit-Not To Rebuild.**

Below is the address I would like the Refund Bond Amount To Be Sent:

Property Tax Verification: (Signature/Stamp Required):

Tax Commissioner’s Approval: _____
[Must go to Tax Commissioner’s Office, in person, for approval]

Signature of Bond Holder _____

For Office Use ONLY

- Approved Building Inspection of Lot Clean-Up (Debris Removal)
- Copy of Demolition Permit
- Copy of Receipt – Bond Clean Up Fee

Verification Signature of Comm. Development Staff: _____