

Clayton County Board of Ethics

Meeting Minutes

September 18, 2017
6:30 PM

Business Meeting
Meeting Facilitator: Joshua Byrd

- I. Meeting Called to Order 6:37pm (5-0)
- II. Roll call – PRESENT CCBE Members: Joshua Byrd (Chair), Samuel Dixon, Karen Sullivan, Walter Nix, Marla Thompson Kendall; Ryan Shaw (Clayton County Human Resources) (5-0)
- III. August 21st Meeting Minutes will be approved during the October 16, 2017 Board Meeting (5-0)
- IV. Open issues
 - a) Update regarding the Clayton County Board of Ethics Complaint Form
 - a. The Clayton County Information Technology (IT) Department will assist the Board with uploading the Clayton County Ethics Complaint Form to the Ethics page of the Clayton County government website once final edits to the form are complete
 - b) Next steps in the Legal Advisor selection process
 - a. The Board is waiting to hear from Human Resources and Central Services on how to notify Candidates who interviewed for the Legal Advisor position of the Boards final decision as well as next steps in the selection process (5-0)
- V. New Business
 - a) Process for coordinating the development and design of the Clayton County Board of Ethics webpage with the Clayton County IT Department
 - a. The Clayton County Information Technology (IT) Department will assist the Board with uploading the Clayton County Ethics Complaint Form to the Ethics page of the Clayton County government website once final changes to the form are made. Discussion ensued regarding new content for the website.
 - b) Board Meetings and Board Member Communications - A Bio and photo of each Board Member will be added to the CCBE webpage along with pertinent contact information (5-0)
- VI. Business Motions – None (5-0)
- VII. Announcements – Next Board Meeting will take place October 16, 2017 at 6:30 pm (5-0)
- VIII. Adjournment 7:48pm (5-0)