

**Clayton County Board of Ethics**  
**Meeting Minutes**

April 17, 2017  
6:30 PM

Business Meeting  
Meeting Facilitator: Walter Nix

- I. Call to order 6:38pm (4-0)
- II. Roll call - Present: CCBE members Samuel Dixon, Karen Sullivan, Shonterria Martin, Marla Thompson-Kendall and Walter Nix; Clayton County Human Resources Manager Ms. Nella Cooper (4-0) Joshua Byrd arrived after Roll Call
- III. Approval of minutes from the March 20<sup>th</sup> Board Meeting (4-0)
- IV. Open issues
  - a) The Board discussed the application packets which were submitted in response to the Request For Information (RFI) and has determined to move forward in the process regarding the interview and selection process for Legal Counsel
- V. New business
  - a) Mrs. Cooper will contact the Ethical Advocate to determine how interested individuals can access and use the Ethical Advocate and also get clarity on how the overall process works (5-0)
  - b) The Board of Ethics needs an Ethics Complaint Form. Each Board Member will work on identifying a form which can be used as a template for the Board's new Ethics Compliant Form (5-0)
- VI. Business Motions – None
- VII. Announcements – The next Board Meeting will take place on Monday, May 15, 2017 at 6:30pm (5-0)
- VIII. Adjournment – 7:26 pm (5-0)