

Clayton County Board of Ethics
Meeting Minutes
December 9, 2019
6:30 PM
Business Meeting
Meeting Facilitator: Walter Nix, Chairman

CALL TO ORDER: The meeting was called to order at 6:32 PM.

ROLL CALL: Present: CCBOE members Walter Nix (Chairman), Samuel Dixon, Tiffany Jones, and Dr. Marla Thompson-Kendall. Ryan Shaw (Clayton County Human Resources).

APPROVAL OF MINUTES: The minutes of the November 11, 2019 meeting were read.

Motion (Dixon/Jones) that the minutes be accepted as submitted by Karen Sullivan. **Approved.**

NEW BUSINESS: Modification to Ethics Complaint Form. Mr. Dixon suggested yet another revision of Ethics Board Complaint Form language regarding how to obtain a copy of the Ethics Policy, which is set forth in a County ordinance.

Motion (Dixon/Thompson-Kendall) that the language be revised to read:

VII. FOR MORE INFORMATION, OR TO OBTAIN A COPY OF THE ETHICS POLICY, visit the Clayton County Board of Ethics homepage by searching "Clayton County Ethics Board" from any web browser, and click **Ordinance 2014-288**. The Ethics Policy may also be obtained from the County Clerk of Commission's office (a copy fee may be assessed).

Approved.

PENDING BUSINESS: Ethics Board Email Account. Mr. Nix reported that, following a meeting with Chairman Turner, the email address ethical.complaints@claytoncountyga.gov will be activated. Discussion ensued regarding who should have access to this email account.

Motion (Dixon/Thompson-Kendall) that access to the Ethics Board email account shall be limited to the Ethics Board's Chairman (presently Mr. Nix) and the Ethics Board's Legal Counsel (presently Mr. James E. Elliott, Jr.), to monitor it regularly for any emailed submissions of Ethics Complaint Forms. **Approved.**

NEW BUSINESS: 2020 Board Meeting Dates. Mr. Nix led discussion of the Ethics Board's regular monthly business meetings for the year 2020.

Motion (Dixon/Jones) that these dates shall be January 13, February 10, March 9, April 13, May 11, June 8, July 13, August 10, September 14, October 12, November 9, and December 14, all at 6:30 PM. **Approved.**

PUBLIC COMMENT: Opened by the Chairman at 7:20 PM. On behalf of Clayton County citizens, Mr. Mickey Garber expressed thanks to the Ethics Board members for their service and wished happy holidays and a happy new year to all.

ANNOUNCEMENTS: The next Ethics Board meeting is scheduled for January 13, 2020 at 6:30 PM. Per the Ethics Policy, at the January meeting, a Chairman shall be elected from among its members. Ms. Oreatha Ensley has completed her one-year term as an Ethics Board member; per the Ethics Policy, the Clayton County Board of Commissioners will collectively appoint a new Ethics Board member from District 1 to serve a one-year term.

ADJOURNMENT: **Motion** (Thompson-Kendall/Dixon) to adjourn at 7:25 PM. **Approved.**

Respectfully submitted,

Samuel C. Dixon on behalf of Karen C. Sullivan, Secretary

The Board did not go into Executive Session at its December meeting.