



STATE OF GEORGIA
Division of Family and Children Services

Nathan Deal
Governor

Virginia Pryor
Director

Department of Family and Children Services, Clayton County
Board of Directors Meeting
held
Wednesday, February 28, 2018 at 10:00 a.m.

Present were:

Tia Simon - Board Chairman
Quen Howard - Board Member
Dr. Barbara Pulliam - Board Member (via phone)
Dr. Nia Cantey - County Director
Deneka Manning - Deputy County Director
Patrice Davis - Administrative Assistant

1. Call to order and Invocation

The meeting was called to order by our Chairman at 10:10 a.m. Quen Howard welcomed everyone and did invocation.

2. Audience Participation

No Audience Participation.

3. Approval of Minutes

Minutes for meeting held on Wednesday, January 24, 2018 were approved by Dr. Barbara Pulliam and seconded by Quen Howard pending corrections.

4. Program Report

a. Social Services Report

Dr. Cantey reported on the Program Report. She pointed out that the number of kids in care were increased when compared to last year. Although there was some fluctuation, the numbers for December went up.

Dr. Cantey also spoke about the daily score card. She reported from 2/1 to 2/27. She mentioned that we had reached 90s in Response Time (RT) in 2 days. She said she is hoping we can close out February on a high.

Ms. Howard then asked if the hiring of the 3 PRNs had made a difference. Dr. Cantey said they decreased overdues and increased available persons to be in rotation. She said we wouldn't be able to do it without them. There are 32 cases that we need to get down and the deadline is today (last of the month) to do that.

Quality Assurance Review

Dr. Cantey went through the report on Quality Assurance Review. She said this report shows if the County is doing what they are supposed to based on CFSR standards. She spoke about the Comparison Chart and how well Clayton is doing. She said our progress accounts for quality and if we are doing what we say we are to do. The report also speaks about changes and turnover.

Due to the absence of the OFI Administrators, there were no reports presented on behalf of that section.

b. Eligibility/Employability Report

Dr. Cantey reported on the Eligibility/Employability Report. She said for the month of January there were no new hires, no resignations. Also, Child Care is completely under DECAL.

Dr. Cantey said our overall timeliness is at 83.9% to date. Customers cannot apply for TANF online, this was effective 2/16, and they have to come in to do so.

5. Executive Session

a. Personnel Matters

The Personnel Matters report was reported on. Dr. Cantey spoke about our new hire Angela O'Neal who is in training now. She said she must go through 3 levels of training which might take up to two (2) months. She is helping with the special clearances. Dr. Cantey said we are getting another worker from Fulton scheduled to start on 3/16 to be placed in CPS. Another 4 workers are scheduled to come on board. She also mentioned that one of the PRNs is to be transferred to be a permanent employee. The Board Chairman asked if we would replace her. Dr. Cantey said it depends on the demand of her (PRN) workload. She is in the process of being certified and we are hoping that she will be before she is transferred over. The Board Chairman asked about people going on maternity leave. Dr. Cantey said we had 3 people to go, and 1 has already gone.

Ms. Howard asked about the monies spent for PRN. Dr. Cantey said we have been keeping a log of monies we pay them. This should reflect on the budget.

Budget Clarification

Dr. Cantey reported on the budget. She said the budget is not reflective of February invoices. She said she will be attending an invoice meeting on 3/5. There will be some changes as to how operation is done at Clayton. She said the fleet of cars we have will be returned effective 3/7. This will impact travel from staff.

Dr. Cantey also spoke about PUP/WRAP. This fund is mainly used by Foster Care to help community resources. The Grant also contributes to County budget. Flexibility dollars is immediately needed. Dr. Cantey also spoke about a new entity being opened called the Gigi House which we will be looking to partner with for our

children. She says the state changes protocol and taxes us with county dollars. Dr. Cantey said she will have more information after her meeting on 3/5.

Ms. Howard asked if the staff will have to drive their own cars and be reimbursed with travelling. Dr. Cantey said after the meeting she should be able to answer that question.

Dr. Pulliam also asked about the reimbursement of travel. Dr. Cantey said unnecessary travel will be suspended. She said families is important and a requirement. County Budget will be used for this, but she will know the expectations after the meeting.

Dr. Pulliam mentioned she went to a meeting and asked about getting more money to work with State Legislators.

Dr. Cantey spoke about the request for asking for money for the next fiscal year. She said after the meeting should would do a request for \$155,000. She said it would be better if we asked for the low end. Dr. Pulliam said she thinks we should ask for more. Dr. Cantey said we would have to ask for a realistic amount based on things highlighted and our spending needs. There are a lot of things we could do with the money, especially get back Happy Faces. The Board Chairman do not want to change the amount asked for last year. She said we had asked for \$200,000 and got \$100,000. Ms. Howard said she didn't realize we had asked for \$200,000. Dr. Cantey said we need to itemize what is needed, the tangible needs. Ms. Howard said salaries need to be increased. Dr. Cantey said there will be no issuing of merits this year. She said June 2018 will close out with no increase in salaries.

Ms. Howard asked what will be done for employees. Dr. Cantey said unless some sort of "new money" is available. She said she wants to bring back Happy Faces to do documentation and that is going to cost about \$30,000 to \$45,000. This will move cases faster. It's all about serving the families of this county effectively and efficiently. Retention has to be entered within 24 hours.

The Board then decided to request \$200,000 for the next fiscal year.

Executive Session discussion ended at 10:50 a.m.

6. Other Matters

a. Focus Group

Dr. Cantey spoke about the Focus Group meeting she is to be attending on 3/7 at Cobb. This meeting should have the Boards from each County. (Mrs. Davis was instructed to send email in regard to this meeting to the Board members). Dr. Cantey said she will be there.

Ms. Howard asked about doing an appreciation for staff. Ms. Manning said National Social Workers Month is coming up. Dr. Cantey said May is National Foster Care month. Ms. Manning said there is usually an active first week in May, something is normally done every week in May. Each week has a name. This is to show the staff how appreciative they are.

b. Easter Egg Extravaganza

The Egg Extravaganza was shown at the meeting. This flyer is to be sent out and posted. The Board Chairman asked Dr. Pulliam if she spoke to Victor Hill. She said she is to meet with someone name Desmond today to see who the person is she needs to deal with regarding this. Ms. Manning said she is asking her to confirm today along with the time because the flyer must be posted. The latest should be by Friday (3/2).

The Board Chairman told the Board that they need to meet to discuss the Egg Extravaganza to discuss what they will be doing, whether issue gift cards or offer rewards for winnings. Dr. Pulliam said she is volunteering a gift card of \$5 from McDonald's. This was done last year, and the Board Chairman said we could do it again this year. Dr. Pulliam asked how many cards would be needed. She said about 10 gift cards at \$5 each. The Board Chairman also said there could be a jar of jelly beans.

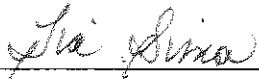
The Board Chairman said there will be field events, although she is not going to be there this year. The location of the Egg Extravaganza will be at Sutor Park.

7. Date of Next Board Meeting

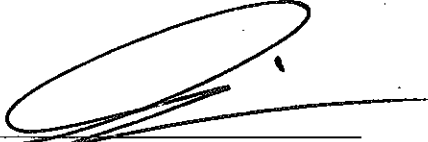
Wednesday, March 28, 2018 at 9:30 a.m.

Meeting adjourned at 11:05 a.m.

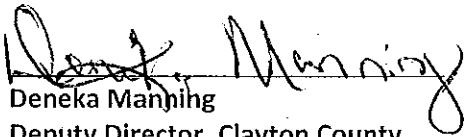
Respectfully yours,



Tia Simon, Chairperson
Clayton County, DFCS Board



Dr. Nia Cantey
County Director, Clayton County
DHS – DFCS



Deneka Manning
Deputy Director, Clayton County
DHS – DFCS



Patrice Davis
Administrative Assistant