



**Clayton Center Community Service Board
Special Called Business Meeting Minutes
Tuesday, January 31, 2023**

Attendees:	Ms. Khadija Works, Chair	Mr. Junior Jackson, Co-Chair	Mr. An'Cel Davis	Ms. Vanessa Battle	Ms. Paula Cook
	Ms. Victoria Williams – Virtual	Mr. Jeremiah Johnson	Mr. Derwin Davis		
Absent:					
Facilitator: Dr. Lee Adams, Chief Executive Officer					
Minutes					
Agenda Items					
I. CALL ORDER/ROLL CALL	Ms. Khadija Works, Board Chair called January 31, 2023 to order at 5:35pm Ms. Khadija Works, Board Chair welcomed the attendees and conducted an electronic roll call.				
II. WELCOME					
III. INVOCATION	Ms. Vanessa Battle led Invocation.				
IV. PUBLIC COMMENTS	There were no public comments.				
V. BUSINESS	<p>A. <u>Approval of Agenda</u></p> <p><u>Mr. An'Cel Davis made a motion, seconded by Ms. Cook, to accept January 31, 2023, Agenda as submitted. The motion was carried unanimously in the affirmative.</u></p> <p>B. <u>CEO Updates</u></p> <ul style="list-style-type: none"> • Working with the Clayton County in pursuit of the Crisis Center • Securing staff is a concern regarding the salaries, which appears to be across the board with the other CSBs • The Human Resources department received an award from the State for HR practices and they will be featured in the State's newsletter 				
VI. EXECUTIVE SESSION	<p><u>Mr. An'Cel Davis made a motion, seconded by Mr. Johnson, to exit the Special Called Business Meeting and enter the Executive Session. The vote was unanimous in the affirmative.</u></p> <p><u>Ms. Works made a motion, seconded by Mr. An'Cel Davis to close the Executive Session and proceed with the Special Called Business Meeting. The vote was unanimous in the affirmative.</u></p> <p>The following items were discussed:</p> <ul style="list-style-type: none"> • Personnel Matters • Legal Matters • Real Estate Matters 				

	<p><u>Ms. Works made a motion, seconded by Mr. Jackson, to conduct the Clayton Center CSB Board Meetings every other month. The vote was unanimous in the affirmative.</u></p> <p>The Regular Business Meetings will be held the following months after March 21, 2023</p> <ul style="list-style-type: none"> • May 2023 • July 2023 • September 2023 • November 2023
<p>VII. ADJOURNMENT</p>	<p><u>Ms. Works made a motion, seconded by Mr. An’Cel Davis, to adjourn the Business Meeting. The vote was unanimous in the affirmative.</u></p>
<p>Recorder: Rhonda Lane</p>	

The meeting was adjourned at 7:59pm.

The next scheduled Board Meeting is on March 21, 2023, at 5:30 pm. The meeting will be held at 853 Battle Creek Road, Jonesboro, GA 30326.

Submitted by:



Ms. Rhonda Lane, Administrative Assistant
 Clayton Center Community Service Board
 cc: Clayton Community Service Board Members

Approved by:



Ms. Khadija Works, Board Chair
 Clayton Center Community Service Board
 Clayton County Board of Commissioners