

**CLAYTON COUNTY BOARD OF ASSESSORS MINUTES**

**The Regular Business Meeting**

Wednesday, April 11, 2018

**Present**

Chairman William “Ted” Lawson; Board member, Garvey Cills ;Board member, Benjamin Paschal; Chief Appraiser Rodney McDaniel; Deputy Chief Appraiser Kenneth Pettaway; Appraisal Manager Norbert Washington; Appraisal Supervisor Emitte George Jr.; GIS Mapping Manager April Parker; Appraisal Manager Twana Hudson; Appraisal Manager Khelsey Daniels and Board Secretary Charless Hawkins

**Order of Meeting**

Ted Lawson called the Regular Board of Assessors meeting to order at 4:25 p.m. board members reviewed the Minutes from the previous meeting.

Ted Lawson called for a motion to accept the Minutes from the March 28, meeting. Benjamin Paschal motioned to accept the Minutes as presented, second by Garvey Cills. Ted Lawson asked, “All in favor”, board members, “Aye”.

**Old Business & Deferrals**

Rodney McDaniel provided the final sales ratio for Commercial and Industrial for 2018 assessments.

	<u>Medium</u>	<u>COD</u>	<u>PRD</u>
Commercial:	41.42	18.32	97.67
Industrial:	38.81	15.41	99.42

**New Business**

Staff recommended approval of exhibits 4A, and 4B as indicated.

Ted Lawson called for a motioned to approve exhibits as presented. Garvey Cills motioned to accept exhibits as presented seconded by Benjamin Paschal. Ted Lawson asked “All in favor”, board members, “Aye”.

**Other Matters**

Rodney McDaniel requested Board's approval to mail out 89,115 assessment notices April 20, 2018. *(Overview of preliminary statistics: Digest ↑ 11%, from a year ago, Residential values ↑ 16%, Commercial ↑ 6% and Industrial ↑ 7.8 %).*

Ted Lawson called for a motioned to approve request. Garvey Cills moved to approve the assessment notices mail out April 20, seconded by Benjamin Paschal. Ted Lawson asked "All in favor", board members, "Aye".

Norbert Washington presented the 2018 Exemption Digest for Board's approval.

Ted Lawson called for a motioned to approve Exemption Digest. Garvey Cills moved to approve the 2018 Exempt Digest as presented seconded by Benjamin Paschal. Ted Lawson asked "All in favor", board members, "Aye".

Rodney McDaniel discussed the Development Authority and the Castellini Group of Companies plans to develop a large-scale fresh-cut fruit and vegetables processing distribution center in Conley, GA.

The Castellini Group to receive incentives to include a "claw-back" provision, which, Castellini will be required to provide an annual statement to the Assessor's Office and the Development Authority.

Rodney McDaniel requested Board's approval to reschedule the May 9, meeting to May 10; employees from the mapping area are scheduled to attend in-house training Wednesday, May 9.

Ted Lawson called for a motioned to approve request. Garvey Cills moved to approve request to change the date and time as presented seconded by Benjamin Paschal. Ted Lawson asked "All in favor", board members, "Aye".

**Announcements**

Rodney McDaniel acknowledged the following employees for their completion of the Department of Revenue’s certification designations Stephanie Davis, Appraiser IV, Latoya White, Appraiser IV and Darin Tompkins, Appraiser III. Board members extended their congratulations.

Ted Lawson announced that the date and time for the next Board of Assessors meeting is scheduled for Wednesday, April 25, 2018, Work Session 4:00 p.m., Regular Board Meeting 4:30 p.m.

**Adjournment**

There being no further business to discuss, Ted Lawson adjourned.

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Signature William “Ted” Lawson, Chair

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Signature Garvey Cills, Board Member

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Signature Benjamin Paschal, Board Member

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Charless Hawkins, Board Secretary

## **CLAYTON COUNTY BOARD OF ASSESSORS MINUTES**

### **The Regular Business Meeting**

Wednesday, April 25, 2018

#### **Present**

Chairman William “Ted” Lawson; Board member, Garvey Cills ;Board member, Benjamin Paschal; Chief Appraiser Rodney McDaniel; Deputy Chief Appraiser Kenneth Pettaway; Appraisal Manager Norbert Washington; Appraisal Supervisor Emitte George Jr.; GIS Mapping Manager April Parker; Appraisal Manager Twana Hudson; Appraisal Manager Khelsey Daniels and Board Secretary Charless Hawkins

#### **Order of Meeting**

Ted Lawson called the Regular Board of Assessors meeting to order at 4:28 p.m. board members reviewed the Minutes from the previous meeting.

Ted Lawson called for a motion to accept the Minutes from the April 11, meeting. Garvey Cills motioned to accept the Minutes as presented, second by Benjamin Paschal Ted Lawson asked, “All in favor”, board members, “Aye”.

#### **Old Business & Deferrals**

Staff had nothing to present.

#### **New Business**

Staff recommended approval of exhibits 4A, 4B and 4C as indicated.

Ted Lawson called for a motioned to approve exhibits as presented. Garvey Cills motioned to accept exhibits as presented seconded by Benjamin Paschal. Ted Lawson asked “All in favor”, board members, “Aye”.

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### **Other Matters**

Rodney McDaniel and Twana Hudson requested Board's approval to adopt a new personal property policy. The proposed policy raise the assessment threshold to one hundred dollars. Notices that increase \$100.00 or less will not receive an assessment (*reduce administrative cost*).

Ted Lawson motioned to adopt the new policy as presented. Garvey Cills and Benjamin Paschal seconded the motion. Ted Lawson asked "All in favor", board members, "Aye".

Staff requested Board's approval to delay the personal property notices due to technical issues.

Ted Lawson made a motion to delay the personal property notices until Friday, May 11, seconded by Garvey Cills and Benjamin Paschal. Ted Lawson asked "All in favor", board members, "Aye".

### **Announcements**

Suerence Marcelle will transfer from the Personal Property Division to the GIS/Mapping Division.

Ted Lawson announced that the date and time for the next Board of Assessors meeting is scheduled for Wednesday, April 25, 2018, Work Session 4:00 p.m., Regular Board Meeting 4:30 p.m.

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**Adjournment**

There being no further business to discuss, Ted Lawson adjourned.

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Signature

William "Ted" Lawson, Chair

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Signature

Garvey Cills, Board Member

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Signature

Benjamin Paschal, Board Member

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Charless Hawkins, Board Secretary