

CLAYTON COUNTY BOARD OF ASSESSORS MINUTES

The Regular Business Meeting

Wednesday,

September 15, 2021

Present

William Lawson, Chairman; Benjamin Paschal, Board Member; Ronald Baker, Board Member; Emitte George, Chief Appraiser; Kenneth Pettaway, Deputy Chief Appraiser; Norbert Washington, Appraisal Manager; Khelsey Daniels, Appraisal Manager; Twana Hudson, Appraisal Manager; April Parker, GIS/Mapping Manager; Yolanda Barber, Office Manager

Order of Meeting

Ted Lawson called the Regular Board of Assessors Meeting to order at 9:10 a.m. Board members reviewed the Minutes from the previous meeting.

Ted Lawson called for a motion to approve the Minutes from August 25, 2021. Benjamin Paschal motioned to accept the Minutes, second by Ronald Baker. Ted Lawson asked, "All in favor, board members, "Aye,"

Old Business & Deferrals

Staff had nothing to report.

New Business

Staff recommended exhibits for Personal Property, Residential and Commercial for approval as presented.

Ted Lawson called for a motion to approve recommendations. Ronald Baker, motioned to approve exhibits, second by Benjamin Paschal. Ted Lawson asked, "All in favor," board members, "Aye".

Other Matters

Emitte George informed the Board that the property tax bill will be mailed out on September 17, 2021 and the due date is November 17, 2021. Emitte George will email a copy of the updated handbook to the Board members for review.

Announcements

Emitte George announced the Tax Assessors office will have an end of summer cookout on September 18, 2021 at the International Park, St. Thomas pavilion from 12pm to 6pm.

Ted Lawson announced the next Board of Assessors meeting Wednesday, September 22, 2021, Work Session 9:00 a.m., the Regular Board Meeting to follow.

Adjournment

There being no further business to discuss, Ted Lawson adjourned.

Signature William "Ted" Lawson, Chair

Signature Benjamin Paschal, Board Member

Signature Ronald Baker, Board Member

Norbert Washington, Board Secretary

CLAYTON COUNTY BOARD OF ASSESSORS MINUTES

The Regular Business Meeting

Wednesday,

September 22, 2021

Present

William Lawson, Chairman; Benjamin Paschal, Board Member; Ronald Baker, Board Member; Emitte George, Chief Appraiser; Kenneth Pettaway, Deputy Chief Appraiser; Norbert Washington, Appraisal Manager; Khelsey Daniels, Appraisal Manager; April Parker, GIS/Mapping Manager; Yolanda Barber, Office Manager

Present

Raymona Gary, Personal Property Appraiser

Absent

Twana Hudson, Appraisal Manager

Order of Meeting

Ted Lawson called the Regular Board of Assessors Meeting to order at 9:11 a.m. Board members reviewed the Minutes from the previous meeting.

Ted Lawson called for a motion to approve the Minutes from September 15, 2021. Benjamin Paschal motioned to accept the Minutes, second by Ronald Baker. Ted Lawson asked, "All in favor, board members, "Aye,"

Old Business & Deferrals

Staff had nothing to report.

New Business

Staff recommended exhibits for Personal Property, Residential and Commercial with the stated correction for approval as presented.

Ted Lawson called for a motion to approve recommendations. Ronald Baker, motioned to approve exhibits with correction, second by Benjamin Paschal. Ted Lawson asked, "All in favor," board members, "Aye".

Other Matters

Emitte George will email an updated copy of the employee handbook to the Board members for review.

Announcements

Emitte George announced that we will have an employee luncheon on Friday September 24, 2021 at 12pm.

Ted Lawson announced the next Board of Assessors meeting Wednesday, October 13, 2021, Work Session 9:00 a.m., the Regular Board Meeting to follow.

Adjournment

There being no further business to discuss, Ted Lawson adjourned.

Signature William "Ted" Lawson, Chair

Signature Benjamin Paschal, Board Member

Signature Ronald Baker, Board Member

Norbert Washington, Board Secretary