

The Regular Business Meeting  
Friday,  
December 2, 2022

**Present**

William Lawson, Chairman; Benjamin Paschal, Board Member; Susanne Henry, Board Member; Emitte George, Chief Appraiser; Kenneth Pettaway, Deputy Chief Appraiser; Norbert Washington, Appraisal Manager; Twana Hudson, Appraisal Manager; Stephanie Davis, Appraisal Manager; Paul Pugh, Appraisal Manager; April Parker, GIS/Mapping Manager; Yolanda Barber, Office Manager

**Order of Meeting**

Ted Lawson called the Regular Board of Assessors Meeting to order at 9:06 a.m. Board members reviewed the Minutes from the previous meeting.

Ted Lawson called for a motion to approve the Minutes from November 16, 2022. Susanne Henry motioned to accept the Minutes, second by Benjamin Paschal. Ted Lawson asked, "All in favor, board members, "Aye,"

**Old Business & Deferrals**

Staff had nothing to report.

**New Business**

Staff recommended exhibits for Personal Property, and Commercial for approval as presented.

Ted Lawson called for a motion to approve recommendations. Benjamin Paschal, motioned to approve exhibits, second by Susanne Henry. Ted Lawson asked, "All in favor," board members, "Aye".

**Other Matters**

Emitte George informed the Board that Pictometry will be finalized at the Board of Commissioners meeting on Tuesday, December 6, 2022.

**Announcements**

Emitte George introduced Mr. Henry Mitchell, Residential Appraiser I to the Board members. The Board welcomed him to the Tax Assessors office.

Emitte George announced that Shaquitta King and April Pressley's start date is Monday, December 12, 2022. Darryl Gill has been hired for the Commercial Appraiser III position, and his start date is December 26, 2022. Connie Whittaker will be retiring on December 23, 2022.

Ted Lawson announced the next Board of Assessors meeting Friday, December 16, 2022, Work Session 9:00 a.m., the Regular Board Meeting to follow.

**Adjournment**

There being no further business to discuss, Ted Lawson adjourned.

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Signature William "Ted" Lawson, Chair

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Signature Benjamin Paschal, Board Member

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Signature Susanne Henry, Board Member

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Signature Norbert Washington, Board Secretary

The Regular Business Meeting  
Friday,  
December 16, 2022

**Present**

William Lawson, Chairman; Benjamin Paschal, Board Member; Susanne Henry, Board Member; Emitte George, Chief Appraiser; Kenneth Pettaway, Deputy Chief Appraiser; Twana Hudson, Appraisal Manager; Stephanie Davis, Appraisal Manager; Paul Pugh, Appraisal Manager; April Parker, GIS/Mapping Manager; Yolanda Barber, Office Manager

**Absent**

Norbert Washington, Appraisal Manager

**Order of Meeting**

Ted Lawson called the Regular Board of Assessors Meeting to order at 9:14 a.m. Board members reviewed the Minutes from the previous meeting.

Ted Lawson called for a motion to approve the Minutes from December 2, 2022. Susanne Henry motioned to accept the Minutes, second by Benjamin Paschal. Ted Lawson asked, "All in favor, board members, "Aye,"

**Old Business & Deferrals**

Staff had nothing to report.

**New Business**

Staff recommended exhibits for Personal Property, Residential, and Commercial for approval as presented.

Ted Lawson called for a motion to approve recommendations. Benjamin Paschal, motioned to approve exhibits, second by Susanne Henry. Ted Lawson asked, "All in favor," board members, "Aye".

**Other Matters**

Emitte George informed the Board that Pictometry was approved at the Board of Commissioners meeting on Tuesday, December 6, 2022. Mr. George will present the Mobile Home Digest at the January 4, 2023 Board of Assessors meeting for the Boards approval.

**Announcements**

Emitte George introduced Ms. April Pressley, Appraiser Technician, and Shaquitta King, Appraiser Technician to the Board members. The Board welcomed them to the Tax Assessors office. Emitte George announced that Ms. Bridget Mc Alman, Appraiser Technician start date is December 26, 2022.

Ted Lawson announced the next Board of Assessors meeting Wednesday, January 4, 2023, Work Session 9:00 a.m., the Regular Board Meeting to follow.

**Adjournment**

There being no further business to discuss, Ted Lawson adjourned.

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Signature William "Ted" Lawson, Chair

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Signature Benjamin Paschal, Board Member

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Signature Susanne Henry, Board Member

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Signature Norbert Washington, Board Secretary