

The Regular Business Meeting
Wednesday,
August 9, 2023

Present

William Lawson, Chairman; Benjamin Paschal, Board Member; Susanne Henry, Board Member; Emitte George, Chief Appraiser; Kenneth Pettaway, Deputy Chief Appraiser; Norbert Washington, Appraisal Manager; Stephanie Davis, Appraisal Manager; Paul Pugh, Appraisal Manager; April Parker, GIS/Mapping Manager; Yolanda Barber, Office Manager

Absent

Twana Hudson, Appraisal Manager

Order of Meeting

Ted Lawson called the Regular Board of Assessors Meeting to order at 9:25 a.m. Board members reviewed the Minutes from the previous meeting.

Ted Lawson called for a motion to approve the Minutes from July 26, 2023. Benjamin Paschal motioned to accept the Minutes, second by Susanne Henry. Ted Lawson asked, "All in favor," board members, "Aye."

Old Business & Deferrals

Staff had nothing to report.

New Business

Staff recommended exhibits for Personal Property, Residential, and Commercial for approval as presented.

Ted Lawson called for a motion to approve recommendations. Susanne Henry, motioned to approve exhibits, second by Benjamin Paschal. Ted Lawson asked, "All in favor," board members, "Aye."

Other Matters

Emitte George informed the Board that the Board of Commissioners approved the Freeport Exemption referendum to be on the ballot in November, to reduce freeport from one hundred percent to eighty percent. The Board of Commissioners approved the final millage rate reduction from 14.746 to 12.36. The tax bills will be mailed out on September 15, 2023. The Digest has been submitted to the Department the Revenue.

Announcements

Emitte George announced that Tracie Benton has completed a series of sixteen Professional Development Courses, and she received her certification. The Board congratulated her on this accomplishment.

We will have interviews for the Lead Appraiser Technician and Appraiser Technician positions on Monday August 14th and Tuesday August 15th.

Ted Lawson announced the next Board of Assessors meeting Wednesday, August 23, 2023, Work Session 9:00 a.m., the Regular Board Meeting to follow.

Adjournment

There being no further business to discuss, Ted Lawson adjourned.

Signature William "Ted" Lawson, Chair

Signature Benjamin Paschal, Board Member

Signature Susanne Henry, Board Member

Signature Norbert Washington, Board Secretary

The Regular Business Meeting
Wednesday,
August 23, 2023

Present

William Lawson, Chairman; Benjamin Paschal, Board Member; Susanne Henry, Board Member; Emitte George, Chief Appraiser; Kenneth Pettaway, Deputy Chief Appraiser; Norbert Washington, Appraisal Manager; Twana Hudson, Appraisal Manager; Stephanie Davis, Appraisal Manager; Paul Pugh, Appraisal Manager; April Parker, GIS/Mapping Manager; Yolanda Barber, Office Manager

Order of Meeting

Ted Lawson called the Regular Board of Assessors Meeting to order at 9:07 a.m. Board members reviewed the Minutes from the previous meeting.

Ted Lawson called for a motion to approve the Minutes from August 9, 2023. Benjamin Paschal motioned to accept the Minutes, second by Susanne Henry. Ted Lawson asked, "All in favor," board members, "Aye."

Old Business & Deferrals

Staff had nothing to report.

New Business

Staff recommended exhibits for Personal Property, Residential, and Commercial for approval as presented.

Ted Lawson called for a motion to approve recommendations. Susanne Henry, motioned to approve exhibits, second by Benjamin Paschal. Ted Lawson asked, "All in favor," board members, "Aye."

Other Matters

Emitte George informed the Board that on August 11, 2023 the Digest was approved for billing. The property tax bills will be mailed out on September 15, 2023, the due date is November 15, 2023. The Board of Commissioners will approve the resolution to appeal the Department of Audits 2022 Sales Ration Study at the meeting on September 5, 2023.

Announcements

Emitte George announced that Briana Galloway, Lead Appraiser Technician and Ayesha Hollis, Appraiser Technician will start the week of September 4, 2023. Jasmine Shelton, Commercial Appraiser has submitted her resignation, her last day is August 29, 2023. The Board wished her well.

Ted Lawson announced the next Board of Assessors meeting Wednesday, September 13, 2023, Work Session 9:00 a.m., the Regular Board Meeting to follow.

Adjournment

There being no further business to discuss, Ted Lawson adjourned.

Signature William "Ted" Lawson, Chair

Signature Benjamin Paschal, Board Member

Signature Susanne Henry, Board Member

Signature Norbert Washington, Board Secretary