



# CLAYTON COUNTY VETERAN'S ADVISORY BOARD (CCVAB) REGULAR BUSINESS MEETING THURSDAY, JANUARY 20, 2022, 6 P.M. VIA ZOOM

### Meeting Date, Time and Location

Thursday, January 20, 2022, 6:00 p.m., via ZOOM

### Roll Call – Officers in Attendance/Absent

#### Present

Sparkle Adams, Chair  
Wilbert Jordan, Recording Secretary  
Clarence Burnough, Vice Chair/Operations  
Kenneth Gilmore, Vice Chair/Support  
Thomas Holt, Chaplain

#### Absence

Miles Adams

Guests in Attendance 0

Attendance – 5

### Call to Order:

- Sparkle Adams, Chairwoman, called the meeting to order at 6:05 p.m.
- Rev. Holt opened the meeting with prayer.
- Chairwoman Adams, President, welcomed members.
- **Approval of Minutes – Kenneth Gilmore gave an oral overview report of the minutes submitted by Wilbert Jordan via email on 24 Nov 2021. Motion was made by Clarence Burnough and seconded by Thomas Holt to approve the minutes. The vote was favorably unanimous; thus, the minutes were approved.**

**Vacancies:** District 3 Appointment by Commissioner Felicia Franklin-Warner to replace Paul Winfrey.

**Discussion:** Vice President/Operations Clarence Burnough –

- Board Appointments and Advisors
- Information and Referral Resources for Clayton County Veterans

**Discussion:** Vice President/Support Kenneth Gilmore –

- Letters to Congress regarding the use of and access to the Commissary.
- Collaborations regarding employment with Charlie Pugh at the GA Department of Labor and education for veterans with Coding Firm in Clayton County.

**Discussion:** Secretary's Report –

- Legislation regarding educational benefits for Guard and Reserves, HR1836.
- Gratitude America's Retreats for Veterans.
- Information regarding the passing of Paul Winfrey.

### Chairwoman's Report: Sparkle Adams

- **Discussion – Bylaws need to be signed and submitted to the Commissioners.** Chairwoman Adams discussed her vision of focusing on education, employment and housing for Clayton County veterans.
- **Discussion – She showed the presentation to the Chairman for advice and input.**



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- Discussion – Calendar of Events needs to be created for 2022.
- Discussion – Board Appointments and Advisors (Diversity Inclusion) needs to be addressed. District 3 will make their selection at Tuesday's meeting. Several suggestions made.
- Discussion – Continuity Binders/Organization Chart/Strategic Planning/Logic Model needed.
- Discussion – Budget and Line Items for VAB to cover expenses for marketing, operations, and support.
- Discussion – Roles and Responsibilities (Committee Assignments). We need to develop committees to build a strong VAB to efficiently and effectively meet the needs of Clayton County Veterans and Veteran Organizations operating in the Metro Area.
- Discussion – New Positions to include Historian, Treasurer, and Vice Presidents (Support and Operations). We need to have measurable inputs/outputs/and outcomes and measurably define our effectiveness in the community.
- Discussion – Meeting and Office Location need to be solidified for consistency and visualization in the community.
- Discussion – We need to have a presence on the County's Website and Social Media with information and resources for the community of veterans in the Clayton County area.
- Discussion – Collaborations/Veteran of the Month, Adams spoke with Tori Strawter-Tanks about the CCVAB's role and responsibilities regarding veterans and veteran programs in the County and how there can be an amicable collaboration and division of duties. Adams also met with Belinda Eleby from the Clayton County Library regarding their initiative with veterans and how to work together. Adams talked to Herbert Ward with the Georgia Department of Veterans Affairs and Joyce DeVault with the Atlanta Veterans Administration about collaborating to get more updated information to our veterans via the library, social media, and the County's website.
- **Calendar of Events**
  - CCVAB Regular Business Meeting – February 17, 2022, 6:00 p.m.
  - CCVAB Regular Business Meeting – March 17, 2022, 6:00 p.m.
  - CCVAB Regular Business Meeting – April 21, 2022, 6:00 p.m.
  - CCVAB Regular Business Meeting – May 19, 2022, 6:00 p.m.
  - **MEMORIAL DAY, May 30, 2022**
  - CCVAB Regular Business Meeting – June 16, 2022, 6:00 p.m.
  - **INDEPENDENCE DAY, July 4, 2022**
  - CCVAB Regular Business Meeting – July 21, 2022, 6:00 p.m.
  - CCVAB Regular Business Meeting – August 18, 2022, 6:00 p.m.
  - CCVAB Regular Business Meeting – September 15, 2022, 6:00 p.m.
  - CCVAB Regular Business Meeting – October 20, 2022, 6:00 p.m.
  - **VETERAN'S DAY – November 11, 2022**
  - CCVAB Regular Business Meeting – November 17, 2022, 6:00 p.m.
  - CCVAB Regular Business Meeting – December 15, 2022, 6:00 p.m.
- Commitment of Service – If you relocate or unable to serve, please inform us.
- Questions/Alibies – None

**Meeting Adjourned – Approximately 7:15 p.m.**