

CLAYTON COUNTY WATER AUTHORITY
Regular Board Meeting
1600 Battle Creek Road
Morrow, GA 30260
June 2, 2016

Present at the meeting were: Chairman John Chafin, Vice Chairman Rodney Givens, Secretary/Treasurer John Westervelt, Board Member Marie Barber, Board Member Dr. Cephus Jackson, Board Member Robin Malone, General Manager Mike Thomas, Assistant General Manager Jim Poff, Assistant General Manager Bernard Franks, Legal Counsel Winston Denmark, Executive Coordinator Amanda LaPierre, other CCWA staff and visitors. Present via conference call was Board Member Elizabeth G. Armstrong

Chairman John Chafin called the meeting to order at 1:30 p.m.

Invocation

Dr. Cephus Jackson introduced Installation & Repair Foreman Boyd Cummings to give the invocation.

Adoption of Agenda

UPON MOTION by Dr. Cephus Jackson and second by John Westervelt, to adopt the amended agenda to include Item A. under New Business "Vendor Concerns – Turpin Inc.", it was unanimously

RESOLVED to approve the amended agenda as proposed.

Approval of Minutes

Chairman John Chafin called for any omissions or additions to the Regular Board Meeting minutes of May 5, 2016, and SLBE (Small Local Business Enterprise) Committee Meeting Minutes of May 5, 2016.

UPON MOTION by Dr. Cephus Jackson and second by Marie Barber, it was unanimously

RESOLVED to approve the Regular Board Meeting Minutes of May 5, 2016 and SLBE (Small Local Business Enterprise) Committee Meeting Minutes of May 5, 2016.

Financial and Statistical Reports

Finance Director Allison Halron reviewed the financial information distributed to the Board for the period ending April 30, 2016.

Recognition

GAWP Plant of the Year Award: The Northeast WRF was recognized by Water Reclamation Manager Chris Hamilton for receiving the GAWP Plant of the Year Award.

GAWP Top Operator Award: Mike Holt was recognized by Water Reclamation Manager Chris Hamilton for receiving the GAWP Top Operator Award.

New Business

Vendor Concern: Mr. Keith Turpin of Turpin, Inc. addressed the Board with questions and concerns about his annual contract. Information only, no action taken.

Automated Vehicle Location Proposal Recommendation: General Services Department Manager Marshall Maddox presented a recommendation on the Automated Vehicle Location Proposal.

| COMPANY NAME | RANK | SCORES (Max 100) | MONTHLY SERVICE (UNIT COST) | TRANSFER FEE (Est.20 units) | EST. COST OVER 3 YEARS (Est. 200 units) | ANNUAL COST |
|-----------------|------|------------------|--------------------------------|-----------------------------|---|----------------------------------|
| FLEET ANALYTICS | 1 | 75.24 | \$25.00 | \$75.00 | \$184,500 | \$61,500 |
| MARSHALLGIS | 2 | 75.07 | \$35.00 Yr.1 \$19.00 Yr.2/3 | \$110.00 | \$181,800 | \$86,200 Yr.1 \$47,800 Yr.2/3 |
| THINGTECH | 3 | 68.22 | \$64.00 | \$50.00 | \$463,800 | \$154,600 |
| TELETRAC NAVMAN | 4 | 67.63 | \$59.99 | \$0 | \$431,928 | \$143,976 |
| CALAMP CORP. | 5 | 67.29 | \$45.00 | \$145.00 | \$332,700 | \$110,900 |

Recommendation:

Staff recommended awarding Fleet Analytics the Master Service Contact for the installation and support of an Automated Vehicle Locator (AVL) System based on a unit cost of \$25.00 per month for each vehicle and a \$75.00 transfer fee to relocate a unit for an estimated first year cost of \$61,500.00. CCWA may add additional vehicles in the future at a cost of \$25.00 per month per vehicle.

UPON MOTION by Rodney Givens and second by Dr. Cephus Jackson, it was unanimously

RESOLVED to approve staff's recommendation to award the Master Service Contact to Fleet Analytics for the installation and support of an Automated Vehicle Locator (AVL)

System based on a unit cost of \$25.00 per month per vehicle and a \$75.00 transfer fee for relocating a unit ; the contract will be for a three year period with the option to extend for a fourth and fifth year with no changes to terms and conditions contingent on approval of bonds and insurance and to authorize the General Manager to sign the contract.

Articulating Boom Lift Bid Recommendation: General Services Department Manager Marshall Maddox presented a recommendation on the purchase of an Articulating Boom Lift.

| <u>Vender</u> | <u>Bid Amount</u> | <u>Make/Model</u> |
|-------------------------------|--------------------------|---------------------------|
| Sunbelt Rental | \$58,100.00 | JLG 450 AJ |
| United Rentals | \$58,288.77 | JLG 450 AJ |
| Yancey Rents | \$59,689.50 | Genie Z45/25RT |
| All Around Access LLC | \$61,366.07 | JLG 450 AJ |
| Neff Rental Sales | \$62,134.64 | Genie Z45/25RT |
| Blue Line Rental | \$62,418.00 | Genie Z45/25RT |
| Border Equipment | \$64,659.00 | Sky Jack SJ46 AJ |
| Briggs Equipment | \$65,620.00 | Genie Z45/25RT |
| Premier Platforms Inc. | \$67,436.00 | Haulotte HA 46RTJO |

Recommendation:

CCWA staff recommended purchasing one self-propelled JLG model 450 AJ articulating boom lift from Sunbelt Rentals for the amount of \$58,100.00.

UPON MOTION by Dr. Cephus Jackson and second by Marie Barber, it was unanimously RESOLVED to approve staff's recommendation to award the purchase of one self-propelled JLG model 450 AJ articulating boom lift from Sunbelt Rentals for the amount of \$58,100.00.

2016 Household Hazardous Waste Amnesty Day Summary: Stormwater Program Director Kevin Osbey presented a summary of the 2016 Household Hazardous Waste Day.

Information only, no action taken.

Update on Company-Wide Communications Plan: Assistant General Manager Jim Poff and representatives from Twenty-Twenty Visionary, LLC. presented an update to the Company-Wide Communications Plan and the proposed CCWA Vision Statement.

Information only, no action taken.

Flint River Outfall Phase 1A Change Order Update: Program Management and Engineering Department Manager Kelly Taylor presented an update to the Flint River Outfall Phase 1A Change Order.

Information only, no action taken.

Flint River Outfall Phase 1B Recommendation: Program Management and Engineering Department Manager Kelly Taylor presented a recommendation on the Flint River Outfall Phase 1B project.

Construction Contract Recommendation:

| Bids Received | Total Bid Amount | Proposed Utilization | SLBE |
|-------------------------|------------------|----------------------|------|
| John D. Stephens, Inc. | 4,726,156.80 | 15.0% | |
| Rockdale Pipeline, Inc. | 5,140,027.46 | 15.0% | |
| Strack, Inc. | 5,266,931.00 | 3.7% | |
| Layne Heavy Civil, Inc. | 6,619,783.00 | 0.0% | |
| Garney Companies, Inc. | 6,775,548.00 | 9.7% | |
| Site Engineering, Inc. | Non-Responsive | | |
| Ruby-Collins, Inc. | Non-Responsive | | |

A total of seven bids were received at the bid opening. Staff recommended awarding the construction contract to John D. Stephens, Inc. based on the total bid amount of \$4,726,156.80.

CCWA Purchased Pipe Recommendation:

| Item | Item Description | Quantity | HOBAS Pipe | | Flowtite | |
|------|------------------|------------|------------|-----------------|------------|-----------------|
| | | | Unit Price | Extended Amount | Unit Price | Extended Amount |
| 1 | 60-Inch Pipe | 6,020 feet | \$144 | \$866,880 | \$143 | \$860,860 |

| | | | | | | |
|----------|---------------------------|---------------|------------|-------------------------|----------------|-------------------------|
| <u>2</u> | <u>Field Services</u> | <u>7 days</u> | <u>\$0</u> | <u>\$0</u> | <u>\$1,140</u> | <u>\$7,980</u> |
| | <u>Total Quote</u> | | | <u>\$866,880</u> | | <u>\$868,840</u> |

Based on the lowest quote for pipe and field services, staff recommended awarding the purchase of pipe to HOBAS Pipe as the primary contractor, at the unit prices specified and awarding to Flowtite, as the secondary or backup contractor, if HOBAS is not able to deliver as needed.

UPON MOTION by John Westervelt and second by Dr. Cephus Jackson, it was unanimously

RESOLVED to approve staff recommendation to award the Construction Contract to John D. Stephens, Inc. based on the Total Bid Amount of \$4,726,156.80 contingent on approval of bonds and insurance and authorizing the General Manager to sign the contract; along with awarding procurement of pipe for construction to HOBAS Pipe, as the primary contractor, at the unit prices specified and awarding to Flowtite, as the secondary or backup contractor, if HOBAS is not able to deliver as needed

Executive Session

UPON MOTION by Marie Barber and second by Elizabeth G. Armstrong, it was unanimously

RESOLVED to enter into an Executive Session in order to discuss personnel and legal matters.

Updates from the Board Members and General Manager

**CLAYTON COUNTY WATER AUTHORITY'S
BOARD OF DIRECTORS CONCLUSION OF REVIEW**

1.

On October 26, 2015, Mike Thomas (General Manager for CCWA), terminated Andrea Stallworth from her position as the Accounting Supervisor because she was unable to perform her job duties.

2.

Ms. Stallworth sent a letter appealing her termination on October 28, 2015.

3.

Mr. Thomas reviewed and denied Ms. Stallworth's appeal and sent her a letter of his decision on November 2, 2015.

4.

Ms. Stallworth filed the instant appeal to CCWA's Board of Directors on November 6, 2015.

5.

Ms. Stallworth's termination appeal hearing was conducted by Hearing Officer Maureen G. Malone on March 23, 24, 29 & April 8, 2016.

6.

After a four-day appeal hearing involving the presentation of evidence and witness testimony by CCWA and Ms. Stallworth, Hearing Officer Malone presented findings of fact to this Board, which the Board has reviewed and discussed

7.

This Board concludes that Mr. Thomas's decision to terminate Ms. Stallworth was not influenced by or based upon discrimination, personal animus, or any other inappropriate, non-job-related criteria.

8.

Accordingly, this Board upholds Mr. Thomas's decision to terminate Ms. Stallworth because she was unable to perform her job duties as the Accounting Supervisor.

Regular Board Meeting
June 2, 2016

5228

UPON MOTION by Dr. Cephus Jackson and second by John Westervelt, it was unanimously

RESOLVED to adopt the resolution upholding the termination of Ms. Andrea Stallworth.

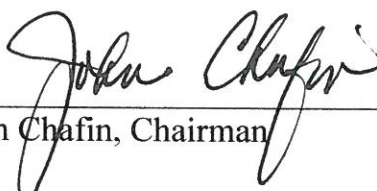
Board Members Marie Barber and Elizabeth G. Armstrong expressed concerns with training provided to supervisors.

Mr. Thomas shared a concern expressed by the Drew family that Mr. Jack Drew's name had been removed from the outside of the headquarters building. Mr. Drew's name is now prominently displayed inside the Customer Service area. The Board agreed that some type of plaque or small lettering could be added to the outside of the building based on the discretion of the General Manager.

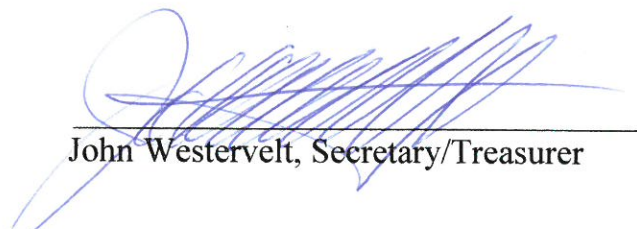
Adjourn

UPON MOTION by Dr. Cephus Jackson and second by Marie Barber it was unanimously

RESOLVED to adjourn the Board Meeting at 4:12 p.m., there being no further business to come before the Board of Directors.



John Chafin, Chairman



John Westervelt, Secretary/Treasurer

