

CLAYTON COUNTY WATER AUTHORITY
Regular Board Meeting
1600 Battle Creek Road
Morrow, GA 30260
May 4, 2017

Present at the meeting were: Chairman John Chafin, Vice Chairman Rodney Givens, Secretary/Treasurer John Westervelt, Board Member Marie Barber, Board Member Elizabeth G. Armstrong, Board Member Dr. Cephus Jackson, Board Member Robin Malone, General Manager Mike Thomas, Assistant General Manager Jim Poff, Assistant General Manager Bernard Franks, Legal Counsel Steve Fincher, Executive Coordinator Amanda La Pierre, other CCWA staff and visitors.

Chairman John Chafin called the meeting to order at 1:30 p.m.

Invocation

Dr. Cephus Jackson introduced Utility Service Foreman Joey Martin to give the invocation.

Adoption of Agenda

UPON MOTION by Dr. Cephus Jackson and second by Rodney Givens, to adopt the agenda it was unanimously

RESOLVED to approve the agenda as proposed.

Approval of Minutes

Chairman John Chafin called for any omissions or additions to the Regular Board Meeting Minutes of April 6, 2017.

UPON MOTION by Elizabeth G. Armstrong and second by Dr. Cephus Jackson, it was unanimously

RESOLVED to approve the Regular Board Meeting Minutes of April 6, 2017.

Financial and Statistical Reports

Finance Director Allison Halron reviewed the financial information distributed to the Board for the period ending March 31, 2017. Information only, no action taken.

Recognition

Public Information Officer Suzanne Brown recognized students Journee Love-Gates, Jaida Thomas and Kennedy Hood for receiving Water Environment Research Awards for their outstanding submissions in the Clayton County Regional Science & Engineering Fair. Information only. No action taken.

New Business

Data Center HVAC Recommendation: Director of I.T. Dan Holverson presented a recommendation on the Data Center HVAC.

CCWA has a centralized data center that houses our servers, storage, network and associated computing equipment. It is the heart of all computing activities at CCWA. Information Technology strives to maintain 24 x 7 x 365 system availability by employing best practices for use and protection of this equipment, including appropriate data connection equipment and lines, conditioned and uninterruptible power, and advance fire suppression.

The recommendation is for two (2) – 8 ton cooling units to handle the existing load and to comply with best practices for redundancy. The total cost of the project is \$139,657, which is a savings of \$16,000 compared to a previous quote. We are also receiving additional items including the value engineering, electrical work, and network/web notification capability. There is also an SLBE component to this project, where Trane will utilize CCWA SLBE Electric LLC to complete the electrical work, which amounts to a 10% utilization on the project.

Recommendation

CCWA staff recommended to award the purchase of the Data Center HVAC to Trane U.S. Inc. for the total amount of \$139,657.00 utilizing The Cooperative Purchasing Network (TCPN) Contract #R 150502 contingent upon the bidder meeting insurance requirements, executing the contract and the Board authorizing the General Manager to sign the contract.

UPON MOTION by John Chafin and second by Robin Malone, it was unanimously

RESOLVED to award the purchase of the Data Center HVAC to Trane U.S. Inc. for the total amount of \$139,657.00 utilizing The Cooperative Purchasing Network (TCPN) Contract #R 150502 contingent upon the bidder meeting insurance requirements, executing the contract and the Board authorizing the General Manager to sign the contract.

Casey HVAC Repair Recommendation: Assistant General Manager Jim Poff presented a recommendation on Casey HVAC Repair.

Currently the TRANE air-cooled chiller unit for the W.B. Casey WRRF is operating at 50% capacity due to a bad chilling barrel. The HVAC chiller is a component of the HVAC system that provides climate control for the W.B. Casey WRRF Administrative Building. The HVAC system consists of various components such as the chiller, air handlers, actuated valves and a computerized control system at a cost of around \$250,000.

Having reliable HVAC is important to the day to day operation of the Casey facility. The Casey Administration Building houses the Casey Operations and Laboratory Staff. It also has visitors and others from within CCWA that use its conference room on a regular basis. The General Services Maintenance Staff and Trane US, Inc. evaluated the HVAC system each providing the following options.

- Option #1 – Replace Chiller Barrel = \$56,876
- Option #2 – Replace Complete Chiller System = \$83,200
- Option #3 – Replace Complete Chiller System = \$74,900 (Co-Op pricing)

Recommendation:

CCWA staff recommended replacing the W.B. Casey WRRF Administration Building HVAC chiller with a new TRANE Air-Cooled Chiller at a cost of \$74,900. This price is using US Communities Co-Op Pricing (Contract Number: USC 15-JLP023). Pricing includes all parts, labor and a one year warranty. Award is contingent upon the bidder meeting insurance requirements, executing the contract as well as the Board authorizing the General Manager to sign the contract.

UPON MOTION by Dr. Cephus Jackson and second by Marie Barber, it was unanimously

RESOLVED to award the purchase of the W.B. Casey WRRF Administration Building HVAC Replacement Chiller to Trane U.S. Inc for the total amount of \$74,900.00 utilizing the US Communities Co-Op Contract #USC 15-JLP023 contingent upon the bidder meeting insurance requirements, executing the contract and the Board authorizing the General Manager to sign the contract. Vote unanimous.

Janitorial Contract Renewal Recommendation: General Services Manager Marshal Maddox presented a recommendation on the Janitorial Contract Renewal.

The CCWA Board approved the award of the Request for Bid (RFB) for Annual Janitorial Services for a one year term at this time last year. These services are currently being provided by Intercontinental Commercial Services (ICS) and annual average expenditures have been \$73,031.00. The FY 2016 bid evaluation for carpet cleaning, strip wax and buffing floors was based on a unit price per square footage per occurrence and when needed as needed. Funding for these services was included in each operating budget for the facilities listed above and is adequate to cover the low bid price.

Recommendation:

Staff recommended extending the Annual Janitorial Services contract to Intercontinental Commercial Services, Inc. for a second year based on the 2016 bid unit prices with no change in terms. Services will be contracted for the time period of August 1, 2017 through July 31, 2018. After the second year CCWA will rebid this contract as a

Request for Proposal (RFP). The contract renewal is contingent on insurance requirements being met and authorizing the General Manager to sign the contract.

UPON MOTION by Dr. Cephus Jackson and second by Marie Barber, it was

RESOLVED to award the Janitorial Contract to Intercontinental Commercial Services, Inc. for a second year based on their 2016 bid unit prices with no change in terms contingent upon the bidder meeting insurance requirements and the Board authorizing the General Manager to sign the contract. In favor: John Chafin, Rodney Givens, John Westervelt, Marie Barber, Dr. Cephus Jackson and Robin Malone. Opposed: Elizabeth G. Armstrong. Motion carries.

Executive Session

UPON MOTION by Elizabeth G. Armstrong and second by John Westervelt, it was unanimously

RESOLVED to enter into an Executive Session in order to discuss personnel and legal matters.

UPON MOTION by Dr. Cephus Jackson and second by Marie Barber, it was unanimously

RESOLVED to leave the Executive Session and return to open session.

Updates from the Board Members and General Manager

UPON MOTION by John Westervelt and second by Marie Barber it was unanimously

RESOLVED to approve the Executive Session minutes as presented.

UPON MOTION by Dr. Cephus Jackson and second by Marie Barber it was unanimously

RESOLVED to terminate the contract for Water Meter Installations and Service Renewals with The Renee Group and to award the contract to the next lowest bidder, Mack Jones Enterprises at the 2016 bid prices provided; with an option to be renewed for a second and third year with no changes in terms. The award is contingent upon the bidder meeting insurance requirements, executing the contract and the Board authorizing the General Manager to sign the contract.

UPON MOTION by John Westervelt and second by Marie Barber it was unanimously

RESOLVED to terminate the contract for Miscellaneous Concrete Work with The M. Mitchell Group and to make the current back-up vendor, DAF Concrete, Inc. the primary vendor at the 2016 bid prices provided; with the option to be renewed for a second and third year with no changes in terms. The award is contingent upon the bidder meeting insurance requirements, executing the contract and the Board authorizing the General Manager to sign the contract.

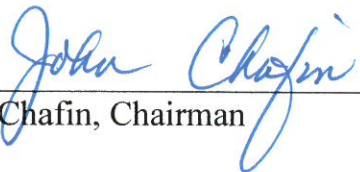
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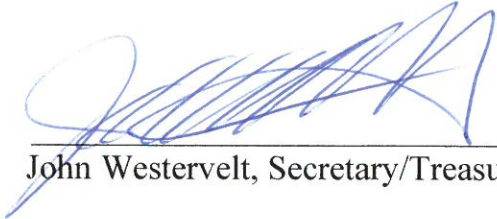
Adjourn

UPON MOTION by Dr. Cephus Jackson and second by John Westervelt it was unanimously

RESOLVED to adjourn the Board Meeting at 3:26 p.m., there being no further business to come before the Board of Directors.



John Chafin, Chairman



John Westervelt, Secretary/Treasurer

