

CLAYTON COUNTY WATER AUTHORITY  
Regular Board Meeting  
Zoom Meeting

Present at the meeting were: Chairman Robin Malone, Vice Chairman Marie Barber, Secretary/Treasurer Rodney Givens, Board Member John Westervelt, Board Member John Chafin, Board Member Dr. Cephus Jackson, Board Member Emma Godbee, General Manager H. Bernard Franks, Assistant General Manager Teresa Worley, Assistant General Manager Keisha Thorpe, Legal Counsel Steven Fincher, Executive Coordinator Rhonda Maxwell and other CCWA staff and visitors.

**Invocation**

Rodney Givens introduced General Service Director Brent Taylor to perform the invocation.

**Adoption of Agenda**

UPON MOTION by Dr. Cephus Jackson and second by Rodney Givens it was unanimously

RESOLVED to adopt the agenda as presented.

**Approval of Minutes**

UPON MOTION by Dr. Cephus Jackson and second by Rodney Givens, it was unanimously

RESOLVED to approve the Minutes of the Regular Board Meeting held on May 6, 2021.

**Financial and Statistical Reports**

Finance Director Allison Halron reviewed the financial information distributed to the Board for the period ending April 30, 2021. Information only, no action taken.

**Recognitions**

Chairman Robin Malone presented the Tribute to Clayton County Commissioner Sonna Singleton Gregory. Information only, no action taken.

Communications & Community Relations Manager Suzanne Brown presented the Georgia Association of Water Professionals Spring Awards. Information only, no action taken.

**New Business**

**9,000lb Mini-Excavator Purchase Recommendation:** Stormwater Program Director Kevin Osbey presented a recommendation for a Mini-Excavator Purchase.

The Clayton County Water Authority Stormwater Utility’s maintenance department operates with four crews. Two crews concentrate on the repair and replacement of damaged infrastructure, full time. Another crew also performs repair and replacements, but they concentrate mainly on road right-of-way ditch maintenance and pipe outfall ditch maintenance. The years of daily use has resulted in a structural failure in the excavator’s boom. Yancey Brothers, which has a State Contract for this 4.5 Ton Excavator, submitted pricing for a Caterpillar 304 CR (Compact Radius) Excavator.

Vendor	Model	List Price	State Contract Discount	Total Price
CAT Yancey. Austell, GA	Caterpillar 304 CR	\$84,962.00	(\$19,489)	\$65,473.00

*\* 2 year / 2,000 Hour Warranty & 4 year/3000 Hour Powertrain & Hydraulics Warranty*

Recommendation:

CCWA staff recommends the purchase of one (1) Caterpillar 304 CR Mini-Excavator in the amount of \$65,473.00 from Yancey Brothers Company. Georgia State Contract #99999-001-SPD0000102-0025 will be used to purchase this unit.

UPON MOTION by John Chafin and second by John Westervelt it was unanimously

RESOLVED to approve purchasing one (1) Caterpillar 304 CR Mini-Excavator in the amount of \$65,473.00 from Yancey Brothers Company.

**10,000lb Compact Track Loader Purchase Recommendation:** Stormwater Program Director Kevin Osbey presented a recommendation for a Compact Track Loader Purchase.

The Clayton County Water Authority Stormwater Utility’s maintenance department operates with four crews. Two crews concentrate on the repair and replacement of damaged infrastructure, full time. At present time, these two crews are required to share a Compact Track Loader (CTL). CTL’s are used to haul material from a dump truck to a work area. It is also used to perform final grading when preparing a property for restoration. Having both crews assigned with a CTL will improve efficiency.

Vendor	Model	List Price	State Contract Discount	Total Price
CAT Yancey. Austell, GA	Caterpillar 289D3	\$98,175.00	(\$29,410.00)	\$68,765.00

*\* 2 year or 2,000 Hour Warranty*

Recommendation:

CCWA staff recommends the purchase of one (1) Caterpillar 289D3 Compact Track Loader in the amount of \$68,765.00 from Yancey Brothers Company. Georgia State Contract #99999-001-SPD0000102-0025 will be used to purchase this unit.

UPON MOTION by Dr. Cephus Jackson and second by John Chafin, it was unanimously

RESOLVED to approve purchasing one (1) Caterpillar 289D3 Compact Track Loader in the amount of \$68,765.00 from Yancey Brothers Company.

**High Density Polyethylene (HDPE) Pipe & Fittings Annual Services Bid**

**Recommendation:** Stormwater Program Director Kevin Osbey presented a recommendation for an annual bid for a HDPE Pipe and Fitting supplier.

This award is contingent upon the bidder(s) meeting risk management requirements and executing the contract as well as the Board authorizing the General Manager to sign the contract.

The terms of this agreement will be from August 1, 2021 through July 31, 2022. This agreement may be renewed by mutual consent of all parties for a second and third year at no changes in terms and conditions.

All materials ordered under this purchasing agreement will be on an “as needed – when needed” basis and will be paid per the unit prices as shown on the included schedule.

<b>Vendor</b>	<b>Total Bid Amount Required Items</b>	<b>CCWA SLBE Vendor</b>	<b>SLBE Bid Summary</b>
Southeast Culvert, Inc. <i>Winder, GA</i>	\$339,355.00	No	\$339,355.00
Ferguson Waterworks, Inc. <i>Atlanta, GA</i>	\$407,698.60	No	\$407,698.60

Recommendation:

CCWA staff recommended awarding this annual bid to Southeast Culvert, Inc. as the primary supplier and Ferguson Waterworks as the back-up supplier of HDPE Pipe and Fitting (**Primary Items**) based on the Unit Pricing listed.

CCWA staff also recommends awarding the **Optional Items** of this annual bid to Southeast Culvert, Inc., and Ferguson Waterworks. When purchasing individual items, Staff will select the lowest unit priced item available.

UPON MOTION by John Chafin and second by Dr. Cephus Jackson, it was unanimously RESOLVED to award this annual bid to Southeast Culvert, Inc. as the primary supplier and Ferguson Waterworks as the back-up supplier of HDPE Pipe and Fitting (**Primary Items**) based on the Unit Pricing listed and (**Optional Items**) based on the lowest unit price item available.

**Combination Sewer / Vac Cleaning Truck Purchase Recommendation:** Distribution and Conveyance Director Jeff Jones presented a recommendation for the purchase of a Combination Sewer / Vac Cleaning Truck.

<b>Vendor</b>	<b>Price</b>	<b>Sourcewell Price</b>	<b>Make/Model</b>
Environmental Products Group Atlanta, Ga	\$411,831	\$394,700	2022 Vector Combination Sewer/Vac

**Recommendation:**

CCWA staff recommends the purchase of one (1) 2022 Combination Sewer/Vac Cleaning Truck from Environmental Products Group in the amount of \$394,700 using Sourcewell Contract # 031710-10-FSC.

UPON MOTION by John Chafin and second by Marie Barber, it was unanimously

RESOLVED to approve purchasing one (1) 2022 Combination Sewer/Vac Cleaning Truck from Environmental Products Group in the amount of \$394,700.

**W.B. Casey WRRF Biosolids Facility Owner Services Phase 1 Task Order Recommendation:** Program Management and Engineering Director Kelly Taylor presented a recommendation for procurement support for the W.B. Casey WRRF Biosolids project.

In 2018, CCWA initiated the WB Casey WRRF Capacity Analysis and Plant Expansion Evaluation Project (Task Order JA-RE-18-02). This project determined that the Casey WRRF liquid trains processes are sufficiently sized for the near-term but that the biosolids facility is reaching ultimate capacity and is at the end of its useful life. A biosolids management alternatives analysis was conducted, and the recommended alternative (including anaerobic digestion and thermal drying) was included in a final Preliminary Engineering Report (PER) in November 2020. The estimated cost of construction of the new 32 MGD Biosolids Facility is \$91.1 million. In May 2021, the Georgia Environmental

Finance Authority (GEFA) approved a \$50M loan for design and construction of the Biosolids Facility and announced their intent to approve a second loan for \$50M in January 2022.

To condense the project timeline and to elicit innovation and collaboration, CCWA has elected to pursue a Progressive Design-Build Approach to the Biosolids Facility. Under this method, CCWA will have a single contract with a Design-Builder and will also have a contract with an Owner Advisor providing guidance throughout the procurement and lifecycle of the project. During the procurement phase of the project, the Owner Advisor will bring an understanding of fundamental principles and best practices relative to all aspects of procurement from both an Owner's perspective and the perspective of a Design-builder. The Owner Advisor will work with the CCWA team to develop contract documents, determine qualification and evaluation criteria, and provide guidance during selection of the Design-Builder.

The scope of services includes the following tasks:

- Task 1 – Planning and Kickoff Meeting
- Task 2 – Develop the PDB Contract, Develop Request for Qualifications, Review of Statements of Qualification, Recommend Short List (November 2021 Board Meeting)
- Task 3 – Develop Request for Proposal, Review Proposals
- Task 4 – Recommend Design-Builder (April 2022 Board Meeting), Finalize PDB Contract

Recommendation:

CCWA staff recommended to award Task Order JA-RE-21-04 to Jacobs Engineering Group in the amount not to exceed \$299,550 for the W.B. Casey WRRF Biosolids Facility Owner Advisor – Procurement Support.

CCWA staff also recommends authorize the General Manager to execute the task order.

UPON MOTION by John Chafin and second by Dr. Cephus Jackson, it was

RESOLVED to award Task Order JA-RE-21-04 to Jacobs Engineering Group in the amount not to exceed \$299,550 for the W.B. Casey WRRF Biosolids Facility Owner Advisor – Procurement Support. Authorization from the Board was given to the General Manager to execute the task order. In favor: Robin Malone, Marie Barber, John Westervelt, Emma Godbee, John Chafin, Dr. Cephus Jackson. Abstain: Rodney Givens. Motion passes.

**Executive Session**

UPON MOTION by Rodney Givens and second by Dr. Cephus Jackson, it was unanimously

RESOLVED to enter an Executive Session to discuss legal and personnel matters.

UPON MOTION by John Westervelt and second by Marie Barber, it was unanimously

RESOLVED to leave the Executive Session and return to open session.

**Updates from the Board Members and General Manager**

UPON MOTION by Dr. Cephus Jackson and second by Marie Barber, it was unanimously

RESOLVED to approve the minutes of the Executive Session.

UPON MOTION by Dr. Cephus Jackson and second by Rodney Givens it was

RESOLVED to appoint Robin Malone and Teresa Worley to serve on the Huie Nature Preserve Board. In favor: Dr. Cephus Jackson, Rodney Givens, Marie Barber, John Westervelt, John Chafin, Emma Godbee. Abstain: Robin Malone. Motion Passes.

Assistant General Manager Keisha Thorpe presented an update on the W.B. Casey Biosolids Facility Project Delivery Approach. Information only, no action taken.

Program Management and Engineering Director Kelly Taylor presented a revision to the Task Order JA-RE-21-04 Recommendation to Jacobs Engineering Group for W.B Casey WRRF Biosolids Facility Owner Advisor – Procurement Support, in the amount of \$299,550. Funding Source will come out of the RE199 Fund.

UPON MOTION by John Westervelt and second by Dr. Cephus Jackson, it was

RESOLVED to award Task Order JA-RE-21-04 to Jacobs Engineering Group in the amount not to exceed \$299,550 for the W.B. Casey WRRF Biosolids Facility Owner Advisor – Procurement Support. Authorization from the Board was given to the General Manager to execute the task order. In favor: John Westervelt, Robin Malone, Marie Barber, Dr. Cephus Jackson, Emma Godbee, John Chafin. Abstain: Rodney Givens. Motion passed.

Legal Counsel Steven Fincher presented an update on the Governors Executive Order to return to in office meetings. Information only, no action taken.

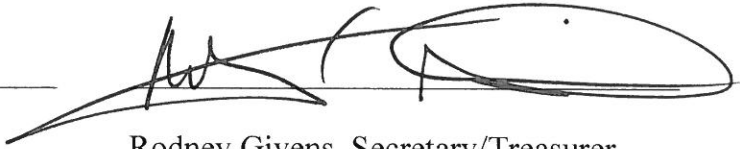
**Adjourn**

There being no further business to discuss, Chairman Robin Malone adjourned the meeting at 4:00 p.m. Vote unanimous.



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Robin Malone, Chairman



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Rodney Givens, Secretary/Treasurer

