

CLAYTON COUNTY WATER AUTHORITY
Regular Board Meeting
1600 Battle Creek Road
Morrow, GA 30260

Present at the meeting were: Chairman John Chafin, Vice Chairman Marie Barber, Board Member Robin Malone, Board Member Vivian Baldwin, General Manager Mike Thomas, Assistant General Manager Bernard Franks, Legal Counsel Steve Fincher, Executive Coordinator Amanda La Pierre, other CCWA staff and visitors. Present via conference call were Secretary/Treasurer Rodney Givens and Board Member Dr. Cephus Jackson.

Chairman John Chafin called the meeting to order at 1:30 p.m.

Invocation

John Westervelt introduced Installation & Repair Foreman Boyd Cummings to give the invocation.

Adoption of Agenda

UPON MOTION by Vivian Baldwin and second by Marie Barber, to adopt the agenda it was unanimously

RESOLVED to approve the agenda as proposed.

Approval of Minutes

Chairman John Chafin called for any omissions or additions to the Regular Board Meeting Minutes of March 1, 2018.

UPON MOTION by Robin Malone and second by John Westervelt, it was unanimously

RESOLVED to approve the Regular Board Meeting Minutes of March 1, 2018.

Financial and Statistical Reports

Finance Director Allison Halron reviewed the financial information distributed to the Board for the period ending February 28, 2018. Information only, no action taken.

New Business

Wet Well Cleaning and Disposal Bid Recommendation: Water Reclamation Manager Chris Hamilton presented a recommendation on the Wet Well Cleaning and Disposal Bid.

CCWA owns and operates forty-one raw sewage lift stations and three water reclamation facilities that have pump station wet wells and other basins that accumulate grit and grease

over time. These wet wells and basins require regular cleaning/removal of the grit and grease to prevent operational problems with the control systems and pumps located in these wet wells. Currently CCWA is contracted with AllSouth Environmental Services for providing these services through May 31st, 2018 at a cost of \$0.95 per gallon disposed.

Bid Summary	Regular Scheduled Services 7:30am – 4:30pm M-F Cost/Per Gallon Disposed (Required)	10% SLBE Bid Discount	Emergency Services During Regular Hours 7:30am – 4:30pm M-F Cost/Per Gallon (Optional)	Emergency Services During After Hours Cost/Per Gallon (Optional)
Allsouth Environmental Services, Inc.	\$.95	\$.86	\$.50	\$.65
Environmental Remedies	\$1.40	N/A	\$1.80	\$2.10

Recommendation:

Staff recommended awarding this bid to AllSouth Environmental Services for bid prices as shown on the table below. This award is contingent upon the CCWA Board of Directors authorizing the General Manager to sign the contract and the Bidder providing the necessary insurance and executing the contract.

UPON MOTION by John Westervelt and second by Marie Barber, it was unanimously

RESOLVED to award the bid to AllSouth Environmental Services for bid prices as shown on the table below. This award is contingent upon the CCWA Board of Directors authorizing the General Manager to sign the contract and the Bidder providing the necessary insurance and executing the contract.

SW Utility Guide Book Task Order Recommendation: Stormwater Program Director Kevin Osbey presented a recommendation on the Stormwater Utility Guide Book Task Order.

The Clayton County Water Authority’s (CCWA) Stormwater Utility (Utility) was fully implemented May of 2007. Prior to full implementation of the program, CCWA, Clayton County and the cities of Forest Park, Jonesboro, Lake City, Lovejoy, Morrow, and Riverdale had worked since 2004 in developing the Stormwater Utility. This culminated in the creation of the Stormwater Utility Guidebook, finalized in February of 2006.

The Guidebook serves as the operational “means and methods” for the Utility. After 12 years of service, there is a need to review and update the Guidebook to ensure processes are still applicable. Although some sections of the current Guidebook will only require minor updates (e.g., Background on Utility Development, Utility Ordinance Summary),

other section will require a more substantial update (e.g., Customer Service and Billing, Capital Improvement Planning, Operations & Maintenance).

Recommendation:

CCWA staff recommended approving Task Order CH-SW-17-05 with CH2M-Jacobs at a cost not to exceed \$155,624.00.

UPON MOTION by Marie Barber and second by Vivian Baldwin, it was unanimously

RESOLVED to approve Stormwater Utility Guide Book Task Order CH-SW-17-05 with CH2M-Jacobs for an amount not to exceed \$155, 624.00.

Fiscal Year 2018 – 2019 Budget Recommendation: Assistant General Manager Bernard Franks presented a recommendation on the Fiscal Year 2018 – 2019 Budget.

Water & Sewer:	\$100,913,556.00
Stormwater:	\$ 9,808,260.00
Consolidated:	\$110,721,816.00

Recommendation:

CCWA staff recommended the approval of the Fiscal Year 2018 – 2019 Budget as presented.

UPON MOTION by Robin Malone and second by Marie Barber, it was unanimously

RESOLVED to approve the Fiscal Year 2018 – 2019 Budget as presented.

Updates from the Board Members and General Manager

Human Resources Director Ed Durham presented an update on the Georgia Department of Labor Veterans Assistance Program.

General Manager Mike Thomas provided an update to the Huie Recreation Area Non-Profit Foundation. Vice Chairwoman Marie Barber, Board Member John Westervelt and Board Member Dr. Cephus Jackson expressed that they would like to participate on the Huie Non-Profit Foundation Board.


Adjourn

UPON MOTION by Marie Barber and second by John Westervelt it was unanimously


RESOLVED to adjourn the Board Meeting at 2:03 p.m., there being no further business to come before the Board of Directors.

Regular Board Meeting
April 5, 2018

5441



John Chafin, Chairman



Rodney Givens, Secretary/Treasurer