



INTER-OFFICE MEMORANDUM

TO: Clayton County Board of Elections and Registration

FROM: Shauna Dozier, Elections Director

RE: Operations Report for November - 2021

DATE: December 9, 2021

The following report represents a summary and recap of major operations and activities that we have completed or are ongoing within Elections and Registration for the month of November 2021 and activities since the last Board meeting.

The priorities were centered on Post-Election Day activities associated with the 2020 June Primary Elections November General & Special Post Election Day request as well as the January 5, 2021 Special and General Runoff Elections, processing voter registration applications, open record requests, confirmation notices, the election activities for the Post - Special Runoff Election and the November General Municipal elections, training renovations, redistricting preparations and the rearrangement of elections tasks due to the global pandemic COVID-19.

ELECTIONS

PERSONNEL STAFFING:

STAFFING PROFESSIONAL DEVELOPMENT AND TRAINING:

Deadline driven task from the redistribution of daily operations continue to receive priority training which included Staff Training.

ELECTION CYBER NAVIGATOR FORUM:

Director Dozier attended the Department of Homeland Security's Election Security Sprint, CISA forum of state election cyber navigation programs on December 7, 2021 – December 8, 2021. This forum brought together key election infrastructure stakeholders to discuss state cyber navigator programs and similar efforts by state election offices to support local election offices' cybersecurity needs.

UPCOMING OBSERVED HOLIDAYS IN CLAYTON COUNTY:

In observance of the Christmas Holiday the office will be closed Thursday, December 23, 2021 – Friday, December 24, 2021. In observance of the 2022 New Year's Holiday, the office will be closed Friday, December 31, 2021.

2021 ELECTION UPDATES:

NOVEMBER GENERAL MUNICIPAL ELECTIONS: CITY OF MORROW, NOVEMBER 2, 2021

Clayton County Board of Elections conducted the City of Morrow November General Elections on November 2, 2021. The election did not yield a Runoff.

The City of Riverdale, Forest Park and Jonesboro, contracted with the county to use the Dominion Voting System equipment to conduct their elections. All Municipalities have pickup their equipment and are in the process of scheduling their Post-Election equipment drop-offs.

2022 ELECTION UPDATES:

2022 ELECTION CALENDAR:

As of this date the 2022 Election Calendar has not been changed to adjust for local redistricting that is scheduled to be approved during the 2022 Regular Legislative Session. We will have an update at the next Regular Meeting.

REDISTRICTING TRAINING AS PROVIDED BY THE SECRETARY OF STATE ELECTIONS OFFICE

On October 1, 2021 3 Staff Members attended a training on redistricting hosted by the Gwinnett County Elections Office. We were informed that Governor Kemp has requested a Special Session for redistricting to commence November 3, 2021 and will continue for an estimated 3 weeks.

REDISTRICTING TRAINING:

The Clayton County Board of Elections and Registration office hosted a redistricting training with the Secretary of State's office in the county. The training was a continuation of the redistricting session on October 1, 2021, in Gwinnett County. The following counties were in attendance: Clayton, Fayette, Henry, Rockdale, and Spalding.

Further, we also attended a redistricting webinar with the Secretary of State on Wednesday, December 8, 2021, for updates.

REDISTRICTING:

As of this date we are waiting for the approved redistricting lines in order to start our process of moving Voters to the adjusted districts. We anticipate completing the Congressional, House and Senate lines by January 2022. Upon completion we will provide notifications to impacted Voters and working with the Communications Department on a communication plan to provide voter education to the Clayton County Community.

Local redistricting will be included in the 2022 Regular Legislative Session agenda. Upon receiving the approved lines, we will complete the work to make those adjustments to bring before the Board at the February meeting.

Please be advised that we may need to call a special called meeting in order to ensure we have enough time to make all of our deadlines and get the information out to the public as soon as possible prior to qualifying. This is contingent upon the legislature's decision to maintain the current 2022 election calendar or change the dates.

2021 GEORGIA ASSOCIATION OF VOTER REGISTRATION AND ELECTION OFFICIALS (GAVREO) CONFERENCE:

The 2022 conference is scheduled March 20, 2022 – March 23, 2022 and will be held in Athens, Georgia.

RENOVATION OF ELECTION CENTER/FORMER 911 BUNKER:

There were renovations completed during this time period (September/October 2021) in the main office. Additionally, arrangements were made for the office to temporarily utilize (4) four office spaces on the second floor for storage as well as for our expanding office staff until November 30, 2021.

UPDATE: We are currently planning to move out of this space by December 20, 2021 in order to allow Human Resources to occupy. We are anticipating that Community Development will be moved out of our office space located in the Ceremonial Courthouse by December 17, 2021 in order to make a smoother transition.

RENOVATION OF ELECTION CENTER/FORMER 911 BUNKER cont...:

We are also in discussions with Director Hopkins, Building and Maintenance regarding needed space for storage, our election needs through the 2022 election year as the county transitions building construction and renovations.

Further, Building and Maintenance is working with a contractor Brown Electrical Services to enhance the lighting in the Ceremonial Courthouse (used for Main Office Early Voting). The plan was to have the lighting project completed prior to the start of Early Voting for the September Special elections, however, there was a delay in receiving the parts. Therefore, this project has not been completed at this time. Future updates will be provided.

POLLING PLACE SURVEYS AND RESERVATIONS:

We are in the process of securing the reservations for the 2022 Polling Locations. If needed, we will provide recommendations to the Board for approval at upcoming Regular Scheduled Board meetings in preparation for future elections. We anticipate providing recommendations for new polling locations for the February 8, 2022 Regular Board meeting.

UGA ABSENTEE BALLOT SIGNATURE MATCH STUDY:

The Secretary of State Elections office is partnering with the University of Georgia to conduct a statewide review of signature match during the November 2020 General Election.

The Secretary of State Elections office has requested that they need all counties to scan and send to liaisons copies of all completed absentee ballot cure forms from the November 2020 General.

The department met the deadline to submit the information to the Secretary of State's Office. There are no further updates currently.

REGISTRATION

VOTER REGISTRATION:

As of December 1, 2021, there are 202,688 (176, 603 Active: 26,085 Inactive) Voters.

FELON LIST

Number scheduled for December Hearing: None

VOTER EDUCATION/OUTREACH:

All in-person events have been adjusted for reduced contact due to the COVID-19 pandemic.

DEPUTY REGISTRAR ACTIVITIES:

All trainings associated with Deputy Registrar activities will be conducted via Zoom Meeting due to COVID-19. For future events, please submit request to elections@claytoncountyga.gov.

VOTER EDUCATION/OUTREACH EVENTS/MEDIA COVERAGE: None.

TASKS TO BE PERFORMED FOR FUTURE REPORTING PERIODS:

- Street Audits
- Deputy Registrar Training – Clayton County Public Schools New Educators
- Preparing for 2020/2021 Post Election Events
- Redistricting Activities
- Open Records Request
- List Maintenance Preparations/Confirmation Notices
- 2021 Elections and 2022 Elections Planning
- Plan Voter Education/Outreach Events
- Poll Worker/Seasonal Staff Recruitment
- Poll Worker Procedural Writing and Training

NEXT SCHEDULED REGULAR BOARD MEETING:

The next scheduled Regular Board meeting is scheduled for Tuesday, January 11, 2022.