



INTER-OFFICE MEMORANDUM

TO: Clayton County Board of Elections and Registration

FROM: Shauna Dozier, Elections Director

RE: Operations Report for August - 2021

DATE: September 10, 2021

The following report represents a summary and recap of major operations and activities that we have completed or are ongoing within Elections and Registration for the month of August 2021 and activities since the last Board meeting.

The priorities were centered on Post-Election Day activities associated with the 2020 June Primary Elections November General & Special Post Election Day request as well as the January 5, 2021 Special and General Runoff Elections, processing voter registration applications, open record requests, confirmation notices, the pre-election activities associated with September 21, 2021 Special Elections, November General Municipal elections, training and the rearrangement of elections tasks due to the global pandemic COVID-19.

ELECTIONS

PERSONNEL STAFFING:

STAFFING PROFESSIONAL DEVELOPMENT AND TRAINING:

Deadline driven task from the redistribution of daily operations continue to receive priority training which included Staff Training.

2021 ELECTION UPDATES:

SPECIAL ELECTIONS: COUNTY COMMISSION, D1 AND BOARD OF EDUCATION, D8 TO BE HELD SEPTEMBER 21, 2021

VOTER REGISTRATION DEADLINE:

Monday, August 23, 2021, was the last day to register to vote for all persons who are not registered to vote and who desire to vote in the Special Election.

EARLY VOTING

Monday, August 30, 2021, was the first day of early voting for those who desire to vote in the Special Election in advance of Election Day. There are (4) four early voting locations as provided. This information is available on our county website, along with the sample ballot. For a more customized sample ballot as well as information on early voting locations, Voters can also visit the Georgia My Voter Page at: <https://www.mvp.sos.ga.gov/>

LOGIC & ACCURACY TESTING

The Logic and Accuracy Testing is scheduled to tentatively start Monday, August 23, 2021, and shall continue until completion.

POLL WORKER TRAINING

Poll Worker Training commenced September 7, 2021 and will be completed by September 17, 2021.

SPECIAL CALLED BOARD MEETING: CERTIFICATION OF SPECIAL ELECTION TO BE HELD SEPTEMBER 21, 2021:

The recommendation from Director Dozier is Friday, September 24, 2021 at 5:30 PM.

2021 ELECTION UPDATES CONTINUED:
SPECIAL ELECTION RUNOFFS (IF NEEDED)

Should there be a need for a Runoff, the date is scheduled for October 19, 2021.

NOVEMBER GENERAL MUNICIPAL ELECTIONS: TO BE HELD NOVEMBER 2, 2021

The Clayton County Board of Elections and Registration will be conducting municipal elections for the City of Lake City and the City of Morrow. We are currently in the pre-election preparations stages of this election as we conduct the current September Special Elections simultaneously.

VOTER REGISTRATION DEADLINE:

Monday, October 4, 2021, is the last day to register to vote for all persons who are not registered to vote and who desire to vote in the Special Election.

EARLY VOTING

Monday, October 11, 2021, will be the first day of early voting and the first day to mail absentee ballots for those who desire to vote in the Municipal Elections in advance of Election Day.

Director Dozier recommended along with the request of the municipalities represented the following Early Voting Locations:

1. Elections and Registration Office: 121 S. McDonough Street, 2nd Floor Jonesboro, GA 30236
2. Morrow Municipal City Hall: 1500 Morrow Road, Morrow, GA 30260
3. Lake City Community Center: 5471 Jonesboro Road, Lake City, GA 30260

LOGIC & ACCURACY TESTING

The Logic and Accuracy Testing is scheduled to tentatively start Monday, October 4, 2021, and shall continue until completion.

POLL WORKER TRAINING

Poll Worker Training is tentatively scheduled to start Saturday, October 9, 2021 and will be completed by Friday, October 15, 2021.

2021 GEORGIA ASSOCIATION OF VOTER REGISTRATION AND ELECTION OFFICIALS (GAVREO) CONFERENCE:

The Board of Elections and Registration as well as Staff attended the 2021 GAVREO conference August 29 – September 1, 2021 at the Westin in Jekyll Island, Georgia. The 2022 conference is scheduled March 20, 2022 – March 23, 2022 and will be held in Athens, Georgia.

RENOVATION OF ELECTION CENTER/FORMER 911 BUNKER:

There were renovations completed during this time period in the main office. Additionally, arrangements were made for the office to temporarily utilize (4) four office spaces on the second floor for storage as well as for our expanding office staff until November 30, 2021. Further, Building and Maintenance is working with a contractor Brown Electrical Services to enhance the lighting in the Ceremonial Courthouse (used for Main Office Early Voting). The plan was to have the lighting project completed prior to the start of Early Voting for the September Special elections, however, there was a delay in receiving the parts. Therefore, this project has not been completed at this time. Future updates will be provided.

POLLING PLACE SURVEYS AND RESERVATIONS:

We are in the process of securing the reservations for the 2021 Polling Locations. If needed, we will provide recommendations to the Board for approval at upcoming Regular Scheduled Board meetings in preparation for future elections.

UGA ABSENTEE BALLOT SIGNATURE MATCH STUDY:

The Secretary of State Elections office is partnering with the University of Georgia to conduct a statewide review of signature match during the November 2020 General Election.

The Secretary of State Elections office has requested that they need all counties to scan and send to liaisons copies of all completed absentee ballot cure forms from the November 2020 General.

The department met the deadline to submit the information to the Secretary of State's Office. There are no further updates currently.

REGISTRATION

VOTER REGISTRATION:

As of September 10, 2021, there are 204,501 (187, 969 Active: 16,532 Inactive) Voters.

FELON LIST

Number scheduled for September Hearing: None

VOTER EDUCATION/OUTREACH:

All in-person events have been adjusted for reduced contact due to the COVID-19 pandemic.

NATIONAL VOTER REGISTRATION DAY (NVRD) 2021:

National Voter Registration Day is a national holiday held on the fourth Tuesday of September each year. The purpose of NVRD is to create broad awareness of voter registration opportunities. The Elections Office has expanded efforts this year in hosting voter registration drives as well as provide voter education across the county for the 2021 NVRD to be held September 28, 2021. We are collaborating with organizations to assist in NVRD. If you are aware of any groups, organizations as well as concerned citizens that would like to volunteer, please provide the information to Ms. Fayshawne Walker.

DEPUTY REGISTRAR ACTIVITIES:

All trainings associated with Deputy Registrar activities will be conducted via Zoom Meeting due to COVID-19. For future events, please submit request to elections@claytoncountyga.gov.

VOTER EDUCATION/OUTREACH EVENTS/MEDIA COVERAGE:

DATE OF EVENT	EVENT	LOCATION	COMMISSION DISTRICT COVERAGE
August 23, 2021	Deputy Registrar Training – Elections Staff	Via Zoom	Chair - 1, 2, 3 & 4

TASKS TO BE PERFORMED FOR FUTURE REPORTING PERIODS:

- Street Audits
- Deputy Registrar Training – Clayton County Public Schools New Educators
- Preparing for 2020/2021 Post Election Events
- Redistricting Activities
- Open Records Request
- List Maintenance Preparations/Confirmation Notices
- 2021 Elections and 2022 Elections Planning
- Plan Voter Education/Outreach Events
- Poll Worker/Seasonal Staff Recruitment
- Poll Worker Procedural Writing and Training