



## INTER-OFFICE MEMORANDUM

**TO:** Clayton County Board of Elections and Registration

**FROM:** Shauna Dozier, Elections Director

**E:** Operations Report for October - 2021

**DATE:** November 5, 2021

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The following report represents a summary and recap of major operations and activities that we have completed or are ongoing within Elections and Registration for the month of October 2021 and activities since the last Board meeting.

The priorities were centered on Post-Election Day activities associated with the 2020 June Primary Elections November General & Special Post Election Day request as well as the January 5, 2021 Special and General Runoff Elections, processing voter registration applications, open record requests, confirmation notices, the election activities for the Special Runoff Election and November General Municipal elections, training and the rearrangement of elections tasks due to the global pandemic COVID-19.

### ELECTIONS

#### **PERSONNEL STAFFING:**

#### **STAFFING PROFESSIONAL DEVELOPMENT AND TRAINING:**

Deadline driven task from the redistribution of daily operations continue to receive priority training which included Staff Training.

#### **2021 ELECTION UPDATES:**

#### **SPECIAL RUNOFF ELECTION: COUNTY COMMISSION, D1 AND BOARD OF EDUCATION, D8 HELD OCTOBER 19, 2021**

As a result of no candidate receiving 50% +1 in the Special Election for County Commission, District 1, there was a runoff held on Tuesday, October 19, 2021. Therefore, we were conducting two elections simultaneously until the Special Runoff Election was certified.

#### **NOVEMBER GENERAL MUNICIPAL ELECTIONS: CITY OF MORROW AND CITY OF LAKE CITY TO BE HELD NOVEMBER 2, 2021**

Clayton County Board of Elections is contracted to conduct the City of Morrow and City of Lake City November General Elections. The City of Lake City's elections have been cancelled due to no opposition for the candidates.

The City of Riverdale, Forest Park and Jonesboro, contracted with the county to use the Dominion Voting System equipment to conduct their elections. All Municipalities have pickup their equipment.

#### **VOTER REGISTRATION DEADLINE(S):**

Monday, August 23, 2021, was the last day to register to vote for all persons who are not registered to vote and who desire to vote in the Special Election. This deadline did not change for the Runoff.

Monday, October 4, 2021 was the last day to register to vote for all persons who are not registered to vote and who desire to vote in the November General Elections.

**EARLY VOTING**

Tuesday, October 12, 2021, was the first day of early voting for those who desire to vote in the Special Runoff Election in advance of Election Day. There were (4) four early voting locations as provided. This information was available on our county website, along with the sample ballot. For a more customized sample ballot as well as information on early voting locations, Voters can also visit the Georgia My Voter Page at: <https://www.mvp.sos.ga.gov/>

Early Voting ran as follows:

Tuesday, October 12<sup>th</sup> – Friday, October 15, 2021 8:00AM – 7:00PM

Locations: Elections and Registration, Morrow City Hall, Forest Park Senior Center & Carl Rhodenizer Recreation Center

NOTE: The City of Forest Park decided to relocate their early voting at the Forest Park Senior Center without notice to our office. However, we worked out a plan to allow for both sites to operate in the same room. The Clayton County Board of Elections was not responsible for the City of Forest Park's November General Election.

Tuesday, October 12, 2021, is the first day of early voting for those who desire to vote in the City of Morrow November General Election in advance of Election Day.

Early Voting ran as follows:

Tuesday – Friday, October 12 <sup>th</sup> – October 15, 2021	8:00AM – 7:00PM
Saturday, October 16, 2021	9:00AM – 5:00PM
Sunday, October 17, 2021	12:00PM – 5:00PM
Monday – Friday, October 18 – October 22, 2021	8:00AM – 7:00PM
Saturday, October 23, 2021	9:00AM – 5:00PM
Sunday, October 24, 2021	2:00PM – 5:00PM
Monday – Friday, October 25, 2021 – October 29, 2021	8:00AM – 7:00PM

Locations: Elections and Registration & Morrow City Hall

Due to Senate Bill 202 we could not start Early Voting on a State Holiday.

**LOGIC & ACCURACY TESTING**

The Logic and Accuracy Testing commenced Monday, October 4, 2021, and continued until completion.

**SPECIAL CALLED BOARD MEETING: CERTIFICATION OF SPECIAL ELECTION TO BE HELD OCTOBER 19, 2021:**

The recommendation from Director Dozier was Friday, October 22, 2021 at 5:30 PM.

**SPECIAL CALLED BOARD MEETING: CERTIFICATION OF CITY OF MORROW NOVEMBER GENERAL ELECTION HELD NOVEMBER 2, 2021:**

The recommendation from Director Dozier was Friday, November 5, 2021 at 5:30 PM.

**REDISTRICTING TRAINING AS PROVIDED BY THE SECRETARY OF STATE ELECTIONS OFFICE**

On October 1, 2021 3 Staff Members attended a training on redistricting hosted by the Gwinnett County Elections Office. We were informed that Governor Kemp has requested a Special Session for redistricting to commence November 3, 2021 and will continue for an estimated 3 weeks.

**2021 GEORGIA ASSOCIATION OF VOTER REGISTRATION AND ELECTION OFFICIALS (GAVREO) CONFERENCE:**

The Board of Elections and Registration as well as Staff attended the 2021 GAVREO conference August 29 – September 1, 2021 at the Westin in Jekyll Island, Georgia. The 2022 conference is scheduled March 20, 2022 – March 23, 2022 and will be held in Athens, Georgia.

**RENOVATION OF ELECTION CENTER/FORMER 911 BUNKER:**

There were renovations completed during this time period in the main office. Additionally, arrangements were made for the office to temporarily utilize (4) four office spaces on the second floor for storage as well as for our expanding office staff until November 30, 2021.

Further, Building and Maintenance is working with a contractor Brown Electrical Services to enhance the lighting in the Ceremonial Courthouse (used for Main Office Early Voting). The plan was to have the lighting project completed prior to the start of Early Voting for the September Special elections, however, there was a delay in receiving the parts. Therefore, this project has not been completed at this time. Future updates will be provided.

**POLLING PLACE SURVEYS AND RESERVATIONS:**

We are in the process of securing the reservations for the 2021/2022 Polling Locations. If needed, we will provide recommendations to the Board for approval at upcoming Regular Scheduled Board meetings in preparation for future elections.

**UGA ABSENTEE BALLOT SIGNATURE MATCH STUDY:**

The Secretary of State Elections office is partnering with the University of Georgia to conduct a statewide review of signature match during the November 2020 General Election.

The Secretary of State Elections office has requested that they need all counties to scan and send to liaisons copies of all completed absentee ballot cure forms from the November 2020 General.

The department met the deadline to submit the information to the Secretary of State's Office. There are no further updates currently.

**REGISTRATION**

**VOTER REGISTRATION:**

As of November 1, 2021, there are 203,557 (177, 641 Active: 25,916 Inactive) Voters.

**FELON LIST**

**Number scheduled for November Hearing: None**

**VOTER EDUCATION/OUTREACH:**

All in-person events have been adjusted for reduced contact due to the COVID-19 pandemic.

**DEPUTY REGISTRAR ACTIVITIES:**

All trainings associated with Deputy Registrar activities will be conducted via Zoom Meeting due to COVID-19. For future events, please submit request to elections@claytoncountyga.gov.

**VOTER EDUCATION/OUTREACH EVENTS/MEDIA COVERAGE: None.**

**TASKS TO BE PERFORMED FOR FUTURE REPORTING PERIODS:**

- Street Audits
- Deputy Registrar Training – Clayton County Public Schools New Educators
- Preparing for 2020/2021 Post Election Events
- Redistricting Activities
- Open Records Request
- List Maintenance Preparations/Confirmation Notices
- 2021 Elections and 2022 Elections Planning
- Plan Voter Education/Outreach Events
- Poll Worker/Seasonal Staff Recruitment
- Poll Worker Procedural Writing and Training