



INTER-OFFICE MEMORANDUM

TO: Clayton County Board of Elections and Registration

FROM: Shauna Dozier, Elections Director

RE: Operations Report for November 2020

DATE: December 7, 2020

The following report represents a summary and recap of major operations and activities that we have completed or are ongoing within Elections and Registration for the month of November 2020 and activities since the last Board meeting.

The priorities were centered on Post-Election Day activities associated with the November General & Special Election, Risk Limiting Audit on the Presidential Race, a recount on the Presidential Race, Pre-Election Day activities associated with the Special Election Runoff for Congressional District 5, processing absentee ballot applications (for the November General and Special, December 1, 2020 Special Election and the January 5, 2021 Election), trainings, Logic & Accuracy Testing, Early Voting, election coordination, and records retention/request as well as rearrangement of elections tasks due to the global pandemic COVID-19.

ELECTIONS

PERSONNEL STAFFING:

STAFFING PROFESSIONAL DEVELOPMENT AND TRAINING:

Deadline driven task from the redistribution of daily operations continue to receive priority training which included Staff Training.

RENOVATION OF ELECTION CENTER/FORMER 911 BUNKER:

Updates will be provided at the next Regular Board Meeting.

2020 ELECTION UPDATES:

2020 SPECIAL ELECTION CONGRESSIONAL DISTRICT 5 – DECEMBER 1, 2020

Governor Kemp issued a writ of election to the Secretary of State for a special election to be held on Tuesday, September 29, 2020 to fill the vacancy in Georgia's Fifth Congressional District for the United States House of Representatives pursuant to §21-2-543. The Clayton County Board of Elections was provided the writ on July 27, 2020.

Congressional District covers portions of Clayton, DeKalb and Fulton counties. The September Special Election Results yielded a Runoff Election to be held on December 1, 2020.

Because of the Special Runoff Election, we conducted the November General Election as well as the Special Election simultaneously with the start of mailing ballots for the Special Election on October 17, 2020.

2020 ELECTION UPDATES CONT:

Further, conducting Pre-Election Day activities associated with the Federal Runoff Elections to be held January 5, 2021.

Additionally, on November 12, 2020, Secretary of State Raffensperger directed counties to conduct a Risk Limiting Audit (RLA) by full hand count on the Presidential Race that was held November 3, 2020. Counties were given until November 18, 2020 to complete the audit.

We conducted the recount process on the following days:

- November 13th
- November 14th
- November 16th
- November 17th

Further, on November 23, 2020, Secretary of State Raffensperger directed counties to conduct a recount on the Presidential Race that was held November 3, 2020. Counties were given until midnight, December 2, 2020 to complete the recount. However, for those counties that were conducting an election on December 1, 2020, we were asked to complete the recount prior to Election Day. Therefore, the Elections Staff sacrificed the county observed holiday (Friday after Thanksgiving) to perform duties associated with the recount process. We conducted the recount process on the following days:

- November 24th
- November 25th
- November 27th
- November 28th
- November 29th

Special thanks to the Board of Elections for your support and assistance in the Vote Review Panel Process during the Audit and the Recount.

Further, Secretary Raffensperger moved the General Runoff Election for Public Service Commissioner to the January 5, 2021 Election. Therefore, we were no longer conducting two elections separately but simultaneously on December 1, 2020.

LOGIC & ACCURACY TESTING – 2020 JANUARY RUNOFF FEDERAL:

The Logic and Accuracy Testing commenced December 3, 2020 immediately after the conduct of the Special Election for Congressional District 5 Election held on December 1, 2020 and shall continue until completion.

2020 ELECTION UPDATES CONT:

POLL WORKER TRAINING – 2020 JANUARY FEDERAL RUNOFF ELECTIONS:

Poll Worker Training is scheduled from December 5 – December 19, 2020.

ABSENTEE BY MAIL & ADVANCE VOTING – 2020 JANUARY RUNOFF FEDERAL:

UOCAVA ballots will be mailed November 18, 2020. We will continue to mail ballots as requested until the last day to request a ballot, December 31, 2020. The official absentee drop box is available for voters whom wish to have a free and contactless service option to drop off their ballot.

Advance Voting has been scheduled for December 14, 2020 to December 31, 2020. January 1, 2021 is a county holiday in observance of the 2021 New Year, therefore the Elections office will be closed on this day.

There is no requirement to conduct Saturday voting in accordance to Georgia Election Code. However, the Board of Elections approved to conduct a Saturday Voting Day, scheduled for December 19, 2020 from 9:00 AM to 4:00 PM. We will have extended voting hours the last week of early voting as normally scheduled.

OFFICIAL ABSENTEE DROP BOXES:

As of this date, Clayton County Board of Elections and Registration has a total of (8) Official Absentee Drop Boxes to serve the community.

The official absentee drop boxes are located at the following sites.

- Elections and Registration
- Carl Rhodenizer Recreation Center
- Virginia Burton Gray Recreation Center
- South Clayton Recreation Center
- Frank Bailey Senior Center
- William Lee Headquarters Library
- Forest Park Branch Library
- Griswell Senior Center

REGISTRATION

VOTER REGISTRATION:

As of November 1, 2020, there are 204,111 (193,857 Active; 10,254 Inactive) voters in Clayton County.

FELON LIST

Number scheduled for December Hearing: None

VOTER REGISTRATION DEADLINE(S) - 2020 UPCOMING ELECTION(S):

The Voter Registration Deadline for the January General Election Runoff for Federal Races is Monday, December 7, 2020.

We will start processing voter registration applications upon the Secretary of State's approval and credit for voting has been issued for the December 1, 2020 Special Election in Congressional District 5.

VOTER EDUCATION/OUTREACH:

All in-person events have been adjusted for reduced contact due to the COVID-19 pandemic.

DEPUTY REGISTRAR ACTIVITIES:

All trainings associated with Deputy Registrar activities will be conducted via Zoom Meeting due to COVID-19. For future events, please submit request to Ms. Trivis Houston, at elections@claytoncountygga.gov.

VOTER EDUCATION/OUTREACH EVENTS/MEDIA COVERAGE:

Due to COVID-19 limited in person, activities were held during this time.

DATE OF EVENT	EVENT	LOCATION	COMMISSION DISTRICT COVERAGE
November 24 th	The General Election is Over.... Now What? A Discussion of the 2020/2021 Upcoming Runoff Elections – Psi Alpha Omega Chapter of Alpha Kappa Alpha Inc.	Via Zoom and Facebook Live	Chair - 1, 2, 3 & 4

TASKS TO BE PERFORMED FOR FUTURE REPORTING PERIODS:

- Street Audits
- Preparing for 2020 Post/Pre Election Events
- Plan Voter Education/Outreach Events
- Poll Worker/Seasonal Staff Recruitment
- Poll Worker Procedural Writing and Training