



INTER-OFFICE MEMORANDUM

TO: Clayton County Board of Elections and Registration

FROM: Shauna Dozier, Elections Director

RE: Operations Report for October 2020

DATE: November 8, 2020

The following report represents a summary and recap of major operations and activities that we have completed or are ongoing within Elections and Registration for the month of October 2020 and activities since the last Board meeting.

The priorities were centered on Post-Election Day activities associated with the September Special Election for Congressional District 5 Election, processing voter registration as well as absentee ballot applications (for the September Special and November General), trainings, Logic & Accuracy Testing, Early Voting, election coordination, and records retention/request as well as rearrangement of elections tasks due to the global pandemic COVID-19 as well as the December Runoff simultaneously conducting the November General & Special Election.

ELECTIONS

PERSONNEL STAFFING:

STAFFING PROFESSIONAL DEVELOPMENT AND TRAINING:

Deadline driven task from the redistribution of daily operations continue to receive priority training which included Staff Training.

RENOVATION OF ELECTION CENTER/FORMER 911 BUNKER:

Updates will be provided at the next Regular Board Meeting.

2020 ELECTION UPDATES:

CLAYTON COUNTY BOARD OF ELECTIONS AND REGISTRATION AWARDED COVID – 19 RESPONSE GRANT: CENTER FOR CIVIC TECH AND CIVIC LIFE

Director Dozier applied for the COVID-19 Response Grant for the Center for Civic Tech and Civic Life, a nonprofit organization and was awarded on October 21, 2020 \$3,060,197.00 USD. The grant funds must be used exclusively for the public purpose of planning and operationalizing safe and secure election administration in Clayton County.

CLAYTON COUNTY BOARD OF ELECTIONS AND REGISTRATION AWARDED USC SCHWARZENEGGER INSTITUTE DEMOCRACY GRANTS FOR VOTING ACCESS & ELECTIONS ADMINISTRATION:

Director Dozier applied for the USC Schwarzenegger Institute for State and Global Policy Democracy Grant for Voting Access & Elections Administration. On October 23, 2020, Governor Arnold Schwarzenegger's institute awarded the Board of Elections and Registration \$866,994.00 USD. The grant can fund in-person voting cost and absentee voting costs. The USC Institute is particularly interested in increasing absentee voting access and the opening of our new (7) seven polling sites along with the associated costs.

2020 ELECTION UPDATES CONT:

2020 SPECIAL ELECTION CONGRESSIONAL DISTRICT 5 – DECEMBER 1, 2020

Governor Kemp issued a writ of election to the Secretary of State for a special election to be held on Tuesday, September 29, 2020 to fill the vacancy in Georgia's Fifth Congressional District for the United States House of Representatives pursuant to §21-2-543. The Clayton County Board of Elections was provided the writ on July 27, 2020.

Congressional District covers portions of Clayton, DeKalb and Fulton counties. The September Special Election Results yielded a Runoff Election to be held on December 1, 2020.

Because of the Special Runoff Election, we are conducting the November General Election as well as the Special Election simultaneously with the start of mailing ballots for the Special Election on October 17, 2020.

Further, Early Voting is set to start Monday, November 9, 2020, prior to performing all Post-Election activities associated with the November General and Special Election. In the upcoming weeks, we are required to perform an audit, and possibly face a recount of the November General and Special Election.

Further, we are conducting preparing for Election Day for the December 1, 2020 Runoff Election for the Special Election for Congressional District 5 while facing a separate runoff that will be held on the same day for any runoffs associated with the November General and Special Election.

Further, conducting Pre-Election Day activities associated with the Federal Runoff Elections to be held January 5, 2021. Therefore, conducting three runoff elections separate but simultaneously.

Additionally, several Pre Election Day activities associated with the Special Election will overlap Election deadline driven activities associated with the November General. The Board of Elections and Registration Team require additional monies to conduct this election as well as work a significant amount of overtime to perform all duties associated with the multiple elections.

LOGIC & ACCURACY TESTING – 2020 DECEMBER RUNOFF CONGRESSIONAL DISTRICT five ELECTION:

The Logic and Accuracy Testing commenced November 7, 2020 immediately after the conduct of the November General and Special Election and shall continue until completion.

LOGIC & ACCURACY TESTING – 2020 DECEMBER RUNOFF STATE/LOCAL:

This will be determined at a later date and advertised accordingly.

LOGIC & ACCURACY TESTING – 2020 JANUARY RUNOFF FEDERAL:

This will be determined at a later date and advertised accordingly.

2020 ELECTION UPDATES CONT:

POLL WORKER TRAINING – 2020 DECEMBER SPECIAL AND STATE/LOCAL RUNOFF ELECTIONS:

Poll Worker Training is scheduled from November 16 – November 20, 2020.

POLL WORKER TRAINING – 2020 JANUARY FEDERAL RUNOFF ELECTIONS:

Poll Worker Training is scheduled from December 7 – December 19, 2020.

ABSENTEE BY MAIL & ADVANCE VOTING – 2020 DECEMBER RUNOFF CONGRESSIONAL DISTRICT 5:

UOCAVA ballots were mailed October 17, 2020. We will continue to mail ballots as requested until the last day to request a ballot, November 25, 2020. The official absentee drop box is available for voters whom wish to have a free and contactless service option to drop off their ballot.

Advance Voting has been scheduled for November 9, 2020 - November 25, 2020. November 25 – 26, 2020 are county holidays in observance of the Thanksgiving holiday.

Currently, there will be one Early Voting location at the Elections Main office. More locations will be added in the coming weeks. We will have extended voting hours.

ABSENTEE BY MAIL & ADVANCE VOTING – 2020 DECEMBER RUNOFF STATE/LOCAL:

Ballots will be mailed as soon as possible. We will continue to mail ballots as requested until the last day to request a ballot, November 25, 2020. The official absentee drop box is available for voters whom wish to have a free and contactless service option to drop off their ballot.

Advance Voting will start as soon as possible and will end November 25, 2020. November 25 – 26, 2020 are county holidays in observance of the Thanksgiving holiday, therefore the Elections office will be closed on those days. Currently, there will be one Early Voting location at the Elections Main office. More locations will be added in the coming weeks.

There is no requirement to conduct Saturday voting in accordance to Georgia Election Code. We will have extended voting hours.

ABSENTEE BY MAIL & ADVANCE VOTING – 2020 JANUARY RUNOFF FEDERAL:

UOCAVA ballots will be mailed November 18, 2020. We will continue to mail ballots as requested until the last day to request a ballot, December 31, 2020. The official absentee drop box is available for voters whom wish to have a free and contactless service option to drop off their ballot.

Advance Voting has been scheduled for December 14, 2020 to December 31, 2020. January 1, 2021 is a county holiday in observance of the 2021 New Year, therefore the Elections office will be closed on this day.

There is no requirement to conduct Saturday voting in accordance to Georgia Election Code. We will have extended voting hours.

2020 ELECTION UPDATES CONT:

OFFICIAL ABSENTEE DROP BOXES:

The newly added official absentee drop boxes were installed in October and located at the following sites.

- Carl Rhodenizer Recreation Center
- Virginia Burton Gray Recreation Center
- South Clayton Recreation Center
- Frank Bailey Senior Center

CLAYTON COUNTY BOARD OF ELECTIONS AND REGISTRATION AWARDED ADDITIONAL OFFICIAL ABSENTEE DROP BOXES FROM SECRETARY OF STATE:

Director Dozier requested and was awarded (3) three additional official absentee drop boxes from the Secretary of State Office at no cost to the county. The drop boxes were installed at the following locations:

- William Lee Headquarters Library (Initially slated to be installed at Lake Spivey Recreation Center)
- Forest Park Branch Library
- Griswell Senior Center

Including the Elections Main Office site, Clayton County Board of Elections and Registration has a total of (8) Official Absentee Drop Boxes to serve the community.

ABSENTEE BALLOT FULFILLMENT PROGRAM:

In addition to the online portal, we have opted in to allowing the State's Vendor to mail absentee ballots on our behalf in order to keep up with the volume of absentee ballot requests for the November General and Special Election. This includes ballot print, data management, QC insertion, handling, project management and postage at the cost of \$1.40 per ballot starting after the initial mail out for UOCAVA and Absentee bulk for any request we processed by September 8, 2020.

We were informed on Thursday, October 15, 2020 that the vendor Runbeck will no longer mail out absentee ballots on our behalf effective midnight, October 16, 2020. Therefore, the county readjusted to start processing, issuing, and mailing absentee ballots.

REGISTRATION

VOTER REGISTRATION:

As of November 1, 2020, there are 204,111 (193,857 Active; 10,254 Inactive) voters in Clayton County.

FELON LIST

Number scheduled for November Hearing: None

VOTER REGISTRATION CONT:

VOTER REGISTRATION DEADLINE(S) - 2020 UPCOMING ELECTION(S):

- The Voter Registration Deadline for the December Special Election Runoff for Congressional District 5 was Monday, August 31, 2020.
- The Voter Registration Deadline for the December General Election Runoff for State/Local Races was Monday, October 5, 2020.
- The Voter Registration Deadline for the January General Election Runoff for Federal Races is Monday, December 7, 2020.

We will start processing voter registration applications upon the Secretary of State's approval and credit for voting has been issued for the November General and Special Election.

VOTER EDUCATION/OUTREACH:

All in-person events have been adjusted for reduced contact due to the COVID-19 pandemic.

DEPUTY REGISTRAR ACTIVITIES:

All trainings associated with Deputy Registrar activities will be conducted via Zoom Meeting due to COVID-19. For future events, please submit request to Ms. Trivis Houston, at elections@claytoncountyga.gov.

VOTER EDUCATION/OUTREACH EVENTS/MEDIA COVERAGE:

Due to COVID-19 limited in person, activities were held during this time.

DATE OF EVENT	EVENT	LOCATION	COMMISSION DISTRICT COVERAGE
October 14	Storytelling with Ms. Shauna, with Clayton County Public Library (CCPL)	Recorded and Posted to CCPL YouTube Channel	Chair - 1, 2, 3 & 4
October 18	Deputy Registrar Training	Via Zoom Meeting	Chair - 1, 2, 3 & 4
October 24	Deputy Registrar Training	Via Zoom Meeting	Chair - 1, 2, 3 & 4
October 26	2020 General Election Tips/Reminders with CCPS Superintendent, Dr. Beasley	Recorded Podcast CCPS Communications Division Studio	Chair - 1, 2, 3 & 4
October 29	Employee Appreciation and Grant Funding Meeting with Mr. Arnold Schwarzenegger	Via Zoom Meeting, WSBTV and FOX 5 Coverage	Chair - 1, 2, 3 & 4
October 31	Deputy Registrar Training	Via Zoom Meeting Board Room	Chair - 1, 2, 3 & 4
November 1	Deputy Registrar Training	Via Zoom Meeting	Chair - 1, 2, 3 & 4
November 5	Elections Update Interview with Wolf Blitzer, CNN	Via Phone	International/National Coverage
November 6	Elections Update Interview with Chris Cuomo, CNN	Via Cisco	International/National Coverage

TASKS TO BE PERFORMED FOR FUTURE REPORTING PERIODS:

- Street Audits
- Preparing for 2020 Post/Pre Election Events
- Plan Voter Education/Outreach Events
- Poll Worker/Seasonal Staff Recruitment
- Poll Worker Procedural Writing and Training