



INTER-OFFICE MEMORANDUM

TO: Clayton County Board of Elections and Registration

FROM: Shauna Dozier, Elections Director

RE: Operations Report for April 2020

DATE: May 8, 2020

The following report represents a summary and recap of major operations and activities that we have completed or are on going within Elections and Registration for the month of April 2020 and activities since the last Board meeting.

The priorities were centered on Pre/Post-Election Day activities associated with the Post-Election Day Activities associated with the Pre-Election activities for the 2020 Presidential Preference Primary and General Primary elections, processing voter registration as well as absentee ballot applications, election coordination, and rearrangement of elections tasks due to the global pandemic COVID-19.

On March 13, 2020 the Clayton County Board of Commissioners issued an ordinance to closed county operations. The ordinance was extended three times. Clayton County will reconstitute government May 11, 2020 for the employees and reopen to the public on May 13, 2020.

Despite the closure the Board of Elections and Registration Office are deemed as essential therefore, our office has only been closed to the public. We have been working 5+ days a week in order to meet all elections deadline driven tasks associated with the elections as well as make the adjustments as changes evolve in the elections process. We have implemented and followed guidelines as provided by the Center for Disease Control and Clayton County Emergency Services in order to reduce our exposure to COVID-19.

Secretary of State Raffensberger mailed all Active Voters in the county a pre-printed absentee ballot application as a remedy for voting in person for the Presidential Preference Primary and General Primary rescheduled for June 9, 2020.

We have also included this application on the front page of the Board of Elections and Registration website for anyone who is interested in receiving a ballot by mail. As a reminder, a Voter who is interested in receiving an absentee ballot can submit a request with the required information that is provided on the application in lieu of downloading the pre-printed application that were mailed by the Secretary of State.

ELECTIONS

PERSONNEL STAFFING:

We are heavily recruiting for Seasonal/Temporary as well as Poll Workers to serve during the 2020 Election Year. If you are aware of anyone who is interested in working, please inform them to apply on the Clayton County Website under Human Resources for Seasonal/Temporary positions and the Elections and Registration website to serve as a Poll Worker.

We have on boarded Staff to assist in processing the influx of absentee ballot applications.

STAFFING PROFESSIONAL DEVELOPMENT AND TRAINING:

Deadline driven task from the redistribution of daily operations continue to receive priority training which included Staff Training.

RENOVATION OF ELECTION CENTER/FORMER 911 BUNKER:

There are no updates at this time. We will provide updates in future reports.

2020 ELECTION UPDATES:

LOGIC & ACCURACY TESTING – 2020 PRESIDENTIAL PREFERENCE & GENERAL PRIMARY:

The Logic and Accuracy Testing commenced April 29, 2020 and will continue until completion.

POLL WORKER TRAINING – 2020 PRESIDENTIAL PREFERENCE & GENERAL PRIMARY:

Poll Worker Training has been scheduled from May 18, 2020 until June 4, 2020.

ADVANCE VOTING – 2020 PRESIDENTIAL PREFERENCE & GENERAL PRIMARY:

The new dates for Advance Voting for the Presidential Preference Primary and General Primary has been set by Secretary of State Raffensberger to begin May 18, 2020 and will end June 5, 2020. The second Saturday for Saturday Voting is May 30, 2020 and Sunday Voting date is set for May 31, 2020. The last day of Advance Voting will be June 5, 2020. The new dates for Advance Voting for the General Primary Runoff will be July 20, 2020 – August 7, 2020. We will provide a flyer to the Board to advertise the advance voting dates and times.

SECURE ABSENTEE BALLOT DROP BOXES – STATE ELECTION BOARD (SEB) RULE: 183-1-14-0.6-.14

The State Election Board has issued a rule that provided for elections held June 9, 2020. County Registrars are authorized to establish one or more drop box locations as a means for absentee by mail electors to deliver their ballots to the county registrars. We have ordered a ballot drop box and we are awaiting for its arrival for installation. There will be a further update at the upcoming board meeting.

REQUEST TO NO LONGER SERVER AS POLLING LOCATION – FOREST PARK 5 (FP5):

Reverend Gena Gibson of Victory Point International Ministries, Inc. (FP5) informed us that the church could only accommodate us as an Election Day Polling Location for the June 9, 2020 via email on May 8, 2020. We have corresponded back to Revered Gibson regarding her decision with the hope to ensure that we can continue to use the facility in accordance to House Bill 316. Otherwise, we are in jeopardy of changing a polling location in the middle of an election year between the Presidential Preference Primary, General Primary and the General Primary Election, which is scheduled for August 11, 2020. The Board will be provided with a future update as discussions unfold.

REGISTRATION

VOTER REGISTRATION:

As of May 1, there are 197,789 (184,586 Active; 13,203 Inactive) voters in Clayton County.

FELON LIST

There have been changes in procedures on how we conduct felon hearings in accordance to House Bill 316. We will have a discussion regarding the changes in the next Regular Scheduled Board meeting.

Number scheduled for May Hearing: None

VOTER REGISTRATION DEADLINE:

Secretary of State Raffensberger, set the new Voter Registration deadline for the June 9, 2020 election for Monday, May 11, 2020.

VOTER EDUCATION/OUTREACH:

All in-person voter education events have been postponed due to COVID-19. We will begin scheduling trainings after the Shelter in Place ordinances have been lifted and we feel it is safe. If you are aware of any events, please provide this information to Director Dozier.

DEPUTY REGISTRAR ACTIVITIES:

All trainings have been postponed due to COVID-19. We will begin scheduling trainings after the Shelter in Place ordinances have been lifted and we feel it is safe. For future events, please submit request to Ms. Trivis Houston, at elections@claytoncountygga.gov.

VOTER EDUCATION/OUTREACH EVENTS:

Due to COVID-19 no in person, activities were held during this time.

DATE OF EVENT	EVENT	LOCATION	COMMISSION DISTRICT COVERAGE
April 28	Virtual Town Hall Meeting	Clayton County Board of Commissioners	Chair - 1, 2, 3 & 4

TASKS TO BE PERFORMED FOR FUTURE REPORTING PERIODS:

- Street Audits
- Preparing for 2020 Post/Pre Election Events
- Plan Voter Education/Outreach Events
- Poll Worker/Seasonal Staff Recruitment
- Poll Worker Procedural Writing and Training