



INTER-OFFICE MEMORANDUM

TO: Clayton County Board of Elections and Registration

FROM: Shauna Dozier, Elections Director

RE: Operations Report for July 2019

DATE: August 12, 2019

The following report represents a summary and recap of major operations and activities that we have completed or are on going within Elections and Registration for the month of July 2019 and activities since the last board meeting. The priorities were centered on processing applications, voter education events, personnel evaluations, the partial move as a result of the IT Data Center renovations, training the impact of the cease of operations in Georgia (ES&S) and other deadline driven tasks.

ELECTIONS

PERSONNEL STAFFING:

We would like to thank Mr. Kamardi Carter, Registration & Elections Official for his service to the Clayton County Board of Elections and Registration. Mr. Carter resigned August 7, 2019. Mr. Carter's last day will be August 23, 2019.

STAFFING PROFESSIONAL DEVELOPMENT AND TRAINING:

Deadline driven task from the redistribution of daily operations continue to receive priority training which included Staff Training. Additionally, Staff attended the following trainings since the last Board Meeting: Defensive Driving, Personnel, and Webinars regarding the procedure changes in House Bill 316.

RENOVATION OF ELECTION CENTER/FORMER 911 BUNKER:

Construction of the Election/IT Data Center is 90% complete. An update will be provided at a future meeting. On June 8, 2019 IT is scheduled to start their move which will prompt our scheduled move to the former IT Data Center to allow the renovations to be conducted on the bunker for Archives.

2019 ELECTION UPDATES :

The City of College Park is interested in entering into an Intergovernmental Agreement with the Clayton County Board of Elections to conduct their 2019 November General Election. Once an IGA has been approved by the City of College Park City Council it will be presented to the Board.

2020 GEORGIA ASSOCIATION OF VOTER REGISTRATION AND ELECTION OFFICIALS (GAVREO) CONFERENCE:

The 2020 GAVREO conference will be held December 8 - 11, 2019 at the Savannah Marriott Riverfront. We plan to increase the number of Staff attending due to training sessions on the new voting equipment. If a Board Member is interested in attending, please let us know. Hotel reservations can be made starting May 1, 2019 online.

THIRD ANNUAL MUNICIPAL ROUNDTABLE DISCUSSION:

The County Elections office established an annual meeting with the municipalities of Clayton County beginning in 2017. Ms. Dozier invited all seven (7) of the municipalities, (Municipal Clerks, City Managers and City Election Superintendents) to the 3rd Annual Municipal Roundtable held July 30, 2019.

The purpose of the discussion is to provide updates on elections, voter registration, deputy registration reminders of Municipal Election Certifications, provide the Municipalities information on county services as well as provide each municipality an opportunity to have an open discussion with the County Elections office regarding their needs. All municipalities sent a representative to the meeting.

SECRETARY OF STATE ANNOUNCES NEW VOTING MACHINE CONTRACT:

The public was informed that Secretary of State Raffensberger awarded Dominion Voting the contact to provide the State's new voting system July 29, 2019. It is our understanding that we will be provided with training in the next couple of months and will be notified of the deployment of the new voting equipment. Further updates will be provided as they become available.

CEASE OF OPERATIONS OF ELECTION SOFTWARE & SYSTEMS (ES&S) IN GEORGIA:

Election Officials statewide were informed on July 31, 2019 (via email) by ES&S that they will cease operations in the state of Georgia. The official effective date is set at December 31, 2019. ES&S will provide services to the counties that have Balotar equipment until after the 2019 November General election but will not service any municipalities nor provide printing services to the state of Georgia effective immediately. All funds paid to ES&S will be prorated and submitted back to the counties. An official notification will be provided in the future months. August 12, 2019, the Clayton County Elections Office conducted a Municipal Roundtable follow-up conference call with the Municipal Clerks and their representatives regarding the impact.

REGISTRATION

VOTER REGISTRATION:

As of August 1, there are 198,891 (177,394 Active; 21,497 Inactive) voters in Clayton County.

FELON LIST

There have been changes in procedures on how we conduct felon hearings in accordance to House Bill 316. We will have a discussion regarding the changes in the next Regular Scheduled Board meeting.

Number scheduled for August Hearing: 0

NATIONAL CHANGE OF ADDRESS (NCOA) CONFIRMATION NOTICIES:

In accordance with O.C.G.A. § 21-2-233 the NCOA notices will be provided to the county to mail. The Board of Elections will receive and mail an estimated 11,607 NCOA Confirmation notices at an estimated cost of \$5,687.43 to those impacted.

NCOA confirmation notices will be mailed to electors whose addresses have changed with the United States Postal Service but does not match the elector's address in Voter Registration. We began the process of mailing the confirmation notices on June 6, 2019 with a mailing deadline of June 10, 2019. All notifications were confirmed to have been mailed June 7, 2019.

The NCOA process ended July 22, 2019. The Elections Office received 5,000 NCOA applications to process. These applications reflect the number of voters that received the NCOA confirmation but did not respond. As a result we automatically process those voters to reflect the changes. As of August we have processed 98% of the applications.

The Elections Office will process the confirmation notices as received. We will continue to provide updates regarding the returned notices to the Board at future Board Meetings.

VOTER EDUCATION/OUTREACH EVENTS & DEPUTY REGISTRAR ACTIVITIES:

VOTER EDUCATION/OUTREACH:

The Elections & Registration's goal is to conduct non-partisan voter education/community events in each Commission District at least twice a month. The office is seeking non-partisan community opportunities in each Commission District. If you are aware of any events, please provide this information to Director Dozier.

VOTER EDUCATION/OUTREACH EVENTS:

Date of Event	Event	Location	Commission District Coverage
July 9, 2019	Story time Guest Reading	Headquarters Library	Chair - 1, 2, 3 & 4
July 18, 2019	Clayton County Youth Commission Office Tour	Elections Office	Chair - 1, 2, 3 & 4
July 27, 2019	Back to School Bash – A Leap Beyond Learning		Chair - 1, 2, 3 & 4
July 28, 2019	Back to School Bash – Commissioner Hambrick	Flat Shoals Park	
July 30, 2019	Municipal Roundtable	Elections Office	Chair - 1, 2, 3 & 4
August 2, 2019	Clayton County Back to School Block Party – State Representative Stovall	Forest Park High School	

NATIONAL VOTER REGISTRATION DAY (NVRD) 2019:

National Voter Registration Day is a national holiday held on the fourth Tuesday of September each year. The purpose of NVRD is to create broad awareness of voter registration opportunities. The Elections Office has expanded efforts this year in hosting voter registration drives as well as provide voter education across the county for the 2018 NVRD to be held September 24, 2019. We are in the planning stages of the event and will provide an update at the next Regular Scheduled Board meeting.

DEPUTY REGISTRAR ACTIVITIES:

The following activities were conducted:

Deputy Registrars Trained	Deputy Registrar Classes	Deputy Registrar Drive(s)
30	2	0

If you are aware of any organization, group or concerned citizen that would like to receive training please provide this information to Ms. Shamira Marshall, Elections & Registration Official Supervisor.

TASKS TO BE PERFORMED FOR FUTURE REPORTING PERIODS:

- Preparations on Policy Implementation on House Bill 316
- Precinct Audits/ADA Surveys of Polling Locations
- Preparing for 2019/2020 Election Events
- Plan Voter Education/Outreach Events
- List Maintenance – Confirmation Notices
- Partial Elections Office Move Due to Renovations to Elections/IT Data Center