



INTER-OFFICE MEMORANDUM

TO: Clayton County Board of Elections and Registration

FROM: Shauna Dozier, Elections Director

RE: Operations Report for October- 2022

DATE: November 11, 2022

The following report represents a summary and recap of major operations and activities that we have completed or are ongoing within Elections and Registration for the month of October 2022 and activities since the last Board meeting.

The priorities were centered on Post-Election Day activities associated with the 2020 November General & Special Post Election Day request as well as the January 5, 2021 Special and General Runoff Elections, processing voter registration applications, open record requests, the election activities for the Post – General elections, trainings, renovations, election activities associated with the November 2022 election and the rearrangement of elections tasks due to the global pandemic COVID-19.

ELECTIONS

PERSONNEL STAFFING:

STAFFING PROFESSIONAL DEVELOPMENT AND TRAINING:

Deadline driven task from the redistribution of daily operations continue to receive priority training which included Staff Training.

2023 GEORGIA ASSOCIATION OF VOTER REGISTRATION AND ELECTION OFFICIALS (GAVREO) CONFERENCE:

The 2023 conference is scheduled February 12, 2023 – February 15, 2023 and will be held in Jekyll Island, Georgia.

CLAYTON PERFORMANCE REVIEW PRESENTATION:

On October 26, 2022 Director Dozier presented a performance review to Mr. Stanford, COO and Department Heads on the Board of Registration and Elections Department.

RENOVATION OF ELECTION CENTER/FORMER 911 BUNKER:

Update as of late September, Director Hopkins has not provided the blueprint nor indicated in writing as requested the plan for renovations. However, Director Hopkins indicated that Information Technology will need additional space.

Per directive from Board Member Pullar, a timeline of all of the events associated with acquiring a building and renovations since 2016 was presented to the Board at the September Regular Board Meeting.

UPDATE: Director Dozier provided feedback as well as a status update regarding the renovation status as it relates to the Board of Registration and Elections Department during the Clayton Performance Review Presentation.

We will continue to provide updates to the Board as this process unfolds.

2022 ELECTION UPDATES:

2022 NOVEMBER GENERAL ELECTION:

2022 NOVEMBER GENERAL VOTE REVIEW PANEL AND RISK LIMITING AUDIT:

Secretary Raffensperger announced that the contest to be audited will be the **Secretary of State** contest.

We are set to conduct our Risk Limiting Audit, Thursday, November 17, 2022. The State Elections Division gave us a deadline of completion of (2) two days maximum to finish the audit. The audit will be conducted at the South Clayton Recreation Center. During this time, we need three (3) Vote Review Panel Teams.

The timeframe is pending the number of ballots that need to be audited. However, plan to serve between the hours of 9:00 AM – 5:00 PM Monday – Friday; potentially Saturday as well as Sunday. More information to come.

2022 DECEMBER GENERAL RUNOFF ELECTION:

2022 ELECTION AND VOTER REGISTRATION DEADLINES:

Below are the 2022 Election Year dates. These dates are subject to change and all do not necessarily yield an election in Clayton County. This information has been placed on our website.

Elections	Voter Registration Deadline	Election Date
General Election Runoff	October 11, 2022	December 6, 2022
General Election Runoff (Federal)	November 7, 2022	December 6, 2022

NOTE: *These dates reflect the scheduled elections dates for the State of Georgia. Clayton County may not have a scheduled election on the above dates. Subject to change*

SPECIAL CALLED BOARD MEETING (CERTIFICATION):

The date for the December Regular and Special Called Board meeting has yet to be determined. The Board will need to make a determination at the upcoming Board meeting.

POLL WORKER TRAINING:

There is no requirement for training however, we will continue to meet with our Poll Officials for updates and for those that are interested in practicing, we have options for them to come to the department for additional assistance.

LOGIC AND ACCURACY TESTING:

Logic and Accuracy Testing is set to commence tentatively, November 18, 2022 and will continue until completion.

EARLY/ADVANCE VOTING:

The dates in which a voter can vote in advance of Election Day are scheduled for Monday, November 28, 2022 – December 2, 2022.

We are working with the Information Technology Department on a pilot program to post wait times at each Early Voting site for the upcoming election. The program was successful. We were 1 of 5 counties that reported wait times in the state for early voting.

EARLY ABSENTEE SCANNING:

Early Scanning will commence November 28, 2022 – December 6, 2022.

These dates/times is subject to change. Should there be a need to adjust we will file and post the proper public notifications as required.

VOTE REVIEW PANEL AND DUPLICATION TEAM:

The Board will need to designate who will serve on the Vote Review Panel for the December Runoff, if necessary at the upcoming Board meeting. Below are the scheduled dates for serving, however, based on need we may need to request the panels with short notice on days that have not been already established. Please plan accordingly.

VOTE REVIEW PANEL MEETING DATES	MEETING TIMES
FRIDAY, DECEMBER 2 ND	1:00 PM – 5:00 PM
TUESDAY, DECEMBER 6 TH	3:00 PM - UNTIL
FRIDAY, DECEMBER 9 TH	2:00 PM – UNTIL

NOTE: These are subject to change. Updates will be provided as more information is made available.

2022 ELECTION YEAR ADVANCE VOTING DATES/TIME:

Director Dozier's recommendations below include Early Voting locations across the county to (6) six early voting locations for the 2022 December Runoff:

PROPOSED ADVANCE VOTING LOCATION	ADDRESS
MORROW CITY HALL	1500 MORROW ROAD MORROW, GA
FOREST PARK SENIOR CENTER	5087 PARK AVENUE FOREST PARK, GA 30297
CARL RHODENIZER RECREATION CENTER	3499 REX ROAD REX, GA 30273
VIRGINIA BURTON GRAY RECREATION CENTER	1475 EAST FAYETTEVILLE ROAD RIVERDALE, GA 30273
SOUTH CLAYTON RECREATION CENTER	1837 MCDONOUGH ROAD HAMPTON, GA 30228
HISTORIC COURTHOUSE – ELECTIONS OFFICE	121 S. MCDONOUGH STREET JONESBORO, GA 30326

REGISTRATION

VOTER REGISTRATION:

As of November 1, 2022, there are 206,585 (177,636 Active: 28,949 Inactive) Voters.

VOTER REGISTRATION DEADLINE:

The Voter Registration Deadline for the 2022 December General Runoff is Monday, November 7, 2022.

FELON LIST

Number scheduled for November Hearing: None

SECRETARY OF STATE (GA SOS) GARViS TRAINING CONFERENCE:

A **Georgia Secretary of State Training Conference** will be held at the Classic Center, Athens, GA on **January 4 - 6, 2023**. Two (2) days will be on our new voter registration system, (**GARViS**), as well a half day being dedicated to training county users on the tool used to manage KnowInk Poll Pads, **ePulse**.

VOTER EDUCATION/OUTREACH & DEPUTY REGISTRAR ACTIVITIES:

DATE OF EVENT	TYPE	EVENT	LOCATION	COMMISSION DISTRICT
10/12/2022	Outreach Voter Education	Clayton County Job Fair	South Clayton Recreation Center	1,2,3,4 -At Large
10/14/2022	Registration Drive	Fall Fest @ Legacy Apartments	Legacy Apartments	2
10/15/2022	Registration Drive	11th Annual Walk A Mile in Her Shoes	Clayton County International Park	1,2,3,4 -At Large
10/22/2022	Registration Drive	Commissioner Hambrick Fall Fest	Flat Shoals Park	2
10/22/2022	Outreach Voter Education	Youth Commission Voter Reg Drive	Flat Shoals Park	2
10/22/2022	Outreach Voter Education	Awakening Community Day	Faith Deliverance Church	1
10/25/2022	Outreach Voter Education	Stillwell High School Civic Engagement	Advance Voting Elections & Registration Office	1,2,3,4 -At Large
10/26/2022	Deputy Training	Council Woman Donya Sartor Deputy Training	Elections & Registration Office	4
10/28/2022	Registration Drive	Commissioner Anderson Halloween Carnival 2022	Carl Rhodenizer Recreation Center	1
11/1/2022	Outreach	Elite Scholars High School Civic Engagement	Advance Voting Elections & Registration Office	1,2,3,4 -At Large
11/2/2022	Outreach	Stand Up Georgia	Advance Voting Annex Parking Lot; Elections & Registration Office	1,2,3,4 -At Large
11/3/2022	Outreach	Drew High School Civic Engagement	Advance Voting Virginia B. Gray Rec Center	1,2,3,4 -At Large
11/3/2022	Outreach	Forest Park High School Civic Engagement	Advance Voting Morrow City Hall	1,2,3,4 -At Large
11/5/2022	Outreach Voter Education	Fall Festival	Community Healthcare of Georgia	1

All in-person events have been adjusted for reduced contact due to the COVID-19 pandemic.

Some trainings associated with Deputy Registrar activities may be conducted via Zoom Meeting due to COVID-19. For future events, please submit request to elections@claytoncountyga.gov.

TASKS TO BE PERFORMED FOR FUTURE REPORTING PERIODS:

- Street Audits
- Preparing for 2020 Post Election Events
- Open Records Request
- 2022 Elections Planning
- Plan Voter Education/Outreach Events
- Poll Worker/Seasonal Staff Recruitment
- Poll Worker Procedural Writing and Training

NEXT SCHEDULED REGULAR BOARD MEETING:

The next scheduled Regular and Special Called Board meeting is scheduled for Tuesday, December 13, 2022.