



## INTER-OFFICE MEMORANDUM

**TO:** Clayton County Board of Elections and Registration

**FROM:** Shauna Dozier, Elections Director

**RE:** Operations Report for November - 2022

**DATE:** December 9, 2022

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The following report represents a summary and recap of major operations and activities that we have completed or are ongoing within Elections and Registration for the month of November 2022 and activities since the last Board meeting. The priorities were centered on Election Day activities associated with the November General processing voter registration applications, open record requests, trainings, renovations, audit; and December 6, 2022 Runoff Election.

### ELECTIONS

**PERSONNEL STAFFING:**

**STAFFING PROFESSIONAL DEVELOPMENT AND TRAINING:**

Deadline driven task from the redistribution of daily operations continue to receive priority training which included Staff Training.

**BOARD OF REGISTRATION & ELECTIONS BOARD MEMBER:**

Director Dozier would like to give a special thank you for the service of one of our original Board Members Patricia Pullar for her hard work, dedication, advocacy and activism for the Voters of the Clayton County Community.

**BOARD OF REGISTRATION & ELECTIONS APPOINTMENTS:**

The Board of Registration & Elections will make their appointments for the 2023 year for, Chair, Vice-Chair, Secretary and Treasurer at the Regular scheduled Board meeting in January 2023.

**2023 GEORGIA ASSOCIATION OF VOTER REGISTRATION AND ELECTION OFFICIALS (GAVREO) CONFERENCE:**

The conference is scheduled February 12, 2023 – February 15, 2023 and will be held in Jekyll Island.

**UPCOMING OBSERVED HOLIDAYS IN CLAYTON COUNTY:**

In observance of the Christmas Holiday the office will be closed Friday, December 23, 2023 – Monday, December 26, 2022 and the New Year's Holiday, the office will be closed Friday, January 2, 2023.

**RENOVATION OF ELECTION CENTER/FORMER 911 BUNKER:**

No update for this meeting. We will continue to provide updates to the Board as this process unfolds.

**2022 ELECTION UPDATES:**

Director Dozier would like to give a special thank you for the hardworking and dedicated Registration and Elections Team for sacrificing their Thanksgiving Holiday time in order to serve the Clayton County Community to provide an extra day of Early Voting for the December 6, 2022 Runoff Election.

**2022 DECEMBER GENERAL RUNOFF ELECTION:**

**2022 DECEMBER GENERAL VOTE REVIEW PANEL AND RISK LIMITING AUDIT:**

Conducting a Risk Limiting Audit after the runoff was recommended by the Chair and members of the State Election Board (SEB). Blake Evans, Elections Director for the Secretary of State, Elections Division along with Secretary Raffensperger, support their recommendations. We are set to conduct our Risk Limiting Audit, Wednesday, December 14, 2022 - December 15, 2022. The audit will be conducted at the South

**2022 DECEMBER GENERAL VOTE REVIEW PANEL AND RISK LIMITING AUDIT CONTINUED:**

Clayton Recreation Center. During this time, we need three (3) Vote Review Panel Teams. The timeframe is pending the number of ballots that need to be audited. However, plan to serve between the hours of 9:00 AM – 5:00 PM. More information to come.

**2023 ELECTION UPDATES:**

This information will be provided in the January 2023 Regular Board Meeting.

**REGISTRATION**

**VOTER REGISTRATION:**

As of December 1, 2022, there are 206,585 (177,636 Active: 28,949 Inactive) Voters.

**FELON LIST**

**Number scheduled for December Hearing: None**

**SECRETARY OF STATE (GA SOS) GARViS TRAINING CONFERENCE:**

A **Georgia Secretary of State Training Conference** will be held at the Classic Center, Athens, GA on **January 4 - 6, 2023**. Two (2) days will be on our new voter registration system, (**GARViS**), as well a half day being dedicated to training county users on the tool used to manage KnowInk Poll Pads, **ePulse**.

**VOTER EDUCATION/OUTREACH & DEPUTY REGISTRAR ACTIVITIES:**

DATE OF EVENT	TYPE	EVENT	LOCATION	COMMISSION DISTRICT
11/21/2022	Outreach Voter Ed	Association of Christian Ministers of Clayton County	Amazing Grace Outreach Ministries	1, 2, 3, 4 – At Large
11/25-26/2022	Outreach	Advance Voting Outreach	All Adv Voting Locations	1,2,3,4- At Large
12/4/2022	Outreach	Advance Voting Outreach	All Adv Voting Locations	1,2,3,4- At Large
12/9/2022	Outreach Voter Ed	Keystone Apartments Voter Registration Drive (12.14.22)	Keystone Apartments	4

All in-person events have been adjusted for reduced contact due to the COVID-19 pandemic.

Some trainings associated with Deputy Registrar activities may be conducted via Zoom Meeting due to COVID-19. For future events, please submit request to [elections@claytoncountyga.gov](mailto:elections@claytoncountyga.gov).

**TASKS TO BE PERFORMED FOR FUTURE REPORTING PERIODS:**

- Street Audits
- Open Records Request
- Plan Voter Education/Outreach Events

**NEXT SCHEDULED REGULAR BOARD MEETING:**

The next scheduled Regular Board meeting is scheduled for Tuesday, January 10, 2023.