

REGULAR CALLED CIVIL SERVICE BOARD AGENDA



December 20, 2023

9:00 AM

1. Call meeting to order.
2. Adopt Agenda for this meeting.
3. Consider for approval the Civil Service Board's Meeting Minutes held on November 15, 2023.
4. Consider for approval the Civil Service Board's Meeting Minutes held on November 16, 2023.
5. Consider for approval the Civil Service Board's Executive Session Minutes regarding **George Murphy (Corrections)** grievance heard on November 16, 2023.
6. Consider for approval the Written Civil Service Board's Decision regarding **George Murphy (Corrections)** grievance heard on November 16, 2023. Motion carried by unanimous vote (5-0) to deny the Appellant's grievance.
7. Consider request from Chief Kevin Roberts for leave without pay for **Police Service Clerk Bennie Boston (Police Department)** from November 29, 2023 through December 18, 2023. (Civil Service Board was polled and approved on December 6, 2023 by Smith, Jackson, Phillips-Hall, Lancaster, and Watkins)
8. Consider request from Chief Kevin Roberts for leave without pay for **Police Officer Tiffany Michel (Police Department)** for December 29, 2023.
9. Consider request from Interim Director Tim Sweat to extend the probationary period of **Fire Fighter Recruit Antonio Bivens (Fire/EMS)** for an additional six (6) months until July 7, 2024.
10. Consider request from **Probation Officer Eleanor Richardson (Office of Probation Services)** to receive annual leave donations.
11. Consider request from Director Scott Parham to extend the probationary period of **Library Youth Services Assistant Rubynell Taylor (Library Services)** for an additional six (6) months until June 28, 2024.

12. Calendar Call.
 - a. **Desmond Coleman (Sheriff's Office)** – Termination appeal filed January 09, 2019 regarding: “My termination of employment from the Clayton County Sheriff’s Office on January 08, 2019”. At last month’s meeting, Human Resources Director Pamela Ambles and Appellant Attorney Keith Martin announced a settlement is pending per conversation with County Attorney Anita Thomas.
 - b. **Kathryn Thrift (Police Department)** – Termination appeal filed on May 18, 2020 regarding: “My Termination”. Appellant Attorney Donald English requested a continuance on November 17, 2023. Human Resources Director Pamela Ambles granted the request on November 20, 2023.
 - c. **Christopher Abbott (Sheriff’s Office)** – Termination appeal filed November 19, 2018 regarding: “I am appealing my termination”. Appellant Attorney Donald English requested a continuance on December 8, 2023. Human Resources Director Pamela Ambles granted the request on December 8, 2023.
13. Discussion item(s).
 - a. Confirm meeting date(s) for January 2024
 - b. Upcoming cases for January 2024
 - c. Appendix B – Fire Promotional Procedures Revision
14. Executive Session (*as needed*).
15. Other business.
16. Adjournment.